

Minutes of Recreation Commission
Meeting Date: January 22, 2018

Call to Order: Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:05 pm

In Attendance: Annmarie Bouzan, Brian Fruzzetti, Brian Smith, John Zucco, Diane Cohen, and Lan Woodward.

Also in Attendance: Residents Joan Fruzzetti and Madi Storey were also in attendance.

Lan Woodward, Administrative Assistant, will take the minutes.

Theresa Cocio was not in attendance.

This meeting is being audio recorded.

Approval of Minutes

Minutes to be approved and signed from Recreation Commission Meeting on 01.08.18.

Approval of minutes from 01.08.18 by John Zucco.

2nd Diane Cohen.

Vote 3-0-2.

Brian Fruzzetti and Brian Smith were not in attendance for 01.08.18 meeting.

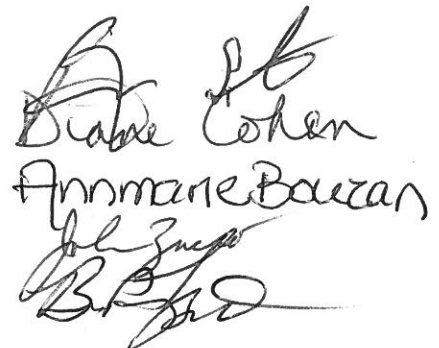
New Business

Miscellaneous Correspondence

Annmarie Bouzan was contacted by Hanson Resident Kevin Keane. There is a new Cub Scout Troop 68. He requested to be placed on the next agenda to establish roots, involvement, camping and possible service projects at Camp Kiwanee.

Discussion on the kitchen hood and the filters and maintenance.

Brian Smith asked about the Generator Proposals that were discussed at last meeting. Recreation Commission updated Brian Smith.


Diane Cohen
Annmarie Bouzan
John Zucco
Brian Smith

Recreation Commission discussed Drama Kids Meeting.

An addition to the waiver form to add if the renter would be 5013C or not. If not, please explain on form.

Discussion on Facilities Director.

Cleaning Service

Recreation Commission compared a couple of rates and proposals for cleaning companies Tully Cleaning Services and Apple Corp. Plans to see if both would be available to attend a Recreation Commission Meeting.

Joan Fruzzetti discussed specific jobs for caretakers so duties would not be repeated.

Rates

Season Pass printout distributed to Recreation Commission. Annmarie Bouzan completed research on rate structures for surrounding towns which included Weymouth, Abington, Whitman and the Y. Discussion on Y Programs, some programs were available if you were a member only.

Commission will review rates and will be continued.

Lodge Rate discussion. Changes/Editing on wording. Rates will be kept as is for now. Minor changes on wording for the rates sheet.

John Zucco looked up rate comparisons for different vendors for Recreation Commission discussion.

Motion to approve wedding rates with the edits of Lodge Rates instead of Wedding Rates, the addition of rates are subject to change on an annual basis, and Nonprofits to be removed from Company Workshops by Brian Fruzzetti.

2nd Diane Cohen.

Vote 5-0.

Capital Improvement Matrix

The Capital Improvement Committee meets once or twice a year. Every department submits a report of what the department will spend. It is usually a five year matrix. There is a sample 2015 matrix report on the Town of Hanson website to view.

Recreation member Diane Cohen will be attending the next meeting.

We will also be reviewing the facilities report.


Diane Cohen
Annmarie Bouzan
John Zucco
Brian Fruzzetti

Town Clerk Update Forms

Updated forms from the Town Clerk were distributed to the Recreation Commission for review and signatures for the Town Clerk.

Old Business

Calvary Baptist Church Easter Event

Pastor Kristian Skjerli was not able to attend last Recreation Commission Meeting. He followed up to notify that he is out of the country until 01.24.18, but wanted to discuss keeping the same rate for the event as last year. The date of the event is 04.01.18 and the hours would be 9:00am - 1:00pm with the requested rate of \$360.00 and \$1,000.00 security deposit. He will request a meeting with the Board of Health regarding catering for the event.

Motion to accept Calvary Baptist Church Hanson, MA 04.01.18 Easter Event at the same rate as previous event 2017 which was \$360.00 with a \$1,000.00 security deposit pending Board of Selectmen approval by Brian Fruzzetti.

2nd John Zucco.

Vote 5-0.

Recreation Director

Town Administrator Michael McCue, Annmarie Bouzan, and Theresa Cocio will be meeting to discuss 5 top candidates for Recreation Director Position. This will be narrowed down to two. Possible names for next Recreation Commission meeting, then possible interviewing.

Open Space Meeting

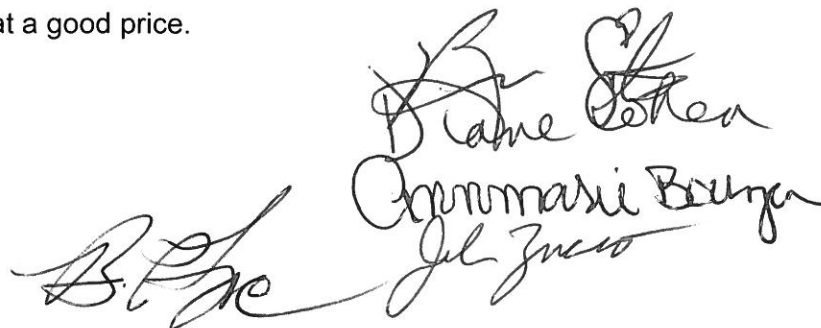
Discussion regarding Open Space Meeting.

Policy and Procedures

To be continued at next meeting.

Heating System

Brian Smith did not have the second proposal. Discussion on proposal obtained by Temperature Technologies. This included both the Heating and Air Conditioning Maintenance. Temperature Technologies installed the Air Conditioning at the Lodge and the Furnace in basement. Recreation Commission discussed that it was at a good price.



Handwritten signatures of three individuals: Brian Smith, Annmarie Bouzan, and John Zucco.

Motion to approval Temperature Technologies Heating/Air Conditioning Service Contract for one year at \$600.00 by Brian Smith.

2nd Brian Fruzzetti.

Motion 5-0.

Caretaker Weekly List of Items

Sample of wood for the veranda flooring passed out for Recreation Commission review. Ed Hanlon notified the cost which would be about \$400.00.

Motion to expend \$425.00 for wood to finish the veranda flooring by Brian Fruzzetti.

2nd Brian Smith.

Vote 5-0.

Discuss upcoming projects for caretakers which would include organizing kitchen, back room painting.

Water Department Truck needs to be serviced. The check engine light is on. Recreation Commission requested to ask Highway to look truck over. Jannell Ford price for checking Diagnostic is \$139.00. Caretaker could check the issue at a local Autozone.

Follow up with Meredith Marini regarding registration for the vehicle.

Warrant(s) Weekly Update

Warrant copies passed out to Recreation Commission for review.

Screening

Screening is in. The veranda project will be completed first.

Septic

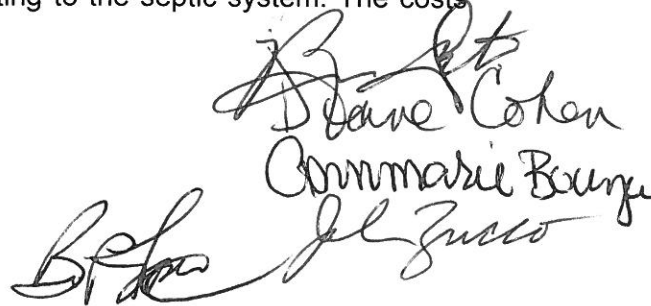
Al Hanscomb notified Annmarie Bouzan regarding Septic. There were some issues and additional fees:

Asphalt was needed for the cottage area, asphalt was hauled from town pit, the concrete slab that was in the roadway.

Total additional cost \$20,365.71 which does not include cost for plumbing.

Paul the Plumber will be the contractor that will be connecting to the septic system. The costs for this will be about \$20,000.00.

The original contract was \$234,935.00


Dave Cohen
Annmarie Bouzan
J. L. Zucco

We will be going to May Town Meeting.

Commercial Analysis Update

We received an invoice regarding reports.

Recreation Commission discussed reports and changes to be made.

Annmarie Bouzan spoke to Town Administrator Michael McCue regarding AEI. They originally thought AEI would present the reports to the Board of Selectmen. Brian Smith mentioned that we didn't specifically ask for this request and that we wouldn't be getting a presentation. He said that it was just a baseline and that there would be an additional expense to have them present the reports.

Annmarie Bouzan would like to get pricing for this so that we can present it to the Board of Selectmen since it will be paid with by town funds. She asked if Brian Smith could explain the report findings and he said does not have time to handle this. He feels that having them present would be a waste of money. He said it was an independent review.

Recreation Commission discussed that this would be information to the general public.

Diane Cohen asked if we could have a summary of reports for the town and public if requested and a review.

Updates and corrected pages would have to be completed before the bill can be approved for payment.

For now, each member will take a part of report to review:

Annmarie Bouzan-South End, South End Cabins, South End Bath and Pavilion

Diane Cohen-Cottage, Stone Caretakers Building

John Zucco-2 Electric and 2 Chalets

Brian Smith-Lodge and Storage Area

Brian Fruzzetti-Frontier, North End Cabins, North End Bath

Focus to be placed on the purpose and scopes for each.

CPC Update

No update as of this meeting.

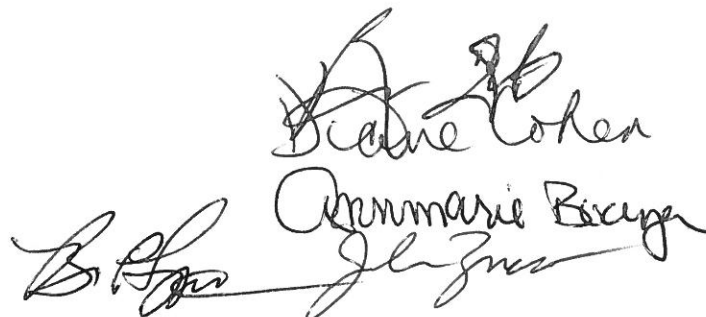
Stove

No update as of this meeting.

2nd Floor Lodge

No update as of this meeting.

Open Mic Night



Handwritten signatures of Diane Cohen, Annmarie Bouzan, and John Zucco.

Brian Smith emailed 5 days ago, he is still waiting on a response.

Frontier Cabin Fireplace Update

On hold.

Comcast Municipal Grants Follow Up

Discussion regarding increasing bandwidth. To be continued.

Cornhole Tourney

No update as of this meeting

History at Play

To be continued.

Adopt a Cabin

To be continued.

Security

To be continued.

Cove

Dock Update

Discussion on Docks. Waiting on an update.

Next meetings:

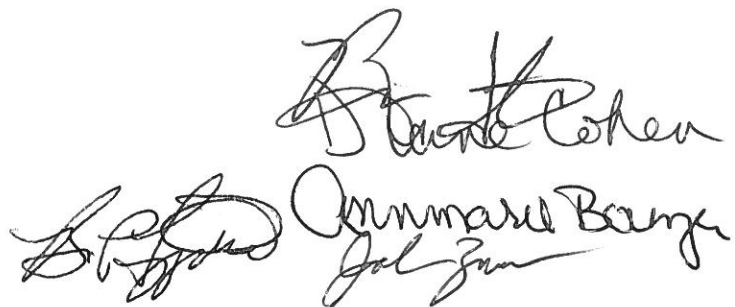
Monday 02.12.18 and Thursday 02.15.18. Possible candidate interviews.

Motion to Adjourn by John Zucco.

2nd Diane Cohen.

Vote 5-0.

Meeting Adjourned 8:25 p.m.


Diane Cohen
Annmarie Bange
John Zucco