



**Hanson Recreation Department**  
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[www.OfficialCampKiwanee.com](http://www.OfficialCampKiwanee.com)  
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**Recreation Commission Meeting Minutes**  
**January 19, 2022**  
**6:30 p.m.**  
**VIRTUAL**  
**Zoom Meeting**  
**Meeting ID: 812 9893 0759**

Members present: Frank Milisi, Audrey Flanagan, Melissa Scartissi, Sheila Morse

Also present: Dori Jamieson, Madi Storey, Roger Means, Jim Hickey, Margaret Cameron-Hickey

**Approval of Minutes – December 13, 2021**

Motion by Vice Chair Flanagan to approve December 13, 2021 open session minutes

Second by Secretary Scartissi

Chairman, aye; Vice Chair Flanagan, aye; Secretary Scartissi, aye; Commissioner Morse, aye  
Voted 4-0

**New Business**

- Denise Hall – 4<sup>th</sup> grade field trip in June – Ms. Hall will attend the next meeting to explain details but requesting no charge for the field trip.  
Motion by Vice Chair Flanagan to confirm no charge for the field trip  
Second by Secretary Scartissi  
Chairman, aye; Vice Chair Flanagan, aye; Secretary Scartissi, aye; Commissioner Morse, aye  
Voted 4-0
- Margaret Cameron-Hickey – Summer program – Ms. Cameron-Hickey requested support from the Commission before moving forward with the certifications necessary to implement the summer program. Program would be the weeks of July 11<sup>th</sup>, July 18, July 25<sup>th</sup>, August 1<sup>st</sup>, and August 8<sup>th</sup>. A five-week summer camp, Monday through Friday, 9am to 3pm.  
Motion by Vice Chair Flanagan to support the five-week summer camp  
Second by Secretary Scartissi  
Chairman, aye; Vice Chair Flanagan, aye; Secretary Scartissi, aye; Commissioner Morse, aye  
Voted 4-0
- Discussion on FY 2023 budget and town meeting articles – The FY2023 budget was reviewed. Discussion on town meeting articles is tabled until 1/31/22.

Discussion on job descriptions and positions to be staffed for 2022 season – It was decided to have all job descriptions finalized by February 14, 2022.

Motion by Vice Chair Flanagan to have a team of Commissioner Morse and she to work on job descriptions.

Second by Chairman Milisi

Chairman, aye; Vice Chair Flanagan, aye; Secretary Scartissi, aye; Commissioner Morse, aye  
Voted 4-0

- Discussion on Recreation events planned for 2022 – There is the Winter Wonderland on February 29th, the Camping Weekend April 29 through May 1, Medieval Day in April and the Christmas Play in December.

Motion by Vice Chair Flanagan to move forward with those events

Second by Secretary Scartissi

Chairman, aye; Vice Chair Flanagan, aye; Secretary Scartissi, aye; Commissioner Morse, aye

Voted 4-0

Motion by Vice Chair Flanagan to open the cove on June 21, 2022 and close on September 11, 2022

Second by Chairman Milisi

Chairman, aye; Vice Chair Flanagan, aye; Secretary Scartissi, aye; Commissioner Morse, aye

Voted 4-0

- Update team members – Tabled until January 31, 2022.
- Review event booking process, streamline – Rental agreements are being worked on to streamline the booking process. To be reviewed at the next meeting
- Bereavement Rate – Discussion took place on a discount for events such as a celebration of life.
- Minimum wage increase – There are four caretakers that are currently under the minimum wage which increased on 1/1/22 by .25  
Motion by Vice Chair Flanagan to improve increase to minimum wage and to submit to wage and personnel for approval  
Second by Vice Chair Scartissi  
Chairman, aye; Vice Chair Flanagan, aye; Secretary Scartissi, aye; Commissioner Morse, aye  
Voted 4-0

- Caretaker meeting report from 1/8/22 – Discussion took place on the meeting and review that was held. It was very positive feedback from all.
- Discussion on purchase of chain saw and power washer.  
Motion by Vice Chair Flanagan to purchase chain saw and spend up to \$439.00, and to research a less expensive power washer, less than the \$679.00 that was presented.  
Second by Secretary Scartissi  
Chairman, aye; Vice Chair Flanagan, aye; Secretary Scartissi, aye; Commissioner Morse, aye  
Voted 4-0
- Discussion on painting lodge walls – Tabled to January 31, 2022 meeting.
- Discussion on yoga contract, Deb Blauss – tabled to January 31, 2022 so that Ms. Blauss may be present.

### **Departmental Update**

- Status of the Bartending Service of New England Contract – it is in the process of being procured in the Town Administrator's office.
- Roof update –Scope of work will be issued to solicit three quotes. Green shingles were obtained to allow the roof to be patched rather than the entire roof being done.
- Weatherization project – Green communities has winterized all doors at Needles Lodge at no charge.
- Alarm reprogramming – All old codes have been erased and new codes are issued and being used for the alarm panel in the entrance way of the lodge.
- Event application updates –Updated master lodge agreement to be reviewed at next meeting
- Warrants are attached for informational purposes.
- List of activities for January/February – The Polar Plunge and a bridal shower will be taking place on Sunday, February 6<sup>th</sup>. The month is closed to other events to accomplish the roof repair.

### **Caretaker Report**

Roger Means stated that the Gator needs a starter in the amount of \$600.00, and the labor will be at no charge including a tune up by the Highway Department.

Motion by Commissioner Flanagan to approve

Second by Secretary Scartissi

Chairman, aye; Vice Chair Flanagan, aye; Secretary Scartissi, aye; Commissioner Morse, aye

Voted 4-0

It was discussed to look into Code Master regarding the key pad on the front door of Needles Lodge.

Motion by Vice Chair Flanagan to adjourn

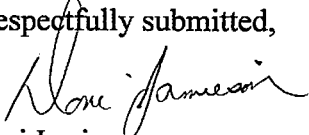
Second by Secretary Scartissi

Chairman, aye; Vice Chair Flanagan, aye; Secretary Scartissi, aye; Commissioner Morse, aye

Voted 4-0

Meeting adjourned: 8:54 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Dori Jamieson".

Dori Jamieson  
Admin. Asst.