

**Recreation Commission Meeting
January 27, 2020
Camp Kiwanee Business Office
6:15 p.m.**

Members present: Diane Cohen, Chair; Joan Fruzzetti, Brian Smith, Brian Fruzzetti, Melissa Scartissi

Also present: Matt Dyer, Selectman; Bill Boyle, Dori Jamieson

- **Welcome aboard to Dori Jamieson** -- Dori was warmly welcomed by the Commission
- **Approval of Minutes** – 11/18/2019, 12/2/2019, 1/6/2020 to be tabled until next meeting.
- **New Business**, Waiver requests (brought forward) – Linda Cole, member of the PTO is in attendance requesting permission to hold an eighth grade dance on Saturday, May 16, 2020, from 3 p.m. to 10 p.m. and requesting waving of the deposit and rental fees. There will be approximately 75-90 students in attendance with no charge to the students, and the event will be chaperoned by parents.
Motion by Commissioner Brian Fruzzetti to approve dance and waiving of fees, leaving the care taker fees to be paid by the Hanson PTO, seven hours at \$15.00 per hour, total due, \$105.00 pending Board of Selectmen approval.
Second by Commissioner Scartissi
Voted 5-0
- **Department Head Update** – Bill Boyle, Recreation Director update

Mr. Boyle stated that the locks and hasps have been installed on the North end cabins, and seven have been installed on the South end cabins to date. The completion date is anticipated to be very soon. There is approximately \$23,000 remaining in the repair fund, Chairman Cohen to inquire as to the requirements of utilizing this funding from the Community Preservation Committee. Mr. Boyle stated that the camp is currently undergoing brush clearing and the benches are being sanded and repainted. We also received extra benches from the D.P.W. Chairman Cohen also requests we contract a vendor to spray for bees around the lodge, and requests looking into automation of the windows in the library. Mr. Boyle reports that a link in the chain holding up the chandelier in the business office broke, and was repaired by Dan Brown, electrician. Also, N Grid is working with Dan Brown with regard to the electricity in the South end being fed in a single circuit and ensuring that the cabins are properly metered. Commissioner Brian Smith inquired as to the benefit of obtaining a pad mount transformer to provide electricity to additional cabins.

- Wedding expo update – Mr. Boyle stated that he, Commissioner Hartweg, and Commissioner Scartissi were in attendance and it was a very well-received event. Walker Clay provided 200 tote bags to all attendees. Chairman Cohen requests a formal letter of thanks be drafted for the Commission's signature.
- New Business – Waiver Requests:
Deb Pettey, Town Planner, requests use of lodge for a Municipal Vulnerability Preparedness meeting on Friday, February 7, 2020, from 8:30 a.m. to 3:30 p.m. There will be approximately 30 attendees.
Motion by Commissioner Brian Fruzzetti to approve request and waive all fees pending Board of Selectmen approval.
Second by Commissioner Joan Fruzzetti
Voted 5-0

Hanson Public Library requests to hold trivia night on Wednesday, July 22, 2020, from 7p to 10pm, and requests fees be waived.

Motion by Commissioner Brian Fruzzetti to waive fees leaving a balance of \$75.00 to be paid by the Hanson public library for the cost of caretakers for five hours at \$15.00 per hour, pending Board of Selectmen approval.

Second by Commissioner Scartissi

Voted 5-0

- **Planning for Spring/Summer** – Chairman Cohen states there will be a site walk to be held this Saturday morning with Recreation Director and Tree Warden at 9:30 a.m. at Camp Kiwanee with regard to tree removal, and requests agenda be posted.

It was discussed and determined that advertising should go out now, on the website, in the newspapers for all summer help in two advertisements, keeping the caretakers separate. It was also discussed to have again this summer nature programs and archery and fishing programs. Selectman Dyer suggested we have passes available at the library for utilizing Cranberry Cove.

- **Old Business**

Warrants – Chairman stated there was nothing of concern in the warrants

Miscellaneous Correspondence--

Selectman Dyer has a contact name at Republic Services with regard to the issue of Republic Services and the charge for the non-existent dumpster, and overcharges on the existing dumpster. Republic Services contract is over in July, and that will need to be revisited.

Handwritten signatures and initials in blue and black ink, including a circled 'US' and various stylized names.

Business Plan – The Board of Selectmen will address the Recreation's Commission business plan at their upcoming meeting on February 25, 2020.

Director/Lodge Hours – Commissioner Brian Fruzzetti requested we revisit the hours of the lodge hours to Monday through Friday, 9am to 5pm.

Selectman Joan Fruzzetti reminded the committee that the warrant articles are due in March. There was discussion on the time clocks being used, there remains one caretaker which must be finger printed. Mr. Boyle will check on the status of the grant with regard to the fiber upgrade. Commissioner Brian Fruzzetti stated that there have been some complaints with regard to the yoga sign continually being up, and should be removed when yoga is not being held at the camp.

Chairman stated we should implement some marketing with reduced rates being offered for weddings in the winter months. Subsequent Recreation Commission meetings are scheduled for February 10, 2020; and February 24, 2020.

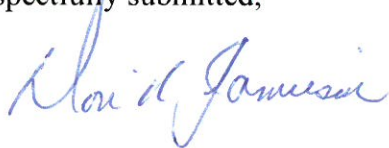
Motion by Commissioner Brian Fruzzetti to adjourn

Second by Commissioner Scartissi

Voted 5-0

Meeting adjourned: 8:30 p.m.

Respectfully submitted,



Dori R. Jamieson
Administrative Assistant

