



Town of Hanson

Finance Committee

Phone (781) 293-5070
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Meeting Opened: 7:00 PM
Adjourned: 9:30 PM

Minutes of: March 21, 2016
Motion: MW, 2nd by SM - V: 5-0

	Mike Wojdag <i>Chair</i>	Steve McKinnon <i>Vice Chair</i>	Joe Pelligra	Michael Dugan <i>Clerk</i>	Kim Nourse
Present	✓	✓	✓	✓	✓
Expires	6/30/2016	6/30/2016	06/30/2018	6/30/2017	6/30/2018
Time					

Also attending: Mr. Rich LaCamera, Town Administrator
Mr. Gil Amado, Board of Health, Chair
Ms. Theresa Cocio, Board of Health, Admin. Assistant
Ms. Donna Tramontana, Board of Health, Health Agent
Mr. Bob Brown, Highway Department, Surveyor

2016 Opening Reserve Fund Balance:	\$75,000
Town Clerk – Expenses – 2 State Elections	(\$4,950)
11/10/15 Balance:	\$70,050
Town Clerk – Salaries – 2 State Elections	(\$6,000)
12/22/15 Balance:	\$64,050
Highway Department – Expenses – Signs	(\$3,798)
3/7/16 Balance:	\$60,252

Discuss FY2017 Operating Budget ~

Board of Health – Transfer Station ~

The Board of Health attended the meeting to address questions presented by the Finance Committee as follows ~

- Households utilizing Transfer Station or outsourced company (ABC) ~
 - Ms. Cocio stated that the number of households utilizing the Transfer Station or the outsourced company is unknown noting that the outsourced company picks up only trash and the Transfer Station is still utilized for recyclables at no cost.
- Revenue ~
 - It was mentioned that revenues are down; however, expenses have increase. Over the last 3 years, or when PAYT began, what was the expected revenue? Is there a possible shortfall anticipated? Further clarification is needed.
- Tonnage ~
 - It was stated by Mr. Wojdag that tonnage is less, shouldn't the disposal fees be less? Ms. Cocio responded that tonnage or an estimate of tonnage is not known at this time mainly because PAYT is a fairly new program. Further clarification is needed.
- Hazardous Waste ~
 - FY2017 budget shows an increase of \$5K to \$10K – It was noted that Hazardous Waste Day has been increased from 1 day/yr to 2 days/yr which is reason for budgeted amount of \$10K.

Activity/Usage ~

It is assumed that activity at the Transfer Station has decreased mainly due to sidewalk pickup. It was mentioned that the activity doesn't appear to have decreased because the outsourced company does not pick up recyclables.

Possible Reduction of Hours ~

Mr. McKinnon asked about hours of operation at the Transfer Station. Mr. Amado stated that the Transfer Station is open Monday and Tuesday, closed on Wednesday/Thursday, open on Friday, Saturday, Sunday. Because of the assumed inactivity at the Transfer Station, would it be possible to go from 5 days/week to 3 days/week? Do you foresee any ramifications should that happened? Mr. Amado stated that he felt it wouldn't be possible based on his observations of people using the Transfer Station. He feels that there would be complaints from the citizens.

Mr. Wojdag thanked the Board of Health for their participation and asked if they could get back to the Finance Committee with the disposal fee number. The Board of Health departed the meeting at 7:40p.

Highway Department ~

Mr. Bob Brown joined the meeting at 7:45 to follow-up on budget questions ~

- Street Sweeping – money is accurate
- Contract – \$40K is the average contract amount; minimal sand.
- Licenses – Mr. Brown stated that there is more involvement in obtaining CDL and hydraulic licenses. The license regulations have changed depending on the type of equipment that is included on vehicles. Need to negotiate changes with the contract.
- Signs – There are approximately 30-40 signs required. Mr. Brown mentioned that replacement of guardrails will be coming up in the near future.

The Committee thanked Mr. Brown for his participation; departed the meeting at 8:10p.

Town Administrator ~

The following items were addressed by Mr. LaCamera ~

- Norfolk County Agriculture – The Board of Trustees met on March 9th and stated that there will be a slight tuition increase for the upcoming school year.
- School Budget – Notification was given on March 16th that WHRSD School Committee voted to certify the FY2017 budget approving the FY2017 assessments.
- Capital Improvement Plan for Maquan roof and Highway building
- Special/Annual Warrant Articles

The Committee thanked Mr. LaCamera for his participation; departed the meeting at 9:10p.

Consider Any Line Item Transfers ~

None

Consider Any Reserve Fund Transfers ~

None

Approve Prior Minutes ~

3/17/16 Minutes Approved as Written by MW, 2nd by JP – Vote: 5-0

Next Meeting Dates ~ 4/4 and 4/5/16

Adjournment ~ 9:30p – Motion to Adjourn by MW, 2nd by SM, Vote: 5-0