

Board of Assessors
Minutes of May 16, 2022

The meeting was called to order in the Assessor's Office at 5:15pm. In attendance were Kathy Keefe, Trish O'Kane, and Assessor/Appraiser Lee Gamache.

The Board signed Bills, April Monthly List & Permanent Record of Real Estate Abatements and Exemptions, May Monthly List & Permanent Record of Motor Vehicle Abatements, April Boat Excise Abatements, Supplemental Billing Commitment #1 for FY 2022, Boat Excise Commitment #70 for FY 2022 and 2022 Motor Vehicle Commitment #3.

Trish O'Kane moved, Kathy Keefe 2nd to approve the Minutes of April 11, 2022.

Vote: 2-0

Accepted

The Board discussed RFP (Request for Proposal) for Valuation contracts for Fiscal Years 2023, 2024, 2025 Interim. Letters were sent to Valuation Companies for Proposals on May 3, 2022, due June 2, 2022.

Trish O'Kane moved, Kathy Keefe 2nd to approve the contract with CAI Technologies for the Tax Map maintenance for 1/1/2022 to 12/31/2022 and 1/1/2021 to 12/31/2021.

Vote: 2-0

Accepted

Assessor/Appraiser handed out the Annual Performance Evaluation Form to be completed by Board members.

Lee was given permission by the Board to attend the MAAO Summer Conference to be held in June.

The Board agreed to wait until the full Board is in attendance to determine the next meeting dates.

Kathy Keefe moved, Trish O'Kane 2nd to deny the following Exemption applications:

Clause 17D: Leah Guercio of 164 Reed St., Map 33, Lot 55D – incomplete application

Clause 41C: Mary Smiley of 564 Main St., Map 41, Lot 2A – incomplete application

Clause 17D: Joanne O'Rourke of 902-47 Main St., Map 42, Lot 39-47 – incomplete application

Clause 17D: William Beguerie of 70 Adams Cir., Map 119, Lot 108 – incomplete application

CPA: Judith Cannon of 81 Cushman St., Map 1, Lot 1325 – incomplete application

Kathy Keefe moved, Trish O'Kane 2nd to adjourn the meeting at 6:35pm.

Vote: 2-0

Accepted