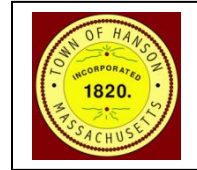




Hanson Community Preservation Committee
542 Liberty Street, Hanson, MA 02341
781-293-5186, Ext. 102 HansonCPC@hanson-ma.gov



The Hanson Community Preservation Committee consists of up to nine members. Five representatives are drawn from the Housing Authority, Conservation Commission, Historical Commission, Parks & Fields and the Planning Board. The remaining seats are citizens-at-large positions appointed by the Board of Selectmen.

APPLICATION PART B

Application Submission. Please send one original complete Application Part B packet and 9 hard copies to Hanson Community Preservation Committee, c/o Office of the Hanson Board of Selectmen, Hanson Town Hall, 542 Liberty Street, Hanson, MA 02341. Applications may be hand delivered or sent via registered mail. The CPC would also prefer applicants to provide an electronic version of the application and all relevant attachments. Electronic correspondence can be sent to HansonCPC@hanson-ma.gov.

I. Project Name: _____

Date Submitted: _____

Address of the project (if applicable): _____

Assessors Map/Lot #: _____

Primary Applicant (legal fiduciary agent): _____

Secondary Applicant (if applicable): _____

Address of Primary Applicant: _____

Contact Person for the Primary Applicant: _____

Telephone: _____ **Email:** _____

Proposed project dates start to finish: _____ to _____

Amount of CPA funding Requested: _____ **Total Estimated Project Cost:** _____

II. Project description

A. Which community preservation purpose(s) does this project address? See Appendix B guidelines.

____ Community Housing ____ Historic Resources ____ Open Space ____ Active Recreation ____ Passive Recreation

B. Which CPA goal(s) does this project address? See Appendix B guidelines

____ Acquisition ____ Creation ____ Preservation ____ Support (Housing only) ____ Rehabilitation/restoration

C. Which town plan(s) does this project align with?

____ Master Plan ____ Open Space & Recreation Plan ____ Community Preservation Plan ____ Housing Production Plan

____ Other: _____

D. What are the other anticipated sources of funding for this project?

III. Property Information for Proposed Project (if not applicable, write "N/A" as needed)

Current ownership of property cited in application:	
Proposed ownership after completion	
Describe any existing use or deed restrictions on the property	
Proposed use or deed restrictions after project completion (including proposed conservation, open space, recreation, historic and affordability restrictions)	



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IV. Signatures & Assurances

For Hanson Town Government submissions only: If this application is being submitted for work to be done by a town department, it must include assurances that the following entities have approved its submission.

Printed name of the Department Head	Department	Signature	Date
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Printed name of Hanson Town Administrator	Signature	Date
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V. Proposal narrative:

Applicants are encouraged to provide as much detail as necessary. Applicants are welcome to edit the document below to make space for answers, or respond to the questions on separate paper. However, if any sections are submitted on separate paper, please be sure to copy/paste the questions and/or charts so the committee can easily locate your narrative responses.

A. Describe the history and present mission of the applicant organization(s). Even if your organization is well established in Hanson, please provide a detailed background.

B. Describe the proposed project

1. Explain the identified need for the project
2. Explain the outcomes for the project
3. Explain how the project will provide a public value benefit to the Town of Hanson
4. Explain how the proposed project is compatible the CPA's goals of acquiring, creating, preserving, supporting rehabilitating and/or restoring
5. Explain how the project serves a need or goal related to community preservation that is set forth in the Town of Hanson's Master Plan, Open Space and Recreation Plan or other planning document(s)
6. If the project is private/public collaboration, describe and document the official, legal arrangements made between both parties. Specifically explain which entity will be responsible for the CPA funded portion of any such arrangement. In addition to any explanation, also submit in written, notarized detail the arrangement with the other entity. If not applicable, please write "N/A"
7. If the project relates to a particular parcel of land, describe the current zoning, the present use of that property and the potential use(s) of that property if project is not funded. If not applicable, please write "N/A"
8. Provide any other facts or considerations you feel are pertinent to this project's successful application.



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C. Outline a time/task plan for the project, highlighting various project goals from start to finish. Add more lines as needed. If the time/task plan is submitted on separate paper, please label the plan as Section C and attach the time/task plan immediately following this page of the application.

Date	Task

D. Procurement: All CPC Projects are subject to state procurement laws and town requirements for procurement documentation (e.g. quotes, bids). In an effort to get the most accurate cost estimates for a project, applicants are expected to solicit quotes for supplies and services from three vendors. Please list all efforts to obtain quotes on the chart below.

Vendor Solicited	Supply or Service Provided	Quote Provided (Y/N)

Applications that do not have at least two written quotations for supplies and services will not be considered. For further information on procurement, contact the Town Administrator's Office.

E. Label and list all additional documents being submitted beyond the application pages. Add more lines as needed. On each document, please write the corresponding Capital Letter in the upper right corner so the committee can easily locate it.

Document	# of pages	Document Description
A		
B		
C		



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VI. Project Budget: Please indicate the total estimated project cost, the sources and amounts of additional funding and amount sought from CPA monies.

Total Project Cost	\$				
Funding category	Amount	Source of funding	Date funds would be available	Are funds guaranteed as of the date of this application? Yes/No	Is there supporting documentation? If yes, include the corresponding letter listed in Section V.D.
CPA Funds requested	\$	Hanson CPC and Town Meeting Approval	Following Town Meeting Approval and AG certification	No	
Private funds invested	\$				
	\$				
Public funds invested	\$				
	\$				
Other investments	\$				
	\$				
Grants	\$				
	\$				
Total project funds (This total should match the total project cost above)	\$				

For CPC Chair Use Only. Check for completion of application. Include pre-application in materials to committee.

Pre-application	IV.A	V
I	IV.B	VI
II	IV.C	
III	IV.D	