

Minutes of Recreation Commission

Meeting Date: April 30, 2018

Call to Order: Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:00 pm.

In Attendance: Annmarie Bouzan, Theresa Cocio, Diane Cohen, Brian Fruzzetti, Brian Smith, John Zucco, Joshua Wolff, and Lan Woodward.

Also in Attendance: Resident Joan Fruzzetti, Resident Mariah McLellan, Resident Frank Coyle, Resident Phillip Clemons, and Gary Rice from Land Planning.

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

Approval of Minutes

Minutes to be approved and signed by the Recreation Commission Meeting for 04.09.18.

Approval of 04.09.18 minutes by Brian Fruzzetti.

2nd Diane Cohen.

Vote 6-0.

Department Head Update(s)

Invoices

Joshua Wolff got a quote for business cards and for a hanging removable sign for the Lodge Building. Total quote received from Norwood Printing was \$165.65.

Theresa Cocio recommended that Recreation Commission sees the proof before sign is approved.

Business cards are okay to go ahead with. Total for cards would be under \$50.00.

Discussion on hours stated on signs and business cards. Discussion on Joshua Wolff's hours and what was approved. Bylaw needs to be checked as well as Wage & Personnel.

Theresa A. Cocio
Diane Cohen
B. Fruzzetti

Joshua Wolff updated Recreation Commission on quote received from Apple Corps., Inc. for buffing the lodge floors. Josh envisions having it completed this week. Lan Woodward mentioned that there are 4 upcoming events this week so it would not be possible. Recreation Commission requested Joshua Wolff to check with Lan Woodward on the events and setups before work is completed.

Discussion on what areas of lodge to be completed. Breakdown of prices for the specific areas: Lodge \$870.00, Lobby \$92.00, Foyer \$86.00=\$1,048.00.

Motion to approve Apple Corps., Inc. for handling floors for buffing specific areas of lodge, lobby, and foyer at the total cost of \$1,048.00 by John Zucco.

2nd Brian Smith.

Vote 6-0.

New England Raptor and Reptile

Joshua Wolff spoke with Marla Isaac. Pricing is \$300.00 for each show. Curious Creatures pricing was \$450.00.

Joshua Wolff booked Marla Isaac for 2 Tuesdays in August: August 7th and August 21st, both shows from 6:00pm - 7:00pm. There would be one bird show and one reptile.

Recreation Commission discussed shows being at the same times and suggested changing times due to work, scheduling, dinner, etc.

Joan Fruzzetti suggested having Camp Kiwanee sprayed. Theresa Cocio suggested that we call Plymouth County Mosquito Control to have sprayed.

Joshua Wolff will reach out to Marla Isaac to see what times she has available between 2:00pm - 4:30pm.

Motion to approve Marla Isaac of New England Raptor & Reptile for two shows at the rate of \$300.00 each for August 7th and August 21st with times to be finalized with Recreation Commission by Diane Cohen.

2nd Theresa Cocio.

Vote 6-0

The block contains handwritten signatures. On the left, there is a signature that appears to be 'Theresa A. Cocio' and below it, 'Diane Cohen'. To the right of these, there is another signature that appears to be 'Brian Smith'.

Paddleboards

Joshua Wolff notified Recreation Commission that he had no update on this.

He mentioned a paddleboard yoga class by Deb Blauss and asked if it could be a town position.

Recreation Commission requested Deb Blauss to be placed on agenda if she would like to discuss with the Commission.

Clean Up Day

Joshua Wolff stated there were no new updates regarding Clean Up Day. He has posted at the local schools, Shaw's and notified Green Hanson.

He mentioned there was a hiccup with the Boy Scouts attending Clean Up Day. One of the troops will be able to attend for part of it.

Recreation Commission asked if the food, snacks, drinks were all set. Joshua Wolff said he was going to get Dunkin Donuts and pizza at a local place. He heard that Josh Cutler assists Green Hanson so he will reach out to him.

Joshua Wolff said there would be breakfast and lunch for volunteers.

Diane Cohen requested if we could reach out to BAMSI as they volunteered last year. She also requested we ask if Clean Up Day could be announced at the high school. Joshua Wolff mentioned they were hard to get a hold of.

Annmarie Bouzan suggested that Joshua Wolff place on the town board and to contact Meredith Marini for this and also the flashing board and to contact Mike Miksch regarding usage.

Recreation Commission requested Joshua Wolff to reach out to some of the churches, Bob Rodgers from Whitman Hanson Regional High School, WH Key Club, WH National Honor Society, HMS Builders Club and to mention that we can offer service hours to be signed off.

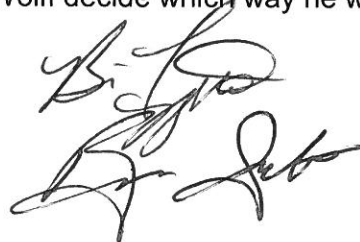
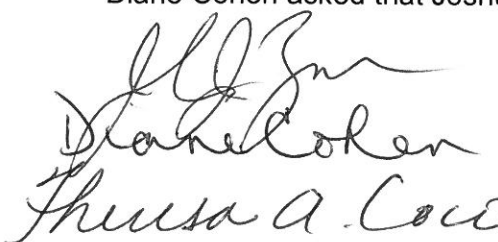
Supplies to be checked-make sure we have what is needed: cleaning materials, sponges, rags, rakes, spray bottles, and also making sure hoses are in working order.

Cornhole Tourney

Joshua Wolff notified Recreation Commission he had no updates as of today's meeting.

He mentioned he has a few things to do such as obtaining cornhole materials.

Diane Cohen asked that Joshua Wolff decide which way he would want to run the tournament.



History at Play

Joshua Wolff would like the Hanson Cultural Council to help fund this event. It would need to be submitted through the State Cultural Foundation. They review all proposals in August then grants are rewarded. Joshua Wolff thought it would be better to push off until February or March 2019.

Recreation Commission asked Joshua Wolff if he would be comfortable writing the grant? He said yes.

New Business

6:10pm Maria Mclellan-Dock Projects

Maria Mclellan, Frank Coyle, and Gary Rice from Land Planning were present for this discussion.

Gary Rice placed findings on easels for review along with passing out copies of the findings. Land Planning went out today to locate the docks to make sure everything was accurate as well. Maria Mclellan asked if there was a boundary found. She disagrees about the line and feels it was made up. She would like to know how this could be determined. She would also like to have surveyed to find something exact because she has a memory of markers.

Phillip Clemons discussed the water level from between November 2016 and October 2017.

Maria Mclellan concern is privacy barrier not the land.

Discussion on docks. She would like to request railings.

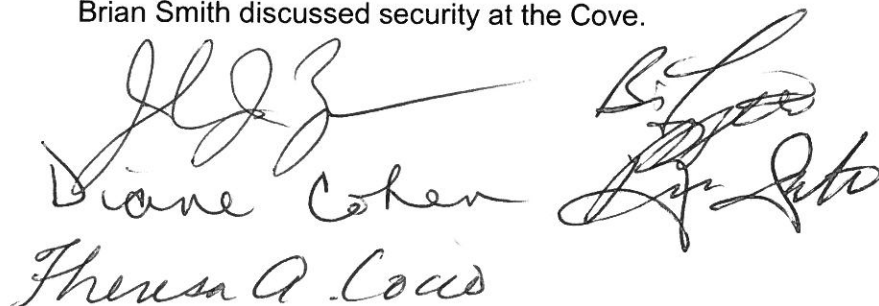
Diane Cohen said that railings were not in the proposal and requested that Recreation Commission has time to research costs to see if there is room in the budget for railings. In the meantime, she said we would need to fundraise. She is also concerned with the dock safety and emphasized that as a board they would want to be good neighbors.

Maria Mclellan requested Diane's contact information regarding project.

Phillip Clemons brought up crowdfunding which is similar to gofundme.

Diane Cohen asked about the proposed barrier since she has not seen them if they would deter people? Resident Frank Coyle thinks it would.

Brian Smith discussed security at the Cove.


Diane Cohen
Joshua A. Coyle
Brian Smith

Conway School 05.09.18 Meeting

Lan Woodward was requested by Town Administrator Michael McCue to discuss a meeting to be possibly held at Camp Kiwanee Lodge. It would be on 05.09.18 from 7:00pm - 10:00pm with Hanson residents and the Conway school regarding the reuse of PCH. Michael McCue was not definite on the exact location for the meeting, but wanted to see if Camp Kiwanee Lodge could be possible.

Recreation Commission agreed this date and time would be okay since it is a Town Meeting.

Mayflower Municipal Health Fitness Program

Joshua Wolff discussed Mayflower Municipal Health Fitness Program being able to utilize lodge for a fitness program which is free for Mayflower Municipal Health subscribers. It would be a 6 week program which consists of weight resistance training from 5:00pm-6:15pm.

Discussion on fee, if any.

Recreation Commission asked Joshua Wolff if they had a night in mind for the classes?

Discussion on Monday at the time slot of Drama Kids since the program will be completed next week. Time would be 5:00pm-6:15pm.

Discussion on all the Mayflower activities in surrounding towns.

Rate of \$270.00 for 6 weeks which would cover caretakers, use of lodge.

Recreation Commission requested Joshua Wolff to make sure the class instructor is licensed and insurance, COI to be forwarded and to ask about 5013C.

Joshua Wolff to also create Waiver/Reduction of Fees for Board of Selectmen approval.

Motion to approval Mayflower Municipal Health Fitness Program 6 week weight resistance training from 5:00pm-6:15pm, dates to be determined at the rate of \$270.00 pending Board of Selectmen approval by John Zucco.

2nd Diane Cohen.

North End Water Heater

Joshua Wolff said Paul the Plumber is aware of it.

John Zucco
Diane Cohen
Theresa A. Cicco

Miscellaneous Correspondence

Discussion on CPC Funds.

Discussion on Facilities Manager Position and if there was an update. Theresa Cocio will email Town Administrator Michael McCue regarding this.

Discussion on reorganization. This will be completed next meeting.

Discussion on Verizon contract expiring. Joshua Wolff assumed it would roll over. Recreation Commission request Joshua Wolff to research. To be discussed at next meeting.

Discussion on AEI invoice received. Lan Woodward to contact regarding corrections, BOS meeting regarding the delay of payment. Brian Smith requested to be copied on the correspondence.

Discussion on new Recreation Commission member, Melissa Scartissie. John Zucco requested Lan Woodward to reach out to her and notify her of next Recreation Commission meeting.

Discussion on Warrant Readings. Septic-John Zucco, CPC Diane Cohen, Comcast Brian Smith.

Reminder to register to read with Town Clerk. Reminder that there is a BOS meeting tomorrow, 05.01.18 which includes Conduct Town Meeting Preview on the agenda. Theresa will notify Meredith Marini on readings.

Old Business

Seasonal Staff Job Advertisements/Descriptions

Caretaker Staff Job Advertisements/Descriptions

Joshua Wolff discussed applications we have received as of today.

Annmarie Bouzan asked Joshua Wolff about the hiring process. He stated he would be doing interviews with Town Administrator Michael McCue and possible Recreation Commission member.

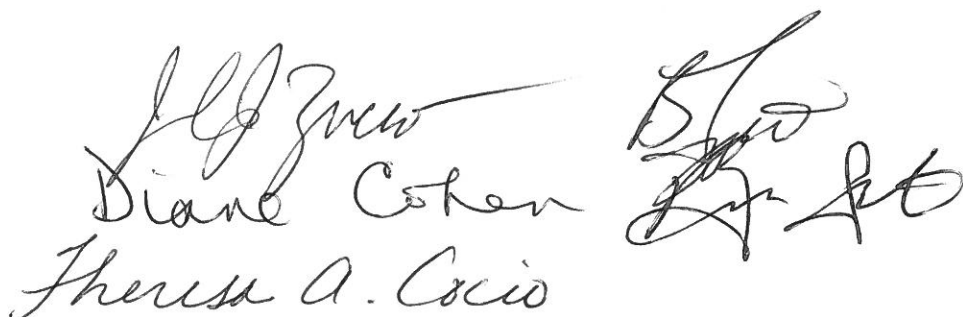
Once that is completed Town Administrator Michael McCue will forward to the Recreation Commission the recommendations for hire.

Diane Cohen requested that Joshua Wolff reach out to last year's WSIs.

Storm Update

Joshua Wolff stated trees are on Dave Hanlon's radar. He will keep in touch with him.

Discussion on insurance claims. John Zucco requested that Joshua Wolff contact Meredith Marini regarding this.


John Zucco
Diane Cohen
Theresa A. Cocio

Website

Update on website progress. Annmarie suggested that John Zucco and Joshua Wolff could handle.

Diane Cohen left meeting 7:46 p.m.

Warrant Weekly Update

Warrant(s) passed out for Recreation Commission review.

Caretaker Weekly List of Items/Reports

Light out on library exit sign. Annmarie Bouzan requested Joshua Wolff to contact Dan Brown to have repaired before first wedding this Sunday.

Cleaning Services

Joshua Wolff said he just left it at last week's meeting.

Still waiting on references and COI from Corey Milewski.

Theresa Cocio requested Joshua Wolff to follow up with request.

Septic

No update as of this meeting.

Commercial Analysis Update

This can be removed from agenda.

CPC Update

No updated as of this meeting.

Frontier Cabin Fireplace Update

Discussion on getting stove fixed. Annmarie Bouzan reminded Joshua Wolff to ask Dave Hanlon about the branch and tree down at Frontier Cabin to be taken care of.

Comcast Municipal Grants Follow Up

Waiting on Town Meeting. Brian Smith will contact them as well.

John Zucco
Diane Cohen
Theresa A. Cocio *Brian Smith* *Joshua Wolff*

Adopt a Cabin

Postponed for now.

Security

To be continued.

Cove

Dock Update

Joshua Wolff notified Recreation Commission that he contacted Bosco Crane & Rigging. They will be sending a quote.

Annmarie Bouzan asked Joshua Wolff if they were aware of the order of conditions. Joshua Wolff said he didn't now.

Joshua Wolff reached out to Jeff Palaza requesting at crane for 70 tons.

Annmarie Bouzan mentioned that we have used him in the past. Diane Cohen requested Joshua Wolff to reach out to them again and also make sure that they can adhere to the order of conditions.

Theresa Cocio asked Joshua Wolff if he has a digital copy of the conditions? Joshua Wolff said yes.

Diane Cohen asked if we could get quotes soon. Joshua Wolff said he is waiting on the one quote from Bosco.

Recreation Commission explained that we would need more than one quote. Joshua Wolff asked how many he would need. Recreation Commission gave him suggestions of Bosco, Palaza, and Hallamore.

Seamless Pay

Joshua Wolff has no update regarding this. He was a bit confused on the surcharges. He wanted to reach out the Jeanne Sullivan at Treasurer/Collectors Office.

Joshua Wolff notified Recreation Commission that he's putting together a system.

Annmarie Bouzan and Recreation Commission expressed concerns regarding duplicate payment receipts.

Joshua Wolff said he doesn't think they'll be duplicates.

John Zucco said we need to form a Cove Committee regarding these concerns.

He will discuss this with Diane Cohen.

Handwritten signatures:
Diane Cohen
Theresa A. Cocio
B. Palaza
J. Wolff
J. Zucco

Next meeting:

Monday 05.14.18 at 6:00pm

Motion to Adjourn by John Zucco.

2nd Brian Fruzzetti.

Vote 6-0.

Meeting Adjourned 8:10 p.m.

John Zucco
Diane Cohen *B. Fruzzetti*
Theresa A. Cicci