**COUNCIL OF ELDER AFFAIRS MEETING**

**Date: Wednesday, December 7, 2016**

**Time convened: 9:44 a.m.**

**Venue: Historical Room, Hanson Public Library**

**Those in attendance: Jane Baker, George Copeland, Susan Gagnon, Linda**

**Philbrook, Michal Saya, Elizabeth Stevens, Mary Collins**

**Excused Absence: Stephanie McSweeney**

● Meeting called to order at 9:44 a.m by Chair, Jane Baker

● As November meeting was cancelled due to a lack of a quorum, October meeting minutes were read and accepted..

● A Moment of Silence was observed in honor of Council member, Mary Lou Sutter who passed away in November. Mary Lou has served on the Council for many years.

● Report of Director and Discussion:

○ Mary thanked Roberta and Sue for taking charge of the tree decoration.

○ Mary reported on the upcoming December activities:

■ The Volunteer Appreciation Dinner will be held on Friday, Dec. 9 at

5;00p.m. Seventy-five people have signed up.

■ The Friends’ Holiday Luncheon at Meadowbrook will be held on

Tuesday, Dec.13 at noon.

■ The Swingin’ Singers Holiday Program will be held on Monday, Dec.

19 at 11:00 a.m.

■ The Holiday Gift Swap will take place on Wednesday, Dec. 21 at

10:00 a.m. A Yankee Swap will take place with a $5.00 limit on the

gift.

■ Support Day Program is cancelled for Friday, Dec. 23. The center

will be open for ½ day.

○ Building Update: Looking to have the white lines in the parking lot

realigned so that the Handicap Parking lines up with the access ramp

making the ramp accessible to all handicap parking.

○ STAP applications are in, and the process of matching applicants to Town

Departments has begun. There have been less original applications and

many more reapplications this year.

○ Letters go out next week with STAP assignments.

● Report of Council Chair and discussion:

○ Jane asked that the Council be kept informed of the date of Mary Lou

Sutter’s Memorial Service.

○ Jane asked Mary to investigate giving “Tree of Life” plaques in honor of

Mary Lou Sutter and Elizabeth McGuirk service to the Council and Center.

● Report of Council Representatives to:

○ NVNA - clinics continue

○ OCES - very involved in last week’s “Giving Tuesday” Money raised goes

into their Emergency Fund that our center can call on.

○ OCPC - Maryanne and Mary are actively seeking Title 3 grant for a Day

Care participant.

○ SA - Kettle Drive is in effect. The Calvary Baptist Church is doing the drive with the Center.

○ Friend’s Group - holding the Holiday dinner on Dec. 13.

● Unfinished Business -none

● New Business - Elizabeth Stevens was invited to join as a full council member, filling Mary Lou’s position. She accepted. Her name will be presented to the Selectmen for appointment to that position. We now have

two alternate vacancies.

● Meeting adjourned at 10:44 a.m.

Respectfully submitted by,

**Susan M. Gagnon**

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