



Town of Hanson

Finance Committee
REVISED

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RECEIVED
TOWN OF HANSON
2015 MAR 31
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Minutes of: March 31, 2015

Meeting Opened: 7:00 PM
Adjourned: 9:00 PM

M: SM (2nd) JP V: 6-0

	Barbara Arena <i>Chair</i>	Steve McKinnon <i>Vice Chair</i>	Joe Pelligra	OPEN	Michael Wojdag	Teresa Fettig	Michael Dugan
Present	✓	✓	✓		✓	✓	✓
Exp	6/30/15	6/30/16	6/30/15	6/30/16	6/30/16	6/30/15	6/30/2017
Time							

Joe Pelligra volunteered to be BOH Liaison (former BOH member)

Also Present: Gil Amado, BOH

Reserve Fund Requests

Needed to pay consultant due to extended absence by Health Agent (out 4 weeks and expected to be out another 4 weeks.)

- BOH - \$3,500 – Gil Amado attending – New Line Created – Contracted Services (01-511-5200-5310)
Motion to Approve by MW, 2nd by TF, Vote: 6-0

Review of Revised 2016 Budget

Mr. Amado reviewed and discussed the BOH 2016 Budget including the additional full-time position at the Transfer Station. He discussed the need for this position is to cover vacation and sick time hours and so that there are several areas within the transfer station, which are spread out, can be monitored and supervised with little disruption to the flow of residential traffic. It was stressed that safety is the most important factor raised during Mr. Amado's discussion. However, it was suggested that further discussions be held with the Town Administrator regarding details and backup on salaries and associated costs (benefits) for this position. Discussed Transfer Station hours/costs including possible changes to days open/approvals needed.

2015 Opening Reserve Fund Balance:	\$86,187
8/12 Town Hall Phone System:	(\$15,000)
1/6/15 Approvals:	
BOH - VNA Services	(\$2,000)
HWY - Equipment Repair	(\$3,500)
HWY - Overtime	(\$4,000)
Tree Warden - Tree Removal	(\$6,500)
2/24/15 Balance:	\$55,187
3/24/15 Approvals:	
BOH - VNA Services	(\$1,168)
Library - Remove snow from roof	(\$5,500)
Highway - Repair	(\$6,733)
Highway - Traffic Light	(\$2,724)
Highway - Meals	(\$3,313)
3/24/15 Balance:	\$35,749
3/31/15 Approvals:	
BOH - Contracted Services	(\$3,500)
3/31/15 Balance:	\$32,249

Discussion regarding VNA/MAVEN monitoring 2016 budget request does not cover daily monitoring. Discussed training and security (HIPAA) needs if brought "in-house".

Lite Control Property Committee

Ms. Arena reported there are no further updates.

Minutes of 3/10/15 and 3/24/15 reviewed, Motion to Approve 3/10 minutes by SM, 2nd by MW, Vote: 4-0-2
Motion to approve 3/24 minutes, with revisions, by SM, 2nd by MW, Vote: 6-0

Future Meeting Date: 4/7 Finance Committee

- T. Fettig noted extended absence due to health issue

Adjourned: 9:00pm - Motion to Adjourn by SM, 2nd by JP, Vote: 6-0