



# Town of Hanson

## Finance Committee

Phone (781) 293-5070  
Fax (781) 294-0884

Meeting Opened: 7:00 PM  
Adjourned: 10:00 PM

Minutes of: March 29, 2016  
Motion: SM, 2<sup>nd</sup> by KN - V: 4-0

	Mike Wojdag <i>Chair</i>	Steve McKinnon <i>Vice Chair</i>	Joe Pelligra	Michael Dugan <i>Clerk</i>	Kim Nourse
<b>Present</b>	✓	✓	✓	✓	✓
<b>Expires</b>	6/30/2016	6/30/2016	06/30/2018	6/30/2017	6/30/2018
<b>Time</b>				7:30p	

Also attending: Mr. Jerry Thompson, Fire Department  
Mr. David Blaus, Recreation  
Mr. Robert Hayes, School Committee - WHRSD

<b>2016 Opening Reserve Fund Balance:</b>	<b>\$75,000</b>
Town Clerk – Expenses – 2 State Elections	(\$4,950)
<b>11/10/15 Balance:</b>	<b>\$70,050</b>
Town Clerk – Salaries – 2 State Elections	(\$6,000)
<b>12/22/15 Balance:</b>	<b>\$64,050</b>
Highway Department – Expenses – Signs	(\$3,798)
<b>3/7/16 Balance:</b>	<b>\$60,252</b>

### Discuss FY2017 Operating Budget ~

#### Fire

Mr. Thompson attended the meeting to update the Finance Committee on the following items ~

- Items flat
- Salaries are down due to younger staff
- Gross overtime has increased due to inexperienced younger staff
- No promotional exams
- Capital project will consist of a truck
- Equipment/repairs are for tires for #2 engine
- Capital Plan consists of a new truck to replace '86-'87 military truck for forest fires
- Ambulance due next year

#### Recreation

Mr. Blaus discussed the following items with the Finance Committee ~

- Outsourced Projects for FY2017 ~
  - South End Septic System
  - Refinish Main Lodge Floors
  - Lodge Septic
  - South End Cabin Roofs
  - Stone Building Repairs
  - Update Electric in Cabins

- Contracted Services ~
  - Alarm System
  - Trash Removal
  - Septic System Pumping/Maintenance
  - Office Copier
  - Pest Control (as needed)
  - Rugs
  - Fire Extinguisher Maintenance
  - Website Maintenance

It was also stated by Mr. Blaus that an additional staff member is being considered, either Director or Manager Level, who would be beneficial and enhance revenues based on additional venues. Salary to be direct to Enterprise Fund and benefits would be indirect cost to Town. Indirect costs as shown are for AA benefits.

### **Schools**

Mr. Hayes discussed the following items ~

- Combined Operating Assessments from 2007-2016
- Hanson Operating Budget from 2012-2016

### **Operating Budget Line Items**

The Finance Committee discussed the budget and HELD the following line items for further clarification ~

- Selectmen/Administration, Line 1
- Assessors, Lines 9 & 10
- Legal, Line 14
- Information Technology, Line 15
- Postage, Line 30
- Utilities, Line 33
- Town-Wide Fuel, Line 66

Motion to Hold Lines 1, 9, 10, 14, 15, 30, 33, and 66 by SM, 2<sup>nd</sup> by JP – Vote: 5-0

### **Consider Any Line Item Transfers ~**

No line items to consider.

### **Consider Any Reserve Fund Transfers ~**

No RFT's to consider.

### **Approve Prior Minutes ~**

No prior minutes to approve.

**Next Meeting Date** ~ 4/4 and 4/5/16

**Adjournment** ~ 10:00p – Motion to Adjourn by MD, 2<sup>nd</sup> by KN – Vote: 5-0