



Hanson Camp Kiwanee

542 Liberty Street, Hanson, MA 02341

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Camp Kiwanee Commission Meeting Minutes

December 6, 2023

6:30 p.m.

Needles Lodge

Members present: Frank Milisi, Sheila Morse, Caroline Mills

Also present: Dori Jamieson, Roger Means, Jen Harriot, Jack O'Leary

- **Appointment of Chris Hoffman, Facilities Manager**
Motion by Commissioner Morse to appoint Chris Hoffman at a rate of \$20.00 per hour, 19.5 hours a week and to forward to the Select Board for a vote.
Second by Commissioner Mills
Voted 3-0
- **Alison Dillon, Polar Plunge, 10:00 a.m., 2/4/24. Request to have polar plunge and after party at the lodge from 9am to 3pm.**
Motion by Commissioner Morse to approve at a rate of \$25.00 per hour, and to forward to the Select Board for a vote.
Second by Commissioner Mills
Voted 3-0
- **Accept gift of 1947 photos of Camp Kiwanee**
Motion by Commissioner Mills to accept gift of photo album and to forward to the Select Board for a vote.
Second by Commissioner Morse
Voted 3-0
- **Accept gift of \$200.00 from the Friends of the Hanson Senior Center for having the Seniors hold their classes here while the Senior Center was under repair.**
Motion by Commissioner Morse to accept gift and to forward to the Select Board for a vote.
Second by Commissioner Mills
Voted 3-0
- **Approval of October 23, 2023 open session minutes**
Motion by Commissioner Morse to approve minutes
Second by Commissioner Mills
Voted 3-0

- Accept proposal from Eagle Build & Remodel to refurbish North End store cabin, and to be funded through CPA funds. Proposal came in at \$5,870.00. Electrical cost will be approximately \$6,000.00.

Eagle Build & Remodel was the lowest and responsive bidder, after sending out four scopes of work.

Motion by Commissioner Morse to approve proposal and funding through CPA funds as well as up to \$6,500.00 for electrical work to be funded through CPA funds.

Second by Commissioner Mills

Voted 3-0

- Vote to accept proposal from K & M Communications for license plate reader camera installed on the gatehouse. This is to be funding through an existing article. Cost is \$2,095.25.

Motion by Commissioner Mills to approve

Second by Commissioner Morse

Voted 3-0

- Approval of the revised Camp Kiwanee Lodge Rental agreement, and forward to the Select Board for a vote.

Motion by Commissioner Morse to approve

Second by Commissioner Mills

Voted 3-0

- Approval of 2024 rate structure

Motion by Commissioner Morse to approve and to forward to the Select Board for a vote.

Second by Commissioner Mills

Voted 3-0

- Approval of Camp Kiwanee Commission Policies and Procedures as presented and forward to the Select Board for a vote.

Motion by Commissioner Mills to approve and to delete the section that refers to teams and change the occupancy number on the chalets to 16 for Chalet 1 and 12 for Chalet 2..

Second by Commissioner Morse

Voted 3-0

- Discussion on Christmas Festival, Sunday, December 17th Noon to 3:00 p.m. Games and s'mores and tree lighting and hot popcorn, and ornament making will take place.

- Discussion on Holiday Party flyer that was sent to local businesses. 225 flyers were sent out through Webster Printing. It was decided to do the mailing again next year.

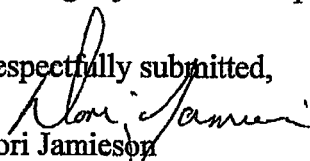
- Clarification of vendor contracts – Discussion took place that if a vendor chooses to rent the lodge holding an event that differs from the original vendor agreement, then they would attend a Commission meeting to vote the rate.

- Vote on discounted rate for Bee Keeper Holiday Party, 12/15/23, 5pm to 9pm
Motion by Commissioner Morse to approve \$25.00 per hour and to forward to the Select Board for a vote.
Second by Commissioner Mills
Voted 3-0
- Old Business – Discussion took place on a request from Hanson Football to hold a banquet on January 5, 2024 from 5pm to 9pm
Motion by Commissioner Morse to approve a rate of \$25.00 per hour and to forward to the Select Board for a vote.
Second by Commissioner Mills
Chairman abstains
Voted 2-0-1
- Reports – Departmental Report – Request to have the floor in the craft cabin sanded at a cost of \$1,200.00, and the exterior balcony at a cost of \$400.00. Also request to have the Lodge floors sanded in February. (Week of February vacation).
Motion by Commissioner Morse to approve
Second by Commissioner Mills
Voted 3-0
- Facilities Manager Report – purchase of battery operated leaf blower at a cost of \$220.00 and two chair racks at \$149.00 each.
Motion by Commissioner Morse to approve purchases
Second by Commissioner Mills
Voted 3-0
The algae has cleared up at Cranberry Cove.

Next meeting to be held on Wednesday, January 10, 2024 at 5:30 p.m.

Motion by Commissioner Morse to adjourn
Second by Commissioner Mills
Voted 3-0

Meeting adjourned: 6:30 p.m.

Respectfully submitted,

Dori Jamieson