

**Minutes of Recreation Commission**  
**Meeting Date: February 22, 2018**

**Call to Order:** Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:00 pm.

**In Attendance:** AnnMarie Bouzan, Brian Fruzzetti, John Zucco, Diane Cohen, Theresa Cocio, and Lan Woodward.

**Also in Attendance:** Resident Joan Fruzzetti and resident Matt Dyer were also in attendance.

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

**Approval of Minutes**

No updated minutes to be approved as of this meeting.

**New Business:**

**Whitman Hanson Honor Society Day of Service**

Whitman Hanson Regional High School Honor Society will be having a day of service on 04.07.18. They would like to include Camp Kiwanee on this day. Discussion on projects to be completed and created by the Recreation Commission.

**Fundraiser**

Recreation Commission discussed having fundraisers for Camp Kiwanee and the types of fundraisers that are available. To be continued.

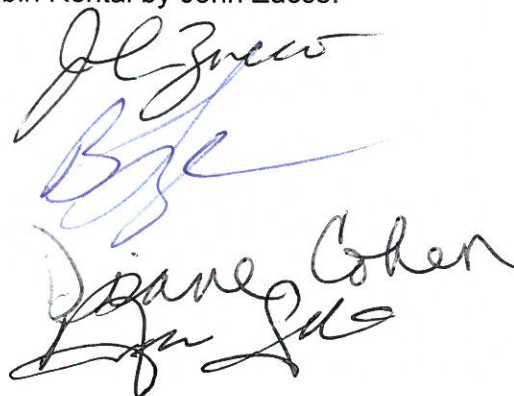
**Miscellaneous Correspondence**

Hanson Boy Scouts Troop 68 emailed dates of camping for approval. Recreation Commission to approve two of the dates since they will be upcoming and review the rest at next meeting. Discussion of porta potty and notifying Troop 68 regarding the porta potty so that it is permitted though the Board of Health.

Motion to approve the Hanson Boy Scouts Troop 68 dates of 03.24.18-03.25.18 at the rate of \$80.00 and 04.07.18-04.08.18 at the rate of \$80.00 for Frontier Cabin Rental by John Zucco.

2nd Brian Fruzzetti.

Vote 6-0.

Handwritten signatures of four individuals: John Zucco, Brian Fruzzetti, Diane Cohen, and Lan Woodward. The signatures are written in blue ink and are located in the bottom right corner of the document.

## **Old Business**

### **Recreation Director**

Letter of recommendation from Town Administrator Michael McCue to hire Joshua Wolff read to the Recreation Commission by Annmarie Bouzan.

References have been checked for Joshua Wolff. Two out of three of the references responded.

Motion to offer Recreation Director Position to Joshua Wolff with the recommendation of Town Administrator Michael McCue by Theresa Cocio.

2nd Diane Cohen.

Vote 6-0.

### **Hanson Historical Society Event**

Correspondence and message left in regards to the time and type of catering and reminder of deadline for the event.

Approval of event to be continued pending time confirmation.

### **Yoga**

Yoga to be continued.

### **Rates**

Discussion on Cove Rates.

Diane Cohen discussed Cove Docks. Conservation approved. There is a resident that is concerned that the docks are within her property line.

Discussion on increasing rates and cash payments.

No cash payments could be beneficial.

Audience member Matt Dyer mentioned that he could pay cash at Cove when he was 13.

Brian Smith disagrees because he's concerned with docks and bad publicity.

Brian Fruzzetti agrees with Brian Smith on keeping rates the same.

Annmarie Bouzan asked when the last time rates were changed.

Discussion to be continued when Recreation Director is in place.

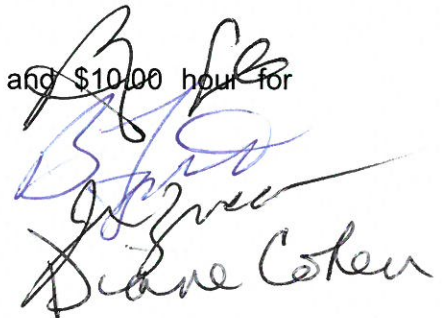
Boat/Kayak rentals to be \$10.00 hour.

Increase \$5.00 to rates.

Increase \$2.00 for daily passes.

Possible consideration of one day passes being bought as multiple purchases. Recreation Commission will look into the process.

Motion to increase rates \$5.00 with the exception of Daily Passes and \$10.00 hour for boat/kayak rentals by Theresa Cocio.



2nd John Zucco.

Vote 4-2.

### **Website**

John Zucco created an account for new Camp Kiwanee website for the Hanson Recreation Commission. This name can be purchased for more than one year.

[www.officialcampkiwanee.com](http://www.officialcampkiwanee.com) will be the verified correct website for Camp Kiwanee.

### **Grants**

Diane Cohen went to Town Hall to obtain plot plan and deeds.

Letter of support is needed from the Board of Selectmen. Also needed would be a copy of the previous grant, pictures of the docks, letter from Open Space (for their meeting on the 14th), and grant to be submitted by March 7th.

Diane will have 9 hard copies made, may be able to put on May Town Meeting. She would need a copy of the River Hawk report and prices.

Things will need to be put out to bid and put on grant as pending.

Patti Norton helped with the application process.

John Zucco mentioned that we can also fundraise.

### **Capital Improvement Matrix**

Capital Improvement meeting on Monday. Diane asked to be put on Matrix. If on Matrix she can add this to the grant.

Annmarie Bouzan asked Diane Cohen about the gatehouse for Matrix.

If grant goes through, she will try MHPP for the gatehouse.

### **Cleaning Services**

No update as of this meeting

### **Policy and Procedures**

Brian Fruzzetti has added some things such as service animals and no refunds on bookings which includes weather pending unless waived by the Recreation Commission or Board of Selectmen. Discussion on caretakers and staff should be onsite for all events, pets/service animals, documentation for non-profits.

Joan Fruzzetti mentioned a change for page 1.



**Caretaker Weekly List of Items/Reports**

Kitchen clean up and painting and walk in fridge cleaning. Replacement of rotted wood below the fridge door.

Cleaning of shelves that are in the fridge area.

Veranda project. Have Bob Curran Building Inspector check upon completion.

Discussion on grounding that needed to be completed.

Cleaning of chairs for the upcoming events.

**Warrant(s) Weekly Update**

No warrants as of this meeting.

**Septic**

No current update.

**Commercial Analysis Update**

Discussion on what needs to be edited for the analysis.

Brian Smith disagrees with the presentation.

General Public should know what is going on in municipal buildings.

**CPC Update**

To be continued.

**Stove**

No update.

**Open Mic Night**

John Zucco looking at dates, thinking of a Tuesday for this night.

Decided on possible start date of 03.13.18 from 7:00pm - 9:00pm. It is still a work in progress.

The event could possibly be a charity event with Principal and Whitman Hanson Music Department and food from PTA.

**Frontier Cabin Fireplace Update**

On hold.



John Zucco  
Dianna Cohen

### **Comcast Municipal Grants Follow Up**

Discussion on placing article for May Town Meeting to implement WIFI. With the grant cost would be \$22,000.00. Theresa Cocio said she will help putting the article together for the May Town Meeting.

Discussion on what would be included such as gatehouse, fezzi? Brian Smith will contact.

Motion to place article together for May Town Meeting for the WIFI Grant by Theresa Cocio.

2nd Diane Cohen.

Vote 6-0.

### **Cornhole Tourney**

No update as of this meeting.

### **History at Play**

To be continued.

### **Adopt a Cabin**

To be continued.

### **Security**

To be continued.

### **Cove**

Dock Update

There is a resident that is concerned that the docks are within her property line. We have a plot plan that shows the docks and 20' land after the H Docks. Order of conditions is to have land surveyed.

Annmarie Bouzan called for an estimated price. Received price of \$500.00.

There would be a stake that would show the surveyed land. This would be an additional \$275.00. Annmarie Bouzan will make sure it's a permanent marker.

Joan Fruzzetti asked about the person complaining.

Annmarie Bouzan said \$775.00 would need to be expended for this survey and stake.

Motion to expend \$775.00 to have land surveyed and stake inground to be installed by John Zucco.

2nd Theresa Cocio.

Vote 6-0.



Next meeting dates:

Monday 03.12.18

Motion to Adjourn by John Zucco.

2nd Brian Fruzzetti.

Vote 6-0.

Meeting Adjourned 7:45 p.m.

Handwritten signatures in black and blue ink. The signatures are overlapping and appear to be: "B. Zucco" (black), "B. Fruzzetti" (blue), and "John Zucco" (black). Below these, the name "John Zucco" is written in a larger, more legible black script.