

Tuesday, May 18, 2021 at 5:30 p.m.

**Virtual Meeting  
Board of Selectmen**

Members Present:  
Others Present:

Laura FitzGerald-Kemmett, Matthew Dyer, James Hickey, Kenny Mitchell, Joseph Weeks  
John Stanbrook, Town Administrator; Lisa Green, Interim Town Administrator

**I CALL TO ORDER**

Mr. Stanbrook called the meeting to order and announced that he would lead the meeting until a chairman was elected. He then led the Pledge of Allegiance.

*(Convene into executive session, to return to open session at 6:00 p.m. or upon conclusion of executive session business, whichever occurs first)*

**II REORGANIZATION OF THE BOARD OF SELECTMEN**

Every year after the Town Election the Board reorganizes for the upcoming year. Mr. Stanbrook called for nominations for Chairman of the Board of Selectmen for the coming year.

Nomination by Mr. Mitchell for Mr. Dyer for Chairman of the Board of Selectmen, seconded by Ms. FitzGerald-Kemmett. No other nominations heard. **Roll call vote Ms. FitzGerald-Kemmett aye, Mr. Weeks aye, Mr. Mitchell aye, Mr. Hickey aye, Mr. Dyer aye. Voted 5 – 0. Mr. Dyer as Chairman.**

Nomination by Mr. Hickey for Mr. Mitchell as Vice-Chairman of the Board of Selectmen, no second heard. The motion does not carry.

Nomination by Ms. FitzGerald-Kemmett for Ms. FitzGerald-Kemmett as Vice-Chairman of the Board of Selectmen, no second heard. The motion does not carry.

Nomination by Mr. Mitchell for Mr. Mitchell as Vice-Chairman of the Board of Selectmen, seconded by Mr. Hickey. **Roll call vote Ms. FitzGerald-Kemmett nay, Mr. Weeks aye, Mr. Mitchell aye, Mr. Hickey aye, Chairman Dyer aye. Voted 5 – 0. Mr. Mitchell as Vice-Chairman of the Board.**

Nomination by Mr. Hickey for Joseph Weeks as Clerk of the Board of Selectmen, seconded by Ms. FitzGerald-Kemmett. **Roll call vote Ms. FitzGerald-Kemmett aye, Mr. Weeks aye, Mr. Mitchell aye, Mr. Hickey aye, Chairman Dyer aye. Voted 5 – 0. Mr. Weeks as Clerk.**

**III EXECUTIVE SESSION**

**MOTION** by Mr. Hickey, seconded by Mr. Mitchell, to enter Executive Session to discuss the following: to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel pursuant to MGL C. 30A, S. 21(a)(2), to wit: Treasurer/Collector and to investigate charges of criminal misconduct or to consider filing of criminal complaints pursuant to MGL C. 30A, S. 21(a)(5). The Board will reconvene in Open Session following the end of Executive Session. **Roll call vote Ms. FitzGerald-Kemmett aye, Mr. Weeks aye, Mr. Mitchell aye, Mr. Hickey aye, Chairman Dyer aye. Voted 5 – 0.**

**IV Public Announcements & Upcoming Meetings**

Mr. Stanbrook read the public announcements and upcoming meetings.

**V NEW BUSINESS**

**Recognize Carol Brewster for her retirement from Cable Access**

The Director of Cable Access attended the meeting to recognize and congratulate Carol Brewster on her retirement from Cable Access, and he was proud to announce that they had dedicated the sound booth in the Board of Selectmen's meeting room to Ms. Brewster. Different members of the Board also thanked Ms. Brewster for her dedication and hard work throughout her years working in this position for the Town of Hanson.

**Discuss MGL C. 44 S.33B end of FY21 transfers**

Mr. Stanbrook updated the Board on the end of the FY21 transfers that Todd Hassett, Town Accountant for the Town of Hanson, had prepared. The first proposed was a transfer of \$12,500 from the Recreation Director salary to Recreation indirect costs, which would cover 3 months of employer-share benefits and Medicare tax match and reimburse FY21 general insurance costs to support the program, property and liability and worker's compensation.

The second proposed transfer was an amount of \$13,700 from the Planning Department's Clerical Support line to 13 different line items that were outlined to the Board by Mr. Stanbrook.

The third transfer was an amount of \$13,000 from Public Property Facilities Management to Utilities/Electricity. The electricity costs from the former Maquan School were still on the books but not in the budget so this would compensate for this discrepancy.

**MOTION** by Ms. FitzGerald-Kemmett, seconded by Mr. Mitchell, to approve the transfer as described above. **Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 5 – 0**

**Discuss direction for filling Town Planner & IT Director vacancies**

Ms. Green informed the Board that she believed they should revisit the Town Planner job description and zero in more on the specific responsibilities instead of the broad description it has now.

Mr. Stanbrook updated the Board on the IT Director vacancy and job description, and they discussed further in depth the salary for this position and the directions they could go. Ms. Green informed the Board that she had conducted a salary survey with some of the surrounding towns, and she found that most of the towns had a dedicated employee for the IT position. There were several different directions that the Town could take in filling this position, and it was the will of the Board to have Ms. Green explore the different options.

**Discuss reopening of Town Hall**

Given Governor Baker's easing of COVID-19 restrictions for the state, Chairman Dyer opened discussion to the Board about reopening Town Hall June 1<sup>st</sup> following the lifting of restrictions.

**MOTION** by Ms. FitzGerald-Kemmett, seconded by Mr. Mitchell, to reopen Town Hall on June 1<sup>st</sup>, 2021. *Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 5 – 0*

**Recognize Owen Golden for attaining Eagle Scout status**

Chairman Dyer read the following citation to the Board recognizing Owen Golden for attaining Eagle Scout status:

Be it hereby known to all that the Board of Selectmen takes this means to express its most sincere congratulations to Owen Golden of Hanson, Massachusetts on the successful completion of your Eagle Scout project for which you built a storage shed at the Hanson Community Garden. We recognize your hard work in creating a place where the Community Garden members can safely store their tools and other items. Your dedication to the values of scouting and your thoughtful consideration in improving this shed are recognized by your scouting peers and leaders, family, and friends. Your leadership and oversight of this project from fundraising through completion of the construction is impressive. On behalf of the citizens of the Town of Hanson, the Board wishes to congratulate you on achieving the milestone honor of Eagle Scout and wishes you all the best in your future endeavors.

**Accept April donations**

**MOTION** by Ms. FitzGerald-Kemmett, seconded by Mr. Mitchell, to approve the donation of \$50 from Harrington to the Public Library. *Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 5 – 0*

**Appointments:**

**Interim Town Administrator Lisa Green – CARES Act designee &, RAO (indefinite), Oldham Pond Committee (exp. 6/30/22), Disabilities Committee & Economic Development Commission (exp. 6/30/24)**

**MOTION** by Ms. FitzGerald-Kemmett, seconded by Mr. Hickey, to approve the above listed appointment for Lisa Green. *Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 5 – 0*

**Marilyn Cardile – Hanson Housing Authority, tenant position (exp. 6/30/26)**

**MOTION** by Ms. FitzGerald-Kemmett, seconded by Mr. Mitchell, to approve the above listed appointment for Marilyn Cardile. *Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 5 – 0*

**Steve Graham – Highway Supervisor (indefinite)**

**MOTION** by Ms. FitzGerald-Kemmett, seconded by Mr. Mitchell, to approve the above listed appointment for Steve Graham. *Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 5 – 0*

**Resignations:**

**Ryan McGonigle, IT Director (effective 6/30/21)**

**MOTION** by Ms. FitzGerald-Kemmett, seconded by Mr. Mitchell, to approve the resignation of Ryan McGonigle. *Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 5 – 0*

**Deb Pettey, Town Planner (effective 6/10/21)**

**MOTION** by Mr. Mitchell, seconded by Mr. Hickey, to approve the resignation date of 6/10/21 for Deb Pettey. *Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 3 – 2*

**MOTION** by Mr. Hickey, seconded by Mr. Mitchell, to accept the resignation of Deb Pettey. *Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 3 – 2*

**One Day Licenses:**

Saturday, May 29<sup>th</sup> from 2 p.m. to 7 p.m. – Marcy Shaw, Abington – wedding  
Thursday, June 3<sup>rd</sup> from 5 p.m. to 10 p.m. – Amy Riley, Wareham – wedding  
Friday, June 11<sup>th</sup> from 4 p.m. to 11 p.m. – CherylAnne Quigley, Dorchester – wedding  
Saturday, June 12<sup>th</sup> from 5 p.m. to 10 p.m. – Taylor Laramee, Quincy – wedding  
Saturday, June 19<sup>th</sup> from 4 p.m. to 9 p.m. – Adriana Sousa, Milford – wedding  
Saturday, June 26<sup>th</sup> from 3 p.m. to 8 p.m. – Elizabeth Briar, E. Bridgewater – wedding  
Sunday, June 27<sup>th</sup> from 1 p.m. to 5 p.m. – Leslie Hopper, Whitman – bridal shower

**MOTION** by Mr. Weeks, seconded by Mr. Hickey, to approve the above listed One Day Licenses. *Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 5 – 0*

**VI**

**OLD BUSINESS**

**Review proposed Town Counsel access policy**

There was continuous discussion on the communication to one another and with Town Counsel and the limitations that must be put in place to remain transparent with the community. Ms. Green reiterated that she would be open and available to the Board members if they had any concerns about the policy. In discussion with the Board, Mr. Mitchell noted, and others agreed, that would maybe need more time to review the policy before further discussing the matter. Chairman Dyer finally decided to table the discussion until there was a final draft ready.

**Results of Proposition 2 ½ override**

Ms. Green informed that the voters had voted to pass the Proposition 2 ½ override for \$1.85 million. They want to thank the community for their support and for everything they have done in this decision. The vote totals are as follows:

Aye – 1,072  
Nay – 677  
Blank - 17

**Vote to approve Treasurer/Collector contract**

**VII**

**APPROVE SEPTEMBER 15, 2020, MEETING MINUTES**

***MOTION*** by Ms. FitzGerald-Kemmett, seconded by Mr. Mitchell, to approve the September 15, 2020, meeting minutes. ***Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr. Hickey aye, Chairman Dyer aye. Voted 4 – 0 – 1 with Mr. Weeks abstaining.***

**VIII**

**TOWN ADMINISTRATOR REPORT**

Mr. Stanbrook updated the Board on recent events, as follows:

Old Business:

At the March 23, 2021, Board of Selectmen meeting, the Board authorized Mr. Stanbrook to sign payroll, vendor, and withholding warrants on behalf of the Board through April 30, 2021. Mr. Stanbrook signed the following 3 warrants on behalf of the Board of Selectmen since the last meeting:

4/29/21	Warrant 44	\$83,716.80	Vendor Warrant
4/29/21	Warrant 44PR	\$148,660.13	Payroll Warrant
4/29/21	Warrant 44WH	\$30,020.85	Payroll Withholding Warrant

New Business:

1. The Hanson Town Administrator Special Act requires Mr. Stanbrook to give the Board an update on all outstanding legal matters. He provided this update to the Board via letter; however the letter will not be released as public record.
2. The Hanson Town Administrator Special Act requires Mr. Stanbrook to render a monthly financial report to the Board. Todd Hassett, Town Accountant, had been providing these reports to Mr. Stanbrook monthly and he has passed along the reports to the Board through April, and he informed the Board that if they had any questions, Mr. Stanbrook would pass them along to Mr. Hassett.
3. Last week the Department of Revenue posted the Senate Ways and Means Committee State Aid Budget Proposal, and the General Fund impact is a \$5,747 increase in receipts, and that is related to state-owned land. They will receive this amount if the proposal makes it through the next few steps to become law.
4. The FY20 Town Audit was completed, and Mr. Stanbrook informed the Board that in the future they may want to consider having the Town's new auditors come in to present the FY20 audit and talk about the management letter recommendations.
5. Mr. Stanbrook will be seeking two Finance Committee Reserve Fund transfers at the next Finance Committee meeting. The first is for \$15,000 to fund the Town Administrator's salaries budget line item, and this related to Ms. Green and Mr. Stanbrook's overlap working together and a sum dedicated to catching up on previous meeting minutes missed by COVID. The second transfer is for \$17,500 to fund the Highway salaries budget line item, and this is related to the payout of the former Highway Director and hiring the services of the Interim Highway Director.
6. The Mass. Department of Public Health has kept the Town of Hanson's COVID color as yellow. A yellow color indicates that the Town has a COVID-19 positivity rate of 10 or more cases per 100,000 population, or a 5% or greater testing positivity rate. For more information, visit the town website.
7. The Town had placed an override submission form on the Town website to solicit questions/comments. They have received 26 responses on the submission form: 12 questions/comments related to the override, 6 comments not related to the override, 4 were sales pitches, 4 were spam emails, and some were unreadable.
8. Coming attractions: next meeting is June 1<sup>st</sup>, 2021, at 6PM.

*++ Any other items not reasonably known by the Chairman within 48 hours prior to the meeting*

**IX**

**ADJOURNMENT**

***MOTION*** by Mr. Mitchell, seconded by Ms. FitzGerald-Kemmett, to adjourn the meeting. ***Roll call vote Mr. Mitchell aye, Ms. FitzGerald-Kemmett aye, Mr Hickey aye, Mr. Weeks aye, Chairman Dyer aye. Voted 5 – 0***

Respectfully submitted,

Amanda Guindon  
Minutes Clerk

**Announcements**

The Hanson Police Department will host a blood drive at the station, 775 Main Street on Friday, May 28<sup>th</sup> from 11:00 a.m. to 5:30 p.m. and on Saturday, May 29<sup>th</sup> from 8:00 a.m. to 2:30 p.m. To make an appointment for Friday, logon to [tinyurl.com/HansonPolMay28](https://tinyurl.com/HansonPolMay28), and for Saturday logon to [tinyurl.com/HansonPolMay29](https://tinyurl.com/HansonPolMay29). For questions, please call 617-632-3206.

Volunteers are needed on the following committees: Face Book Upkeep Committee, Conservation Commission Associate members, Cultural Council, Disabilities, Highway Building Committee, Historical Commission, Memorial Day Patriotic Observance and Memorial Field Trustees. Applications for Appointment and info on the committee are available on the town website [www.hanson-ma.gov](http://www.hanson-ma.gov)

## **UPCOMING MEETINGS**

Board of Selectmen – June 1, 2021 at 6:00 p.m.  
Board of Selectmen – June 15, 2021 at 6:00 p.m.  
Board of Selectmen – June 29, 2021 at 6:00 p.m.