



RECEIVED
TOWN OF HANSON
HANSON, MA
2015 JAN 14 AM 8:18
Finance Committee

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Minutes of: January 6, 2015

Meeting Opened: 7:00PM
Adjourned: 9:22PM

M: SM (2nd) TF V: 4-0

	Barbara Arena <i>Chair</i>	Steve McKinnon <i>Vice Chair</i>	OPEN	OPEN	Michael Wojdag	Teresa Fettig	Michael Dugan
Present	✓	✓			✓	✓	✓
Exp	6/30/15	6/30/16	6/30/15	6/30/16	6/30/16	6/30/15	6/30/2017
Time					7:35		

Also Present: Donna Tramontana, Health Agent
Robert Brown, Highway Surveyor
and Tree Warden

2015 Opening Reserve Fund Balance:	\$86,187
8/12 Town Hall Phone System:	<u>(\$15,000)</u>
1/6/15 Beginning Balance:	\$71,187
BOH - VNA Services	(\$2,000)
HWY - Equipment Repair	(\$3,500)
HWY - Overtime	(\$4,000)
Tree Warden - Tree Removal	<u>(\$6,500)</u>
Ending Balance	\$55,187

Donna Tramontana, Health Agent, attended to request reserve fund transfer i/a/o \$2,000 to replenish this account in accordance with new contract signed by selectmen with new provider, Norwell VNA. This account has been cut by the finance committee for the past several years due to inactivity. Ms. Tramontana indicated this was due to the inadequacy of the previous provider and Norwell VNA is now catching up on reporting not done by the previous provider. This account was budgeted at \$250 and has a deficit (\$188) as of 12/31/14. Ms. Tramonta provided detailed bills outlining activity tracked by new provider.

Motion to approve **\$2,000** transfer from Reserve fund to BOH- VNA Services by SM, 2nd by TF; Vote: 4-0.

Robert Brown, Highway Surveyor and Tree Warden attended as a update to meeting on 10/28/14. Mr. Brown had previously advised committee of increased expenses associated with a Nor'easter in late October of approximately \$9,000. Some of these accounts have been run into deficit and are in need of immediate replenishment to complete the year. Requests as follows:

- 1) **\$3,500** Vehicle Repairs & Maintenance - originally budgeted at \$5,000, Mr. Brown's vehicle alone needed \$1,500 of repairs.
- 2) **\$4,000** Overtime expense - due to an illness as well as additional overtime needed due to the Nor'easter this line has been depleted from \$11,000 budget to a \$1,120.83 deficit. Mr. Brown indicated this line will also be used to cover meals allowance which is required for anyone with > 4 hours of overtime.

3) **\$6,500** Tree removal - several trees have needed to be removed and utilization of Newcomb Tree Service remains pending conflict of interest approvals due to the election of Kenneth Mitchell to the Board of Selectmen. This line has a remaining balance of \$641.80 vs. \$5,000 budgeted with \$2,958.20 bill outstanding. This request is to replenish this account and provide funding for the remainder of the year.

Motion to approve the 3 transfers as submitted by SM, 2nd by TF; Vote 4-0

7:23 pm - Finance Committee Adjourned to attend Selectmen's meeting.

8:45 pm - Finance committee reconvened

Ms. Arena noted she had been copied on communication between Mr. Young (Chair of the Board of Selectmen) and Dr. Ruth Gilbert-Whitner (Superintendent of Regional School) regarding possible reimbursement post town approval of funding to repairs to schools.

All Finance committee members received 2016 budget books. No additional financial reports have been received since meeting on 12/15. Selectmen Young will be copied on all requests and will be invited to attend or send representative to next Fincom meeting to incorporate selectmen into budget discussions.

Next meeting to be held January 13, 2015. Committee members to review proposed budgets for the following departments for discussion:

- (8) Finance Committee
- (9) Fire Department
- (10) Health/Transfer Station
- (11) Highway/Tree Warden

Mike Wojdag indicated he has accepted a new job and will be traveling extensively beginning in February. He will do his best to attend meetings through budget season though dial-in may be required. He expects to resign once committee is re-built. Barbara Arena to address logistic issues and noted Town of Hanson policy for remote participation.

9:22 pm Motion to Adjourn by TF, 2nd MW; Vote: 5-0