

**Minutes of Recreation Commission**  
**Meeting Date: March 12, 2018**

**Call to Order:** Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:15 pm

**In Attendance:** John Zucco, Brian Fruzzetti, Diane Cohen, Brian Smith, and Lan Woodward.  
Annmarie Bouzan and Theresa Cocio were not in attendance.  
Brian Smith arrived 6:15 pm.

**Also in Attendance:** Resident Joan Fruzzetti and Resident Karen Pelton.

Lan Woodward, Administrative Assistant, will take the minutes.  
This meeting is being audio recorded.

**Approval of Minutes**

Minutes to be approved and signed from Recreation Commission Meeting for 02.12.18.

Discussion on amending 02.12.18 minutes. Cove Rates to be raised as discussed at 02.22.18 meeting based on input of Board of Selectmen.

Vote to amend the Cove rates of 02.12.18 meeting to 02.22.18 meeting rates discussed based on input of the Board of Selectmen by Diane Cohen.

2nd Brian Fruzzetti.

Vote 4-0.

Approval of 02.12.18 minutes by Brian Fruzzetti.

2nd Diane Cohen.

Vote 4-0.

Approval of 02.15.18 minutes by Brian Fruzzetti.

2nd Diane Cohen.

Vote 4-0.

Approval of 02.22.18 minutes by Brian Fruzzetti.

2nd Diane Cohen.

Vote 4-0.

  
Diane Cohen

## **New Business**

### **Karen Pelton-Box Tops Raffle**

Karen Pelton attended 03.12.18 Recreation Commission Meeting.

Karen coordinates the Box Tops program at both Maquan and Indian Head Schools.

At the end of the school year, there is a raffle. Last year's raffle prize included a certificate to Santa's Village. She would like to see if it would be possible to include a Cranberry Cove Season Pass as a prize in this year's end of school year raffle for each school, one student from Maquan and one student from Indian Head Schools.

Discussion on Box Tops and how it works for the schools.

Vice Chair John Zucco discussed the pricing of 2 Cranberry Cove Season Passes with Recreation Commission.

Discussion on flyer that is distributed by Karen at the end of year. This year can include Cranberry Cove information. She will communicate with office when they will be coordinating flyer.

Karen also mentioned that each winning student would have their picture in the Whitman Hanson Express which would mention the donation of Passes from Camp Kiwanee.

Motion to approve two (2) Cranberry Cove Seasons Passes to Karen Pelton for Maquan and Indian Head schools for their end of year Box Top Raffle pending Board of Selectmen Approval by Brian Fruzzetti.

2nd Diane Cohen.

Vote 4-0.

### **Sprague**

Discussion regarding Sprague invoice price increase due to lapse in contract renewal. To be paid per Town Administrator.



Diane Cohen

**Hanson Boy Scouts Troop 68**

Discussion on additional dates requested by Hanson Boy Scouts Troop 68 for Recreation Commission approval. These dates prior to Season Opening would require the porta potty rental approved by Board of Health as discussed at previous meeting.

Requested dates of Hanson Boy Scouts Troop 68:

09.07.18-09.09.18

10.19.18-10.21.18

11.16.18-11.18.18

12.08.18-12.09.18

Motion to approve Hanson Boy Scouts Troop 68 requested dates listed above for Frontier Cabin Rentals by Brian Fruzzetti.

2nd Diane Cohen.

Vote 4-0.

**Storm Update**

Update of storm damage, electrical, trees, etc. from the latest storm.

**Bartending Service Correspondence**

Recreation Commission discussion regarding correspondence to the bartending service and alcohol on premises.

Motion to approve letter to be sent to Bartending Service with a cc: to Town Administrator Michael McCue by Brian Fruzzetti.

2nd Brian Smith.

Vote 4-0.

**Yoga Correspondence**

Recreation Commission discussion regarding correspondence to Yoga in Nature.

Recreation Commission changes/edits to be completed and further discussion at next meeting.

**Town Meeting Warrant Articles**

Discussion on what would be requested at Town Meeting for Warrant Articles.



### **Miscellaneous Correspondence**

No update as of this meeting.

### **Old Business:**

#### **Recreation Director**

Joshua Wolff will be attending next Board of Selectmen meeting for introduction.

### **Hanson Historical Society Event**

Correspondence and message left in regards to the time and type of catering and reminder of deadline for the event.

Date of event is 05.03.18 from 3:00pm - 9:00pm. No response in regards to the change of food preparation. This would be handled by the Board of Health.

Motion to approve Hanson Historical Society Event 05.03.18 from 3:00pm - 9:00pm by Diane Cohen.

2nd Brian Fruzzetti.

Vote 4-0.

### **Whitman Hanson National Honor Society Service Day**

Recreation Discussion on tasks that could be completed at Camp Kiwanee. Will need an updated list at next meeting.

### **Fundraisers**

To be continued.

### **Capital Improvement Matrix**

Diane Cohen attended meeting. Notified Recreation Commission that we are on the Matrix and all set.

Discussion on metal docks and storage. Capital Improvement has concerns on storing it. Suggestion of possibly selling.

### **Website**

John Zucco emailed our contact at CPU. He will try connecting with him Wednesday to get an update on the website.

A handwritten signature in blue ink, appearing to read "Diane Cohen", with some additional scribbles above it.



**Grants**

Diane Cohen notified that the grants for the docks are completed. They were scanned and sent to T. Hickey and all CPC Members for review at their Wednesday meeting.

Annmarie Bouzan called MA Joint Commissions Projects regarding dock installation. Price is being put together.

**Warrant Weekly Update**

Warrant(s) passed out for Recreation Commission review.

**Cleaning Services**

No update as of this meeting

**Policy and Procedures**

Discussion on maximum allowable nonprofit rentals.

To be continued.

**Septic**

No update as of this meeting.

**Caretaker Weekly List of Items/Reports**

Kitchen clean up and painting and walk in fridge cleaning. Replacement of rotted wood below the fridge door.

Cleaning of shelves that are in the fridge area.

  
Diane Cohen

### **Commercial Analysis Update**

Presentation was completed at Board of Selectmen Meeting.

Discussion on letter drafted to be forwarded to AEI for attending Board of Selectmen Meeting.

Brian Smith requested copies to make changes on the reports.

Discussion on AEI invoice to be paid.

Motion to approve letter for AEI by Brian Fruzzetti.

2nd Brian Smith.

Vote 4-0.

Motion to approve payment for AEI invoice by Brian Fruzzetti.

2nd Brian Smith.

Vote 4-0.

### **CPC Update**

To be continued.

### **Stove**

No update.

### **Open Mic Night**

Brian Smith has a meeting on 03.20.18 which he will discuss set up, John Zucco would be setting up electronics, PTO-discussion on food/drinks, discussion on the 6:00pm - 9:00pm time and possible donation. Diane Cohen said she would also go to meeting.

This event would include immediate family/students of high school only.

Motion to approve Open Mic Night on 03.27.18 from 6:00pm-9:00pm by Brian Smith.

2nd Diane Cohen.

Vote 4-0.

### **Frontier Cabin Fireplace Update**

On hold.



Diane Cohen

### **Comcast Municipal Grants Follow Up**

Brian Smith contacted his rep at Comcast. The quote we received was only valid for 6 months.

His rep is now at another position. Brian will contact new rep.

Discussed the closest connection the the Camp.

The price is currently \$28,875.12. Comcast would cover \$7,500.00

Discussion on Comcast options.

Brian said he will also speak with Town Administrator Michael McCue.

### **Cornhole Tourney**

No update as of this meeting.

### **History at Play**

To be continued.

### **Adopt a Cabin**

To be continued.

### **Security**

To be continued.

### **Cove**

Dock Update

Next meeting dates:

Monday 03.26.18 at 6:00pm

Monday 04.09.18 at 6:00pm

Motion to Adjourn by Brian Fruzzetti.

2nd Brian Smith.

Vote 4-0.

Meeting Adjourned 7:42 p.m.

  
Diane Cohen