

Minutes of Recreation Commission

Meeting Date May 14, 2018

Call to Order: Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:00 pm.

In Attendance: Theresa Cocio, Diane Cohen, Brian Fruzzetti, Melissa Scartissi, Brian Smith, John Zucco, Joshua Wolff, and Lan Woodward.

Also in Attendance: Resident Joan Fruzzetti.

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

Approval of Minutes

Minutes to be approved and signed from Recreation Commission Meeting for 04.30.18.

Approval of 04.30.18 minutes by Brian Fruzzetti.

2nd Theresa Cocio.

Vote 5-0.

Department Head Update(s)

New England Raptor and Reptile

Joshua Wolff spoke with Marla Isaac. He discussed with Recreation Commission the previous dates mentioned, but different times: August 7th, 2018 from 2:30 pm - 3:30 pm and August 21st, 2018 from 3:30 pm - 4:30 pm. There would be one bird show and one reptile.

Diane Cohen requested that we advertise with donation to the Hanson Food Pantry.

Joshua Wolff will cover both events and take pictures that be placed on website, sites. No caretakers would be needed for events.

Paddleboards

Joshua Wolff notified Recreation Commission that he had no update on this.

Joan Fruzzetti forwarded a couple of vendors to Joshua Wolff to contact.

Diane Cohen mentioned that even an August or September class would be okay. Joshua Wolff said he will reach out to them and get their thoughts on it.

Cornhole Tourney

Discussion on location of Cornhole Tourney which would be at Cove.

Diane Cohen asked that Joshua Wolff decided which way he would want to run the tournament.

Joshua Wolff did not decide on the structure of it yet.

Recreation Commission asked if there would be prizes and an entrance fee? Joshua Wolf said yes and fee would go towards the docks. Joshua Wolff also discussed possible Red Sox Tickets. He is going to reach out to Damien's again. Brian Smith suggested Venus 3.

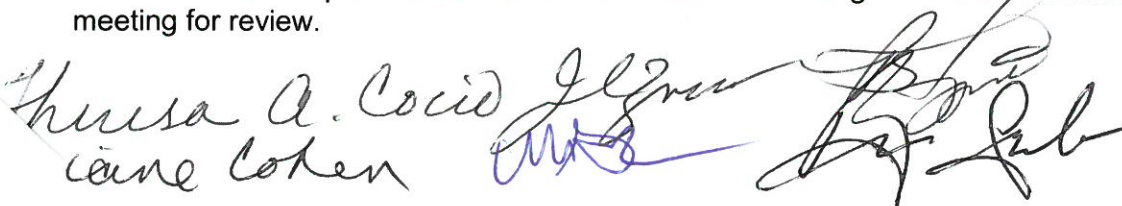
Verizon

Camp Kiwanee contract expires on June 1, 2018. Discussion on pricing and if changes would be made when Comcast is contacted. Joshua Wolff notified Recreation Commission that pricing would stay the same and suggested switching to month to month. Long distance would be an additional charge. The current information was not in writing/email format. Recreation Commission requested that we get this quote in writing. Discussion on if there was an early termination fee if cancelled after June 1st, 2018 and what the fee would be.

Diane Cohen suggested we stay in this contract for the year.

Theresa Cocio requested we have the amount in writing for next Recreation Commission meeting for review.

Theresa A. Cocio
Diane Cohen



History at Play

No update as of this meeting.

Hanson Recreation Questionnaire Update

Joshua Wolff passed out copies of responses/results.

There were a total of 85 responses and he believes they have pretty good information. He will keep the questionnaire open.

Recreation Commission discussed activities and if they would be at Camp Kiwanee or off location.

Joshua Wolff thinks local and neighboring communities and that would need to be further developed. He said it's ambiguous in many ways.

Diane Cohen discussed refining the top 3 with detail for Recreation Commission discussion.

Joshua Wolff recommends getting a quote for a paid plan on survey responses.

Christians Law

Joshua Wolff passed out a handout regarding Christians Law. He mentioned that he spoke with Town Administrator Michael McCue casually about it.

Theresa Cocio discussed that it would be important that Town Council would need this in writing.

Discussion to be continued for next swim season.

Boat Painting Program

Joshua Wolff spoke to someone that does arts & crafts classes. He mentioned that there are a surplus of 6 boats and possibly having a boat painting event-guide kids to painting boats and possibly keeping the boats outside as artifacts to be seen.

Recreation Commission discussion on drilling holes for safety reasons. Joshua Wolff discussed chaining them. He believes they may be sailboats.

Brian Smith mentioned that if they were glass we could paint them, if wood not paintable. Diane Cohen asked if Brian Smith could take a look at the boats. If the boats are usable, we can move forward with an event possibly at Cove kickoff event.

Joshua Wolff mentioned that person is not insured. Recreation Commission mentioned that a permission slip would need to be created.

Light Repair Update

Joshua Wolff notified Recreation Commission members that Dan Brown would be coming this week for repair.

Lan Woodward asked if we could have him take a look at the lodge fans for repair. Recreation Commission said to go ahead and have him check the fans in case they would need repair.

New Business

Miscellaneous Correspondence

Hanson Day/Halloween

Discussion on possible Hanson Day. Diane Cohen requested Joshua Wolff to prepare a proposal for Recreation Commission review.

Lan Woodward to look up available October dates available along with Patriots game schedule for next meeting.

Theresa A. Cocio
Diane Cohen

[Signature] *[Signature]* *[Signature]*

Signs

Joshua Wolff has printout of sign for lodge. The times would need to be change because they only reflect 9:00 am - 2:00 pm. Discussion on Joshua Wolff's hours.

Discussion on comp time for Joshua Wolff's meetings possibly being switched to Tuesday since we aren't aware of how long meetings are. Joshua Wolff believes that would be a good solution.

Reorganization

Motion to appoint Diane Cohen as Recreation Commission Chair by Brian Fruzzetti.

2nd Theresa Cocio.

Vote 5-0.

Motion to appoint Melissa Scartissi as Recreation Commission Secretary by John Zucco.

2nd Brian Fruzzetti.

Vote 5-0.

Motion to have John Zucco as Vice Chair by Theresa Cocio.

2nd Brian Fruzzetti.

Vote 5-0.

Upcoming Event Season

Discussion on Campsites not being handicap accessible yet. Discussion on portable ramps and cost.

Diane Cohen requested checking on compliance with Bob Curran from Building and Town Administrator Michael McCue on portable ramps.

Issues with caretaker backup when there are events including yoga. Discussion on having a backup person so that there are no problems with events. There has been a couple issues. Joshua Wolff believes this is okay and it always happens. Discussion on making sure this does not happen at Camp Kiwanee.

Discussion with staff having renters assist. Discussion on this not an option at any event.

Discussion on creating a new contact list for security alarm system with Recreation Commission. Joshua Wolff to find out about Facilities Manager position and discuss with employee the contact list.

American Red Cross Blood Drive

Nancy Hurley reached out to Camp Kiwanee for possible future Blood Drive. Lan Woodward forwarded her contact information to Joshua Wolff.

Recreation Commission requested Joshua Wolff to contact Nancy Hurley regarding possible dates for blood drive(s) at Camp Kiwanee.

Hanson Historical Society

Hanson Historical Society Dinner requested date for their next event at Camp Kiwanee for 05.02.19. They would keep the same times 3 pm - 9 pm with set up time start at 12:00 pm.

Motion to accept Hanson Historical Society Dinner for 05.02.19 from 3 pm - 9 pm with set up time of 12:00 pm by Theresa Cocio.

2nd Brian Fruzzetti.

Vote 6-0.

Bay Copy Copier Contract

Copier contract to expire 07.29.18.

Joshua Wolff to look into the contract and discuss with Recreation Commission.

Theresa A. Cocio
Diane Cohen
Brian Fruzzetti
John Zucco
Joshua Wolff

Old Business

Seasonal Staff Job Advertisements/Descriptions

Caretaker Staff Job Advertisements/Descriptions

Joshua Wolff passed out his recommendations to Recreation Commission.

Discussion on reducing the Beach Director Position hours.

Diane Cohen asked if Joshua Wolff was hiring the beach staff and he said he was.

Discussion on swim lesson sign up for 06.02.18 and 06.03.18.

Discussion on cancellation policy on refunds.

Joshua Wolff mentioned that he will hire anyone with lifeguard certification.

List of 2018 Applications with recommendation to hire by Josh Wolff:

Beach Director:	Emma Moussette
Caretaker:	Daniel Hickey
Caretaker:	John O'Leary
Gate Attendant:	Patrick Dever
Gate Attendant:	Robert Dodge
Gate Attendant:	Emily Hunt
Gate Attendant:	Ryan Hunt
Gate Attendant:	Mary LeBarre
Gate Attendant:	Ethan Lenihan
Gate Attendant:	Lanna Phillips
Gate Attendant:	Bobby Shields
Gate Attendant:	Damon Ware
Gate Attendant:	Marsha Rego
Lifeguard:	Declan Byrne
Lifeguard:	Abigail Byrne
Lifeguard:	Caleb Lewis
Lifeguard:	Nicole Scoh
Lifeguard:	Hunter Shields
Lifeguard/WSI:	Michael Byrne
Lifeguard/WSI:	Connor Holland
Lifeguard/WSI:	Caroline Woodward

Motion to hire recommendations listed above from Joshua Wolff by John Zucco.

2nd Brian Smith.

Vote 6-0.

Recreation Commission discussion on need for more caretakers. Brian Fruzzetti requested that we look into more caretaker staffing.

Storm Update

Joshua Wolff updated Recreation Commission on recent storm update. Diane Cohen requested that Recreation Commission could see amount billed so far so that we are aware of what we have for repair and what was coming out of the budget.

Discussion on tree removal by Frontier Cabin (2) and also tree removal at North End (1).

Joshua Wolff to get updated amount billed as of current date.

Joshua A. Corio
Diane Cohen
John Zucco
Brian Smith
Brian Fruzzetti
Stacy

North End Water Heater

Joshua Wolff notified Recreation Commission that North End Water Heater is installed and all set.

Website

Joshua Wolff notified Recreation Commission that there was not an update.
John Zucco discussed what was included in trial.
Diane Cohen requested that we find out about the website.

Warrant Weekly Update

Warrant(s) passed out for Recreation Commission review.

Caretaker Weekly List of Items/Reports

Flagpole to be painted.
South End Cabin cleaning.
Bobby Hunt and Ed Hanlon cemented stair area.

Cleaning Services/Floor Update

No update as of this meeting

Septic

Joshua Wolff notified Recreation Commission that Al Hanscomb is checking on South End plumbing.
Joshua Wolff asked if Drain Shooter contacted Board of Health regarding Grease Trap. Theresa notified Recreation Commission that all permitting is handled online and that she would keep an eye out for this.
This is needed to obtain food permit for Camp Kiwanee.

CPC Update

Discussion on abutters contacting a surveyor.
Discussion on concern of current docks.
Diane Cohen asked Joshua Wolff for the follow up on 3 quotes on pilings removal, crane, and also rigging.
Diane Cohen requested reaching out to Rob O'Brien to see if dive team could float docks over and keep two docks and chain up.. Diane Cohen requested Josh Wolff confirm and set up a time. Also to reach out to Town Administrator Michael McCue and check with the liability and also to DEP.
Discussion on Order of Conditions and if anything has been signed.
Joshua Wolff has not had anything signed as of today's meeting.

Frontier Cabin Fireplace Update

The stove will be taken care of this week.

Comcast Municipal Grants Follow Up

Brian Smith will contact them.

Adopt a Cabin

On hold for now.

Theresa A. Coco
Diane Cohen
Joshua Wolff
John Zucco
Bobby Hunt
Ed Hanlon

Security

To be continued.

Cove**Dock Update**

Discussed with CPC update.

Cove Committee

This will be with discussed opening day.

Cranberry Cove Upcoming Events

Discussion on date of last day of school: June 21, 2018.

Next meeting:

Monday 05.21.18 at 6:00pm

and

Monday 06.11.18 at 6:00pm

Motion to Adjourn by Theresa Cocio.

2nd Brian Fruzzetti.

Vote 6-0.

Meeting Adjourned 8:56 p.m.

Theresa A. Cocio
Diane Cohen

John Zucca

Brian Fruzzetti

Lydia