



Town of Hanson

Office of the Town Clerk
542 Liberty Street
Hanson, MA 02341

Town Clerk
Elizabeth Sloan, CMC, CMMC
Assistant Town Clerk
Jean Kelly, CMC
781 293-2772 Fax 781-294-0884

**To: All Town Employees, Board/Committee Members,
Elected Officials and Volunteers**

From: Town Clerk

The **State Ethics Commission** has launched a new conflict of interest law online training program. For the first time, the program will be hosted by their own learning management system (LMS) so that individual cities and towns will no longer be required to collect and store records or keep track of deadlines. All records will be stored within the LMS and each city and town will use a local administrator account to view the database for their city or town to verify whether employees have completed the online program and acknowledge receipt of the summary of the conflict of interest law.

State, county, and municipal employees will need to create an account to access the Commission's learning management system so that they can complete the new conflict of interest law online training program and acknowledge receipt of the summary of the conflict of interest law. **Please visit:** <https://massethicstraining.skillburst.com/>

These requirements can be completed on any computer or mobile device. Completion of these mandatory training and education requirements will be automatically recorded.

Public employees must complete the online training program within 30 days of receipt of this email. Also it would be 30 days after an election or appointment to a state, county, or municipal position, and then every 2 years thereafter. Public employees must acknowledge in writing that they received the summary of the conflict of interest law within 30 days of election or appointment, and then annually thereafter.

Please note that notifications from the learning management system when you complete the requirements may be delayed by several minutes. If your connection has timed out while completing the online training program, you may need to sign in at a different time due to high traffic.