

Town of Hanson  
542 Liberty Street, Hanson, MA 02341

Community Preservation Committee (“CPC”) Meeting  
Minutes for August 17, 2016

**Next scheduled meeting will be 7:00 PM, Wednesday, September 14**

The meeting was called to order at 7:01 PM. Roll call was as follows:

Members Present:        Laura Fitzgerald-Kemmett, Chairman and Member-At-Large  
                                 John Kemmett, Planning Board  
                                 Allan Clemons, Historical Commission  
                                 Patty Norton, Vice-Chairman and Member-At-Large  
                                 Rob O’Brien, Parks & Fields  
                                 Tom Hickey, Member-At-Large  
                                 Teresa Santalucia, Housing Authority  
                                 Bob Overholtzer, Member-At-Large

Guests                     Roberta Cameron, Community Opportunities Group, Inc. (“COG”)  
                                 Wayne Darragh, COG

Reference Material:       Startup Memorandum (composed by COG)

Discussion with Communities Opportunities Group, Inc.

Laura asked Roberta to speak first. She began by briefly summarizing the project schedule that she had emailed and from which CPC had copied for members. She cited that COG would begin the groundwork of collecting information in August and September; prepare preliminary findings; hold a workshop in October and obtain other feedback to draft a plan; review of the plan and ultimately a final plan, presently targeted for December.

Roberta then reviewed her information requests, speaking firstly of planning-related documents.

Town Master Plan – Roberta stated she was in receipt of the link to the Town of Hanson Master Plan, located on the town website.

Open Space & Recreation Plan (“OSRP”) – Laura stated that the OSRP plan is being revised, with John clarifying that the five-year plan, with its two-year extension, is now overdue. Laura said that the new plan’s anticipated completion is November.

Historical Commission – Laura said that the historical commission does not have a formally prepared plan, but members present on the commission said that during their meeting earlier in the day, the commission was re-organized with Tom Hickey as chairman and Allan Clemons as vice-chariman.

Recreation Commission – Laura stated that in the past, CPC had asked the Recreation Commission, namely Camp Kiwanee, for a document outlining their formal vision and priorities for the future. She explained that Camp Kiwanee is a town owned recreation facility which is on the National Historic Register. Rob mentioned that when he was

Town of Hanson  
542 Liberty Street, Hanson, MA 02341

involved with the Recreation Commission twenty years ago, they had a vision that they had documented. He committed to obtaining a copy of the book for Roberta. For COG's benefit, John pointed out that the Recreation Commission and the Parks & Fields Commission are not the same, with the Recreation Commission largely overseeing Camp Kiwanee and Parks & Fields in charge of the sports complexes. Roberta questioned the extent to which CPA funds could benefit the Recreation Commission vs. Parks & Fields. Laura mentioned that we had already funded projects that benefited Camp Kiwanee as well as Parks & Fields via Botieri Fields but that she will put Roberta in touch with contacts from each of these groups who may be able to answer specific questions she has.

Housing Authority – Teresa spoke on behalf of the Housing Authority, saying that she will represent them in future discussions with COG. She believes the entire board would be interested in speaking with COG, however. Teresa provided her business card for Roberta. She then asked how COG plans to meet with various groups, with Roberta replying that it would be most efficient if more than one group were available to meet with COG on a given day, but would do whatever needs to be done to make the process work.

Concerning the information gathering phase, Roberta stated that she expects there to be an initial conversation with all identified groups. She suggested the possibility of CPC scheduling these meetings and informing COG of the date and time. Tom agreed with coordination of boards to reduce the number of meetings to be held. Wayne stated the importance of including groups outside of town hall; with others suggesting, for example, school and senior groups being invited to the workshop. Rob also added sports organizations, the Kiwanis, the Experimental Aircraft Group and the Hanson Business Network to the list of suggestions. Laura asked CPC members to email her their ideas.

Tom posed the question of how COG intends to gain public opinion from the information gathered. Roberta commented on the use of surveys, pointing specifically to online surveys, with Teresa sharing her experience at meetings where attendees were asked to respond via smart phones.

The conversation turned to the October workshop; its timing, advertising and format. With the Town Meeting scheduled for October 3, it was suggested that the two meetings should somehow coincide. Comments pointed at the workshop being held shortly after Town Meeting, utilizing the opportunity to promote the workshop. Pre-registration, personal invitations and door prizes were mentioned as ways to build attendance. Workshop activity ideas included weighing priorities, budgeting scenarios, etc.

Laura asked Roberta what she thought about including Selectmen and the Town Administrator in the process, as they are the usual key participants in town functions. Roberta said that their opinions are definitely relevant, and felt that they should be invited with the understanding that they are participants, like many others, in the conversation.

Teresa asked how, in this process, innovative ways to use CPA funds could be found. Laura said that the CPA coalition is an excellent resource for just that; with projects from other towns/cities listed on their website, the directors being very responsive to questions, and training available. Laura asked Shirley to make sure that all of the new CPC members are on the coalition email newsletter list.

Town of Hanson  
542 Liberty Street, Hanson, MA 02341

Wayne asked if Hanson has a Housing Production Plan, and Teresa said they do not. Laura then shifted to explaining the CPC's desire for the Historical Commission to complete its historic house inventories project in order to gauge future CPA projects. As a side note, Laura asked Shirley to determine a contact for the Water Department. [Patty later provided a name for Shirley to contact.]

Laura asked Roberta and Wayne what other information they need from the CPC. Roberta stated that for now, they will digest what they have been given so far, and wait to be put in touch with whom they are to speak. The priority is setting up meetings with groups and providing contact information for people they can talk to. Asked about the length of time she anticipated for meetings, Robert thought a half hour for individuals and an hour for a group. In particular, Laura said CPC will be in touch concerning the Selectmen/Town Administrator, the Finance Committee and the Plymouth County Hospital ("PCH") Reuse Committee. Shirley said that Merry Marini was going to talk to selectman Don Howard about the PCH committee. Laura told Shirley that she could provide an email address for committee member, Marianne DiMascio. Laura said she will forward emails from CPC members concerning outside groups to Roberta.

Some discussion took place concerning the October public forum planned, specifically about location and timing. Venue suggestions included the police station and the middle school cafeteria. Mention was made of it being televised. It was concluded that the workshop should be held mid-week, after town meeting, settling on a tentative date of Wednesday, Oct. 12. Laura said she will check with Sharon McDonough regarding availability at the middle school.

Laura asked Roberta their intentions regarding survey questions. Roberta said that she wanted to give some thought before she answered. John commented that the Open Space Committee conducted a survey to those waiting to check-in to town meeting.

Laura questioned whether the CPC's brochure needs to be brought up-to-date. She said she will send the current version to Shirley for possible editing and the addition of current photos.

Roberta commented again on reaching out to committees/boards to schedule meetings. The next usual meeting time of the CPC is Wednesday, Sept. 14. Historical Commission members present said that they scheduled their next meeting for 6:30 PM on the same day, just before the CPC meeting. Roberta said that they could attend those two meetings.

The discussion with COG ended at 8:22 PM.

### Minutes

The June 8 and July 6 CPC minutes were on the table for approval as well as the June 29 sub-committee minutes. Tom made a motion to accept the minutes of the June 8 meeting, seconded by Allan, which were approved 5-0-3 (Approved by Laura, John, Allan, Patty and Tom; abstained by Bob, Rob and Teresa). Tom made a motion to approve the minutes from the July 6 meeting, seconded by Allan, which were approved 5-0-3 (Approved by Laura, Allan, Tom, Rob and Bob; abstained by Patty, John and Teresa). To afford all members the opportunity to review, Laura asked Shirley to email the June 29 sub-committee minutes to the entire committee and they will be voted on at the September meeting.

Town of Hanson  
542 Liberty Street, Hanson, MA 02341

Chairman's Report

Laura said she will email members an updated line item CPC report from the Town Accountant.

Old Business

**Bonney House** – Allan said that some work has been done on the interior of the Bonney House. Laura asked if the structural issues brought to his attention had been addressed and Allan said that those working on the house are aware of all issues.

**Botieri Fields/Town Forest Project** – Rob said that a sign has been erected on the minor league score board at the Botieri Fields. Laura asked Shirley if she could get a photo of it for the website, but Patty said it is behind her house and she can photograph it for Shirley. Rob said that re-graveling the parking lot and tree removal remain to be done. Laura mentioned that Phil Clemons has created a draft of the Town Forest sign, but it has not been ordered. As Phil is the anticipated Conservation Commission member to represent CPC, Laura said she will ask him for the status of the sign at the next meeting.

**Whitman-Hanson Regional High School Recreation Area** – Laura stated that equipment has been delivered and installed at the Whitman-Hanson Regional High School Recreation Area and that it is being utilized by the community.

**Camp Kiwanee** – As it was noted that the entire Recreation Commission resigned their posts very recently, Laura asked Shirley to contact Mike McCue to find out about their status and how the committee should proceed since CPA-funded work remains to be completed. The North Cabin steps and door screens are still pending.

**Plymouth County Hospital** – The committee was informed that an application for a grant pertaining to Plymouth County Hospital was not approved. Bob said a request for proposals is to be posted relative to the building's demolition, to be funded by 5-10 year bonding.

**Monponsett Playground** – Laura said that Don Ellis wants to apply for a grant to assist with the cost of creating a Monponsett Playground, but has to wait until the Open Space & Recreation Committee finalizes their master plan. So, progress is delayed on this and it will likely not come before CPC for review until later this year.

**Smitty's Bog** – Laura said that since her meeting with Open Space it is apparent that there is now a temporary sign at Smitty's Bog; some work has been done to fix the fence; and she has not observed any new vandalism. Some said it has helped that the police have become more vigilant of the area.

**Historical Commission House Inventories** – Allan indicated that there would not be enough time to organize an article for the house inventories in time for the October town meeting. The timeframe for Spring town meeting is more attainable. Patty said that she gave the inventories that have been done to Tom Hickey, the new commission chairman.

**Other Old Business** – Teresa asked for clarification on COG's role in educating the public about CPA. Laura said that COG's purpose is to create a community preservation plan, but any increased

Town of Hanson  
542 Liberty Street, Hanson, MA 02341

awareness of CPA can be regarded as a positive by-product. Tom reiterated that COG's cost of \$13,850 vs. the \$15,000 approved by voters at town meeting provides some latitude in the event the CPC were to ask COG to perform some extra services. Laura pointed out that costs incurred by the CPC for the October workshop will come out of its administrative costs.

New Business

There was no new business to discuss.

Next Meeting

The next scheduled meeting of the CPC will be held on Wednesday, September 14 at 7:00 PM, at the Town Hall.

Adjournment:

Patty made a motion to adjourn, which was seconded by Allan, and approved 8-0-0.  
The meeting was adjourned at 8:50 PM.

Respectfully submitted,

Shirley Schindler, Clerk  
Community Preservation Committee