

**Minutes of Recreation Commission**  
**Meeting Date: February 12, 2018**

**Call to Order:** Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:00 pm

**In Attendance:** AnnMarie Bouzan, Brian Fruzzetti, John Zucco, Diane Cohen, Theresa Cocio, and Lan Woodward.

Brian Smith arrived at 6:10 pm.

**Also in Attendance:** Resident Joan Fruzzetti, Madi Storey, and Neil Merritt were also in attendance.

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

**Approval of Minutes**

Minutes to be approved and signed from Recreation Commission Meeting on 01.22.18.

Approval of minutes from 01.22.18 by Diane Cohen.

2nd John Zucco.

Vote 4-0-1.

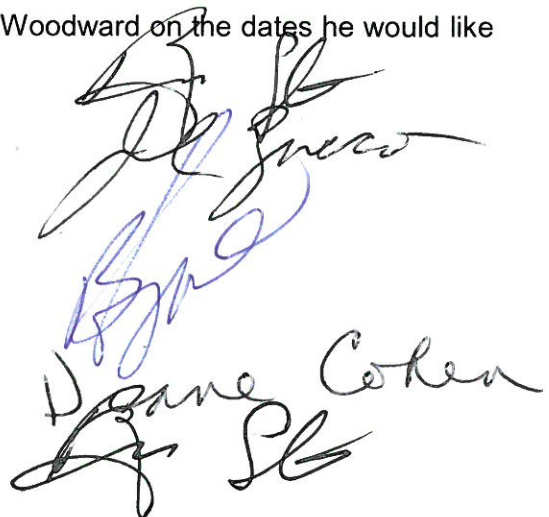
**New Business**

**Boy Scouts Troop 68 6:15 pm - 6:35pm**

Kevin Keane attended the Recreation Meeting to discuss the new Hanson Boy Scouts Troop 68. Discussion regarding camping as it was done in the past and also into specific dates for rental of the Frontier Cabin. Recreation Commission notified Kevin Keane that the fireplace is currently not working at the Frontier Cabin.

Kevin Keane also mentioned that the Troop could help with Camp Kiwanee with tasks such as rebuilding fire pits, benches, etc. They are willing to help out.

Annmarie Bouzan requested that Kevin Keane notify Lan Woodward on the dates he would like to be checked for availability.



Handwritten signatures of John Zucco and Diane Cohen. The signature of John Zucco is in black ink and is positioned above the signature of Diane Cohen, which is in blue ink. Both signatures are written in a cursive style.

### **Calvary Chapel Rockland, MA August Event**

Calvary Chapel Rockland, MA would like to have their annual picnic at the North End of Camp Kiwanee Sunday, 08.19.18. This event was held here last year and they would like to see if they could get the reduced rate of \$150.00 for the security deposit and also the approval to have the event at a different date weather pending within a year of the date 08.19.18.

Motion to approve Calvary Chapel Rockland, MA Church Picnic event on 08.19.18 with the reduced security deposit rate of \$150.00 and the regular North End Cabins rate of \$500.00 as well as the permission to book at another date weather pending within one year of the 08.19.18 event pending Board of Selectmen Approval by Brian Fruzzetti.

2nd John Zucco.

Vote 5-0-1.

Diane Cohen abstained from vote.

### **Hanson Historical Society Event**

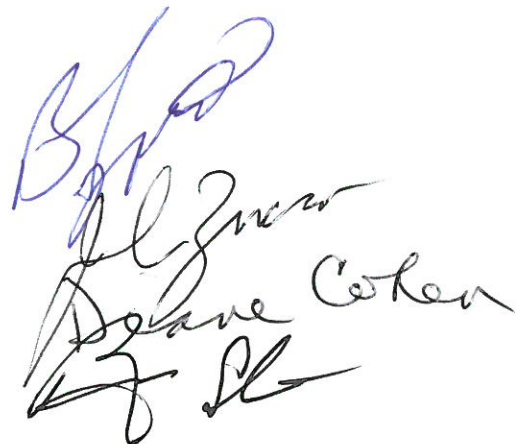
Hanson Historical Society Event Dinner was discussed with the Recreation Commission. This event has been held at Camp Kiwanee Lodge in the past, but they are thinking of changing from the catering and also the hours of the event.

Hanson Historical Society will be notified to contact Board of Health regarding the dinner since it is over 75 guests and the Recreation Commission will discuss approval of the time and event when notified from Hanson Historical Society

### **Yoga**

Discussion on Yoga rates and adding a possible second class and the times of the class as well as the caretaker staffing coverage..

Discussion on a class offered by Heather Burpee Armstrong called VW Yoga. It would be a 6 week yoga class.



## **Website**

Discussion on a new official website for Camp Kiwanee and information regarding the pricing and Camp Kiwanee. CPC guys had a rate of \$500.00 which would include the setup of the website. Recreation Commission discussed what should be included on the website page.

Basic cost begins at \$500.00 and it would be an additional \$40.00 per hour rate. Discussion on name of site. John Zucco did some research on obtaining the name Official Camp Kiwanee.com.

Motion to approve setup of website by CPC guys not to exceed \$1,100.00 for the Official Camp Kiwanee Website by Theresa Cocio.

2nd Diane Cohen.

Vote 6-0.

## **Grants**

Discussion regarding grants. Jim McGahan sent out a packet regarding grants.

Diane Cohen gave the update on her meeting on grants at the MA Historical Preservation Projects grant.


Discussion regarding Cove Docks.

Discussion on CPC placing a holding spot, Diane Cohen to check for May Town Meeting.

Concern from the Recreation Commission on the docks being safe for another season.

Diane Cohen mentioned that Patti and John Norton will be helping in the process.

John Zucco said he would also help Diane Cohen.



Handwritten signatures in blue and black ink. The blue signature is at the top, followed by a black signature. Below these, the name "Diane Cohen" is written in black ink, followed by another black signature.

## **Old Business**

### **Rates**

Cove rates print out was passed along which included surrounding towns and their pricing.

Discussion on the Cove and surrounding swimming areas and lessons provided.

Discussion of a Conversation Meeting that is to be held the next evening.

Discussion regarding the Cove Beach Director position hours.

Discussion on budget concerns. Septic did go over budget.

Annmarie Bouzan working on itemized list of everything Recreation Commission has completed and repaired at Camp Kiwanee.

Joan Fruzzetti wanted to mention what she found out regarding CPC funding. Discussion on looking into breakdown of funding.

Motion to accept the current rates for Cranberry Cove for the 2018 Season as is by Brian Fruzzetti.

2nd Diane Cohen.

Vote 6-0.

Discussion on hourly rates for Cove Staff including WSI, Lifeguard, Beach Director, and Gate Attendant.

Discussion on possible decrease in hours for Cove Staff.

Recreation Commission will work on setting up a policy.

### **Recreation Director**

Resumes were handed out for Recreation Commission review.

### **Policy and Procedures**

Brian Fruzzetti will take a look at current policy and procedures and will discuss with Recreation Commission for review.

### **Cleaning Services**

To be continued.



Handwritten signatures in blue and black ink. The blue signature is at the top, followed by a black signature. Below these, the name "Diane Cohen" is written in black ink, followed by another black signature.



**Caretaker Weekly List of Items/Reports**

Things to do, work on the chair in front lobby.

Discussion on Popcorn Machine.

Discussion on what was found in kitchen area including Piano.

Discussion on truck repair.

Piano to be declared as surplus.

Motion to declare George Steck upright piano as surplus pending Board of Selectmen approval by Brian Fruzzetti.

2nd John Zucco.

Vote 6-0.

**Capital Improvement Matrix**

Recreation member Diane Cohen will be attending the next meeting.

We will also be reviewing the facilities report.

**Policy and Procedures**

To be continued at next meeting.

**Warrant(s) Weekly Update**

Warrant copies passed out to Recreation Commission for review.

Discussion on printout from Board of Selectmen Administrative Assistant Meredith Marini.

Discussion on warrants for May Town Meeting including pricing and which lines. Deadline is March 16, 2018.

**Screening**

The veranda project will be completed first.

**Septic**

To be kept on agenda for updates.

The block contains several handwritten signatures. At the top is a large, stylized signature in blue ink. Below it are two signatures in black ink, one of which appears to read 'Diane Cohen'. At the bottom are two more black ink signatures, one of which appears to be 'H. Zucco'.

### **Commercial Analysis Update**

Discussion on changes/edits for the report.

Discussion on Bath House report.

AEI will be attending the 01.27.18 Board of Selectmen Meeting to discussion report and summarize.

AEI requested in return a letter of recommendation for services.

Will contact AEI to see if any screens, projectors, etc. would be needed for their presentation.

Changes would need to be made to reports before approval and payment can be processed.

Annmarie Bouzan will also present something stating needed repairs and what has been done.

Motion to vote on accepting AEI Consulting fee as letter of recommendation as payment for 01.27.18 Board of Selectmen Meeting by Diane Cohen.

2nd Brian Fruzzetti.

Vote 6-0.

### **CPC Update**

No update as of this meeting.

### **2nd Floor Lodge**

Hanson Middle School, Whitman Hanson High School, Rockland High School, and Cardinal Spellman have taken costumes. The costumes have been distributed.

Madi Storey mentioned costumes on 2nd floor of Lodge. Recreation Commission had a discussion on Board of Selectmen member reaching out with concern on this.

### **Stove**

No update as of this meeting.

### **Open Mic Night**

John Zucco looking at dates, thinking of a Tuesday for this night.

Decided on possible start date of 03.13.18 from 7:00pm - 9:00pm. It is still a work in progress.

The event could possibly be a charity event with Principal and Whitman Hanson Music Department and food from PTA.

### **Frontier Cabin Fireplace Update**

On hold.

A handwritten signature in blue ink, appearing to read "Diane Cohen", is located in the bottom right corner of the page. The signature is stylized and cursive.

**Comcast Municipal Grants Follow Up**

Discussion regarding increasing bandwidth. To be continued.

**Cornhole Tourney**

No update as of this meeting

**History at Play**

To be continued.

**Adopt a Cabin**

To be continued.

**Security**

To be continued.

**Cove**

Dock Update

There is a Conservation Meeting 02.13.18 and River Hawk Environmental is on the agenda.

Annmarie Bouzan will be in attendance. Please note we did not post an agenda for this meeting.

Next meeting dates:

Thursday 02.15.18 and Thursday 02.22.18.

Motion to Adjourn by Brian Fruzzetti.

2nd John Zucco.

Vote 6-0.

Meeting Adjourned 7:53 p.m.

