

Minutes of Recreation Commission
Meeting Date: August 28, 2017

Call to Order: Meeting was at the Camp Kiwanee Main Lodge. Call to order was at 6:00 p.m.

In Attendance: AnnMarie Bouzan, Brian Smith, Brian Fruzzetti, Diane Cohen, John Zucco, and Lan Woodward.

Also in Attendance: Joan Fruzzetti, Priscilla Spano, and Keith Buchanan.

Lan Woodward, Administrative Assistant, will take the minutes.

Approval of Minutes

Minutes to be approved and signed from Recreation Commission Meeting on 08.07.17.

Motion to accept 08.07.17 minutes by Brian Smith.

2nd Brian Fruzzetti.

Vote 4-1-0.

Please note that Diane Cohen was not in attendance at meeting of 08.07.17.

New Business

Priscilla Spano WHK Hawks Fundraiser

Priscilla Spano of Whitman Hanson Kingston Hawks discussed having a Fundraiser at Camp Kiwanee Lodge on 11.03.17 from 7:00p.m. - 11:00p.m.

Discussion on Waiver or Deduction of Fees.

Priscilla Spano explained the fundraiser would strictly be a Halloween parents night out.

There are currently 74 kids enrolled, there has not been a committee in over a year. There is now a new committee and this would be their 2nd event this year.

AnnMarie Bouzan asked if there would be food at this event? Priscilla Spano said she was trying to get Papa Ginos to donate.

Number of people attending could be up to 150, it was explained that any event 75 or more people would have to be catered.

It was discussed to have the event cost be reduced to \$160.00. This would cover the cost of 2 caretakers covering this event. Priscilla Spano said she would go to her board and discuss.

Lan Woodward to forward update Lodge Rental Application form(s) and Deduction of Fees form to Priscilla Spano.

Motion to accept the deduction of fees to \$160.00 contingent upon Board of Selectmen approval by John Zucco.

2nd Brian Smith.

Vote 5-0.

Handwritten signatures of AnnMarie Bouzan, John Zucco, and Diane Cohen.

Sounder Systems

Keith Buchanan was present to discuss Sounder Systems current services and any additions or changes to services.

Discussion on codes, individual codes, different department codes.

Discussion on cameras, video, additional surveillance.

Keith Buchanan will be following up on estimates and options with pricing for Lodge if updates should be added which would include approximate labor.

WHCA

Whitman Hanson Community Access would like to use the Camp Kiwanee Lodge Deck to film a show on 08.31.17. It would be used from 12:00p.m. - 5:00p.m.

Motion to approve WHCA for use of Camp Kiwanee Lodge Deck for show on 08.31.17 from 12:00p.m. - 5:00p.m. by Diane Cohen.

2nd John Zucco.

Vote 5-0.

Hanson Cub Scouts Troop 34

Hanson Cub Scouts Troop 34 Pavilion Rental for Cub Scout Meetings which include a moving up ceremony.

That dates would be:

09.18.17

10.16.17

04.23.18

05.21.18

06.04.18

Motion to accept Hanson Cub Scouts Troop 34 Pavilion Rental for dates listed above by Brian Fruzzetti.

2nd Diane Cohen

Vote 5-0.

Vote Vice Chair

This will be continued onto next agenda.

Director Position

There was discussion with Town Administrator Michael McCue regarding the Recreation Director Position as well as the Facilities Position.

Discussion on contracted services.

Annmarie Bouyer
John Zucco
Diane Cohen

Vote on Warrant Articles

Vote on Warrant Articles.

First Article

Proposal for Civil Engineering design services for dock engineering.

The Cove needs pilings to be replaced and go through DEP, we have to get licensed contractors. There were 3 engineers contacted. One followed up as of today, Grady, it was estimated at \$9,250.00. We will get 3 quotes and leave field open for money amount.

Motion to accept Warrant Article at Town Meeting for Dock Engineering for Cove by Diane Cohen.

2nd Brian Smith.

Vote 5-0.

Diane Cohen will be presenting the article for Docks and Brian Smith will be presenting the article for the facilities.

Caretaker Reports

This is a new item added to the agenda. This is give the caretakers a chance to discuss any questions or issued they may have to the entire Recreation Commission. We will continually keep this on the agenda.

Today there were no issues addressed at the meeting.

Drama Kids

Discussion of Drama Kids revenue summary.

Job Description(s) Update

Discussion on Facilities Job Description.

Outside Lights

Update on price, Ed Savage reviewed price and said it was great. Dan Driscoll will order lights and Dan Brown will handle lights at Boathouse.

Caretaker Duties

Measurements of screens in detail:

Cabin

Pavilion

Lodge

Bridal Cottage

Frontier

Estimated square footage.

Repair of latches, replacements, additions.

Ann Marie Boyer
JE Zucco
B. Brown
Diane Cohen

Warrant(s) Weekly Update

Copies issued for Recreation Commission review.

Gator Update

Brian Smith said the Gator was picked up and diagnosed. They still are having issues finding out the problem. It would be additional costs to diagnose. Padula would charge an additional \$300.00 for this.

Motion to approve the amount of \$300.00 to Padula for additional diagnosis of Gator by John Zucco.

2nd Brian Smith.

Vote 5-0.

Signs Update

Signs-We have to check with Deb Blauss to see what she would like to do. This is to be worked on with Deb Blauss and Chris Fruzzetti.

Time Clock Update

The time clock ordered is in. Work to be done to be installed and to get up and running.

Comcast Municipal Grants Follow Update

Update given by Brian Smith.

CPC Update

Next CPC meeting is in September. Diane Cohen was not at the last CPC meeting.

Cornhole Tourney

Date 10.22.17. We are looking for Cornhole Board donations. Looking into prizes and advertising.

History at Play

Theresa Cocio received information from one of caterers.

Discussion on information received and gratuities involved. No decision made yet.

Adopt a Cabin

No Update this meeting.

Commercial Analysis Update

No Update this meeting.

Cove

Cove Beach Report was discussed.

To do list before official Cove closing included fridge, kayaks, pulling of ropes.

Handwritten signatures of committee members. The signatures are written in black ink and are somewhat stylized. The names appear to be: Annmaria Bazzano, John Zucco, and Diane Cohen. There are also some initials and other marks that are difficult to decipher.

Adjournment

Motion to Adjourn Meeting by John Zucco.
2nd Brian Smith.

Meeting adjourned 7:58 p.m.

Ann Marie Banga
J. Zucco
B. Smith
Diana Cohen