

Minutes of Recreation Commission
Meeting Date: January 8, 2018

Call to Order: Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:15 pm

In Attendance: AnnMarie Bouzan, Theresa Cocio, Diane Cohen, John Zucco, and Lan Woodward.

Also in Attendance: Deb Blauss and Resident Madi Storey were also in attendance.

Please note Brian Fruzzetti and Brian Smith were not in attendance.

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

Approval of Minutes

Minutes to be approved and signed from Recreation Commission Meeting on 12.18.17.

Approval of minutes from 12.18.17 by Diane Cohen.

2nd Theresa Cocio.

Vote 4-0.

New Business

Calvary Baptist Church East Event

Kris Skjerli from Calvary Baptist Church was scheduled to attend Recreation Meeting from 6:10pm - 6:30pm.

Recreation Commission discussed possible upcoming event for Easter Sunday from 9:00am - 1:00pm. Last year's event was the same time frame with the reduced rate of \$360.00 and \$1,000 security deposit. This was approved by Recreation Commission as well as the Board of Selectmen. It was not catered. This year's event is estimated at 120 guests.

Kris had questions regarding catering and food being served. Recreation Commission requested that Kris contact Board of Health to be placed on the Agenda for a meeting to discuss and food related/catering questions/requests that he may have.

Recreation Commission said the rate would stay the same as previous year at \$360.00 with the same \$1,000.00 security deposit rate. It requested to ask if they were 5013C. If so, there can



be further discussion and be placed on the next agenda with Recreation Commission regarding rate. Lan Woodward to contact Kris Skjerli with the update.

Yoga in Nature

Deb Blauss was in attendance regarding discussion on Yoga in Nature at Camp Kiwanee contract.

Annmarie Bouzan asked how things were going with the classes.

Deb Blauss discussed Monday classes being the best class and possibility of adding an additional class during the week. The Recreation Commission agreed this would be a great idea.

Annmarie asked if there were any additional questions/comments regarding contract renewal. Per acceptance, Town Administrator Mike McCue will review and sign the new contract and Deb Blauss to provide insurance copy.

Motion to accept Yoga in Nature Contract for 2018 with 20% fee by John Zucco.

2nd Theresa Cocio.

Vote 4-0.

Miscellaneous Correspondence

Facilities Manager

Town Administrator Michael McCue has received a couple of applications for this position.

Old Business

Recreation Director

Town Administrator Michael McCue, Annmarie Bouzan, and Theresa Cocio had 3 interviews last Wednesday. There were 3 scheduled for last Thursday which ended up being the day of the storm. These 3 interviews will have to be rescheduled.

The interviews that were completed all went well.

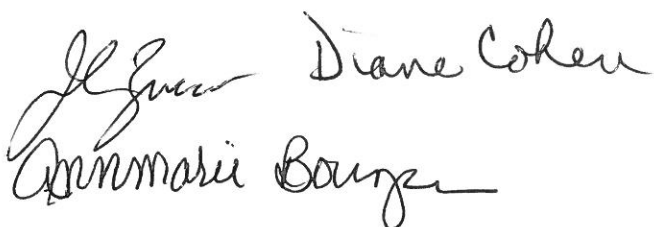
Open Space Meeting

No Update.

Diane Cohen would like to see what another company will say. To be kept on Agenda.

Policy and Procedures

To be continued at next meeting due to missing members.

Handwritten signatures of John Zucco, Diane Cohen, and Annmarie Bouzan.

End of Year Report/Budget Update

The End of Year Report has been submitted. Annmarie Bouzan will make sure to email a copy to the Recreation Commission members.

The Budget update was discussed. Printout was distributed to the Recreation Commission for review.

Generator/Heating System

Brian Smith obtained a contract proposal from Bay State Generator LLC.

Recreation Commission compared both proposal from Bay State Generator LLC and ECG along with the pricing and what type of maintenance would be included under both along with what type of time frame to use for the generator. Town Administrator Michael McCue to review and sign contract.

Motion to accept one year contract with ECG for maintenance and repair of generator on a bi-annual basis for the generator at Camp Kiwanee Kohler Fueled Genset by Diane Cohen.

2nd Theresa Cocio.

Vote 4-0.

Recreation Commission will wait on the Heating System proposal until another is obtained for review.

Caretaker Weekly List of Items

Caretaker Ed Hanlon would like to finish up the floor in the veranda. Discussion on cost of wood for the flooring which would be similar to the lodge. Recreation Commission requested samples of the wood and total square footage for next meeting.

Annmarie Bouzan requested painting of back room as an added project for the caretakers.

Board of Health completed a kitchen inspection and the hood vent above the stoves needs cleaning.

We received a quote from Tully Cleaning Services for cleaning this and also a quote for kitchen floor cleaning

Motion to accept have Tully Cleaning Services clean the Lodge kitchen hood vent and also floor cleaning not to exceed \$600.00 by John Zucco.

2nd Diane Cohen.

Vote 4-0.

Handwritten signatures of Annmarie Bouzan and Diane Cohen.

Question regarding grounding. This is under the septic contract with Dandel.

Warrant(s) Weekly Update

Warrant copies passed out to Recreation Commission for review.

Screening

Discussion regarding screening and obtaining copy of article which states funding can be used for screening.

Septic

No update.

Waiting on connections for bathhouses, lodge, and bridal cottage.

Commercial Analysis Update

We did receive a copy of the report. Discussion on placing on thumb drive to print bind since it is a lengthy report for each building that was part of the analysis. Also, discussion to have company come to meeting to discuss report in detail.

CPC Update

Diane Cohen will be attending meeting on Wednesday. The pre-app for docks will be reviewed. There will be further discussions on this.

Stove

No update as of this meeting

2nd Floor Lodge

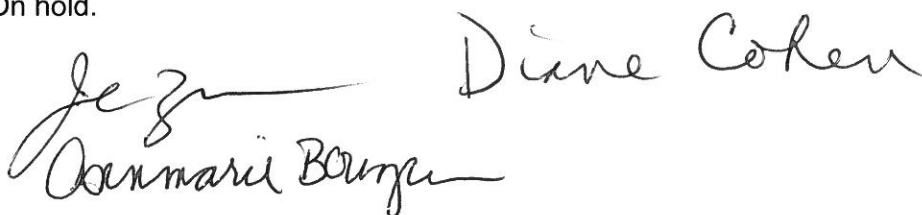
Madi Storey obtained costumes for the Hanson Middle School. John Zucco is currently in a production and will see if any costumes could be used.

Open Mic Night

Brian Smith was not at meeting. Brian Smith notified Recreation Commission that he will be contacting Mr. Legge about open mic night this week.

Frontier Cabin Fireplace Update

On hold.

The block contains three handwritten signatures. On the left is a signature that appears to be 'Jez'. To its right is the signature 'Diane Cohen'. Below the 'Jez' signature is the signature 'Annmarie Bourque'.

Comcast Municipal Grants Follow Up

To be continued.

Cornhole Tourney

No update as of this meeting

History at Play

To be continued.

Adopt a Cabin

To be continued.

Security

To be continued.

Cove Update

Dock update to be continued.

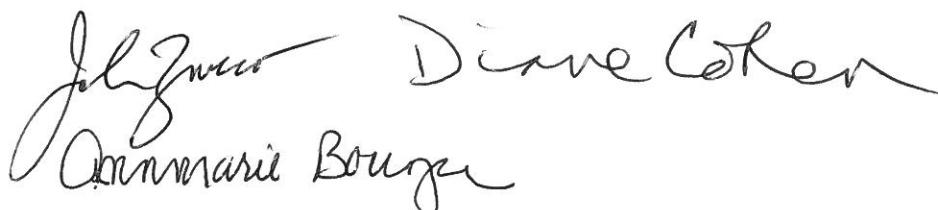
Motion to Adjourn by John Zucco.

2nd Diane Cohen.

Vote 4-0.

Meeting Adjourned 7:20 p.m.

Next Recreation Commission Meeting to be on Monday, 01.22.18.

Handwritten signatures of John Zucco, Diane Cohen, and Annmarie Bouge.