

**Minutes for  
Town of Hanson  
Board of Health Meeting  
Tuesday, April 4, 2023**

Meeting Start Time: 4:00pm

Place: 542 Liberty Street, Hanson Town Hall  
Second Floor Meeting Room.

Having a quorum, Ms. Pinnetti called the meeting to order at 4:01pm

Present: Ms. Pinnetti, Mr. Perkins, Ms. Dias, Mr. Amado & Ms. Cocio

Absent:

**NEW BUSINESS**

**I. New Business:**

- 1) Approve minutes from Board of Health meeting held on February 13, 2023– Ms. Dias made a motion to approve the BOH minutes for February 13, 2023, 2<sup>nd</sup> by Mr. Perkins 3-0.
- 2) Approve minutes from Board of Health meeting held on March 7, 2023 - Ms. Dias made a motion to approve the BOH minutes for March 7, 2023, 2<sup>nd</sup> by Ms. Pinnetti 2-0. Mr. Perkins abstained as he did not attend the meeting.
- 3) Appoint members to the Transfer Station Committee
  - (a) Melissa Pinnetti – Mr. Perkins made a motion to appoint Ms. Dias, 2<sup>nd</sup> by Ms. Dias. Ms. Pinnetti abstained. 2-0
  - (b) Michael Dugan – Ms. Dias made a motion to appoint Mr. Dugan, 2<sup>nd</sup> by Mr. Perkins. 3-0
  - (c) Eric Kinsherf – Mr. Kinsherf will not be a member of the committee. He will be an advisor.
  - (d) Joe Weeks - Ms. Dias made a motion to appoint Mr. Dugan, 2<sup>nd</sup> by Mr. Perkins. 3-0
- 4) Re-appoint Animal Inspector – Shirley Savage-Cavicchi – Ms. Dias made a motion to reappoint Ms. Savage Cavicchi for a temporary appointment to expire on May 30, 2023. The Board would like Ms. Savage Cavicchi to attend the meeting and also bring all of her reports up to date prior to re-appointment. Ms. Dias made a motion to extend the Animal Inspectors appointment until May 30, 2023, 2<sup>nd</sup> by Mr. Perkins. 3-0
- 5) Health Agent Performance Appraisal Format – Ms. Pinnetti would like the Health Agent to have a Performance Evaluation annually. The Evaluation form will be changed to better reflect the Health Agent position. Each Board member will complete the evaluation and return to Ms. Cocio. Ms. Pinnetti and Ms. Cocio will disseminate the evaluations and compile all information which will be reviewed in open meeting. Mr. Amado will conduct a self evaluation and will return his evaluation to Ms. Pinnetti. Ms. Pinnetti would like the evaluation completed within the next month and presented at the May 16, 2023 meeting. The evaluation will cover the timeframe of July 1, 2022 – June 30, 2023.
- 6) Sticker Replacement Cost/Charge to Residents – The Board would like to institute a nominal fee for lost or misplaced stickers or stickers that are disposed of due to loss of windshield or vehicle replacement and the resident does not remove from the windshield. The resident will need to come before the Board any time the sticker is lost. The nominal fee will be set at \$10.00/ sticker. Mr. Perkins made a motion to set the replacement sticker cost to \$10.00, 2<sup>nd</sup> by Ms. Dias. 3-0. Should the resident not want to pay the fee, they may go before the Board.
- 7) Meeting Frequency – The Board will be begin meeting every 3 weeks. Meeting dates are below:
  - a. April 25
  - b. May 16
  - c. June 6
  - d. June 27
  - e. July 18
  - f. August 8

**Minutes for  
Town of Hanson  
Board of Health Meeting  
Tuesday, April 4, 2023**

- 8) Transfer Station Task Force Update –There will be 3 members, Melissa Pinnetti, Joseph Weeks & Michael Dugan. The committee will have their first meeting on Friday, April 7, 2023.
  - (a) Melissa Pinnetti – Mr. Perkins made a motion to appoint Ms. Pinnetti, 2<sup>nd</sup> by Ms. Dias. Ms. Pinnetti abstained.
  - (b) Joseph Weeks & Michael Dugan, Ms. Dias made a motion to appoint Mr. Weeks & Mr. Dugan, 2<sup>nd</sup> by Mr. Pinnetti. 3-0
- 9) Public Health Nurse – The public health nurse from Whitman is willing to help the Town of Hanson. The budget is currently set at \$5000.00 per fiscal year. The nurse would handle all MAVEN related actions. There is a job description for the position. The Board would like to review the current job description for the position and see what the best use of the position would be. The Board would like to table the discussion until the May meeting.
- 10) Gronlund Family Transfer Station Inquiry – Ms. Cocio will give them a letter that will expire on July 1, 2024. Ms. Dias made a motion to allow the Gronlund family to assist Edward Gronlund with his trash from 140 West Washington Street. The letter will expire on July 1, 2024.
- 11) Project Delegation
  - (a) Camp Kiwanee – Kevin Perkins
  - (b) Recycling/ Green Hanson – Gil Amado
  - (c) South Shore Recycling Collaborative – Arlene Dias
  - (d) Emergency Planning – Arlene Dias
  - (e) Transfer Station – Melissa Pinnetti
- 12) Food Inspections – The Board would like the Health Agent to conduct the food inspections, which are currently being conducted by an outside contractor. The current Health Agent has never done the food inspections. The Chair believes we can not continue to contract out various aspects of the Health Agents job to others. Ms. Pinnetti will sit down with the Health Agent and review time management skills so he can make better use of his time.
- 13) Regional Hazardous Waste Depot – Several towns have indicated support for the Waste Depot. South Shore Recycling is looking for a letter of support and a monetary support of \$1,500 - \$3,000 per Town. Towns can use RDP funds to cover the cost. Mr. Perkins made a motion to for the Town of Hanson to support Regional Hazardous Waste Depot as outlined in the April 2023 proposal, 2<sup>nd</sup> by Ms. Pinnetti.
- 14) Transfer Station – Ms. Pinnetti has set up a signup Genius for volunteers at the Transfer Station Swap Shop which she will be posting on social media. Ms. Pinnetti will reach out to the High School to see if any students would be interested in service hours at the Swap Shop. Mr. Amado will reach out to the Highway Department for a sign to be created for the Swap Shop. Ms. Pinnetti will check with the Town Administrator regarding liability of volunteers at the transfer station.
- 15) Septic Plans
  - a. **180 East Washington Street** –4 bedroom – Mr. Perkins made a motion to approve the plan as submitted, 2<sup>nd</sup> by Ms. Dias. 3-0
    - i. To allow a 4.07' separation from the bottom of the SAS to mottling instead of 5' required.
    - ii. To allow the use of a sieve analysis to determine L.T.A.R. instead of a percolation test.

**Adjournment**

Motion to adjourn meeting made by Ms. Dias, 2<sup>nd</sup> by Mr. Perkins. 3-0 Meeting adjourned at 6:17pm.

---

Melissa Pinnetti, Chairman

---

Arlene Dias, Vice-Chair

---

Kevin Perkins, Member

**Minutes for  
Town of Hanson  
Board of Health Meeting  
Tuesday, April 4, 2023**

Documents used at April 4, 2023 Hanson Board of Health Meeting:

- Proposed septic plan and application for:
  - 180 East Washington Street
- Health Agent Appraisal Form
- Re-Appointment Nomination Papers for Animal Inspector
- Email from Mr. Ed Gronlund Daughter-in-Law regarding Transfer Station Sticker
- Regional Hazardous Waste Depot Proposal April 2023