

Minutes of Recreation Commission
Meeting Date: September 18, 2017

Call to Order: Meeting was at the Camp Kiwanee Lodge. Call to order was at 6:00 p.m.

In Attendance: AnnMarie Bouzan, Brian Fruzzetti, Theresa Cocio, John Zucco, Diane Cohen, and Lan Woodward.

Please note Brian Smith is not in attendance.

Also in Attendance: Joan Fruzzetti

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

Approval of Minutes

Minutes to be approved and signed from Recreation Commission Meeting on 09.11.17.

Motion to accept 09.11.17 minutes by John Zucco.
2nd Brian Fruzzetti.
Vote 5-0.

New Business

Sarah Cherington 12.10.17 Event

Discussion on Family Holiday Party Event for 12.10.17.

In the past four events, each pricing rate was different. Discussion on past rates that were charged along with dates of past events. The rate for four hour non-wedding function is \$400.00 which includes set up time. There is a 10% discount for Hanson Residents.

Motion to accept \$400.00 standard rate for Sarah Cherington 12.10.17 Holiday Party Event for a four hour function by John Zucco.
2nd Theresa Cocio.
Vote 5-0.

AnnMarie Bouzan

[Signature]
[Signature]

Diane Cohen
Theresa A. Cocio

Old Business

Outside Lights

Discussion on boat house lights and Dan Brown completing project. There are three fixtures that can be currently moved from boat house to different areas of Camp Kiwanee. Discussion on moving to Fezzi, Frontier Cabin, and Bridal Cottage. Recreation Commission would like to add dawn to dusk lights and switches for control.

Motion to approve the amount of \$200.00 to have Dan Brown move three fixtures and add the dawn to dusk lights to the areas of Fezzi, Frontier Cabin, and Bridal Cottage by Diane Cohen.

2nd by Brian Fruzzetti.

Vote 5-0.

Caretaker Duties

Discussion on two windows for the veranda that were above cost of \$100.00 Recreation Commission approval rate. Concerns with the cost of the windows.

Discussion on having a caretakers meeting Thursday at 5:00 p.m. in the Craft Building.

Discussion on screening. Diane Cohen waiting to hear back from Lowe's on rates and possible discount.

Caretaker Reports

No report(s) from Caretakers.

Warrant(s) Weekly Update

Warrants passed along to Recreation Commission for review.

Gator Update

Gator invoice was received. The total amount due is \$901.16. It was recommended by Brian Smith to have Padula service this every year in order to maintain the Gator for use. Discussion on restrictions on Gator use.

Motion to approve payment to Padula for \$901.16 by Brian Fruzzetti.

2nd by Diane Cohen.

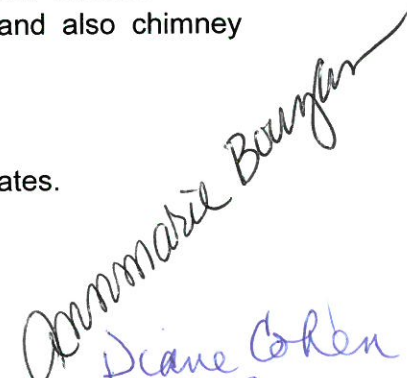
Frontier Cabin Fireplace Update

Caretaker Ed Hanlon and Robert Hunt moved the stove from gatekeeper's house to frontier cabin and removed the stove from frontier cabin which is not usable. The stove needs repair and wanted to notify Recreation Commission before repairing. It should be below \$100.00

Diane Cohen is going to check with August West regarding installation and also chimney inspections and cleaning.

Time Clock Update

Time Clock is work in progress. Currently working on changing the program dates.



Diane Cohen
Theresa A. Coors

Comcast-Municipal Grants Follow Up

On hold.

CPC Update

Discussion on getting grant(s) for the pilings at Cove and to see if we qualify.

Diane Cohen is waiting to hear back.

Discussion on North End Cabins.

Cornhole Tourney

AnnMarie Bouzan reached out to Friends of Camp Kiwanee to see if they would be interested in helping with the Cornhole Tourney. They are having a play at the Mill so are not available for the October date.

Cornhole Tourney may be pushed to March 2018 on a Friday. Lan Woodward to check on the available dates.

History at Play

Update on History at Play.

Theresa Cocio talked to Old Hitching Post regarding prices on catering. AnnMarie Bouzan passed along the contract from History at Play for Recreation Commission review.

Lan Woodward to create an application for this event including a bar permit fee.

Adopt a Cabin

On hold at the moment.

We are waiting to hear back from Small Business Association regarding Adopt a Cabin.

Commercial Analysis Update

No figures as of today's meeting.

We will have to discuss with Town Administrator regarding this.

Security

As of today, we are still waiting on proposal(s).

Director Position

Discussion regarding Director Position going out by Town Administrator. Discussion on job postings and interviews by Town Administrator.

Vote Vice Chair

This is still on hold as of today's meeting

Septic

Al Hanscom did a walk thru with potential bidders. Discussion on having to connect with Water Department, plumbing, interior work.

[Handwritten signatures in blue ink:]
Diane Cohen
AnnMarie Bouzan
Theresa A. Cocio

Cove

Discussion on refrigerator and dumpster removal.

Next meeting will be Monday, 10.16.17.

Motion to Adjourn by Theresa Cocio.

2nd Diane Cohen.

Vote 5-0.

Meeting Adjourned 7:30 p.m.




Diane Cohen
Theresa A. Cocio
Ann Marie Breyer