

Minutes of Recreation Commission

Meeting Date August 13, 2018

Call to Order: Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:05 pm.

In Attendance: Theresa Cocio, Diane Cohen, John Zucco, Brian Fruzzetti, Brian Smith, Melissa Scartissi, Joshua Wolff, Emma Mousette, and Lan Woodward.

Also in Attendance: Resident Joan Fruzzetti.

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

Approval of Minutes

Minutes to be approved and signed from Recreation Commission Meeting 07.30.18.

Motion to approve minutes of 07.30.18 by Theresa Cocio.

2nd Melissa Scartissi.

Vote 6-0.

Department Head Update(s)

Cornhole Tourney

Joshua Wolff notified Recreation Commission that he spoke to the guy at Hanson AA and that we can use, but there would be no discount and we are looking at \$400.00 which would include 8 cornhole sets, use of the Pavilion, the bar, and bartender. He was okay with local restaurants coming down to sell food, raffles, music.

Resident Joan Fruzzetti asked how many hours it would be for? Joshua Wolff said 12:00 pm - 4:00 pm.

Recreation Chair Diane Cohen we would need 20 teams at the rate of \$20.00 per team.

Emma Mousette mentioned that she saw an event for Rockland Firefighters that were using the fee of \$50.00 each.

Joshua Wolff just wants to do away with it.

Brian Fruzzetti has concerns that it would not be at Camp Kiwanee location.

Discussion on alcohol for the event.

Discussion on moving the event to a different date and renting cornhole sets from Hanson AA for \$50.00. Recreation Commission discussed holding off until March and if there is severe weather, we can change date to April.

Discussion of purchasing cornhole sets. Joshua Wolff said it is not urgent right now.

Recreation Commission set dates of Saturday, March 30, 2019 with a weather postponement date of April 27, 2019.

John Zucco discussed trophies and Diane Cohen mentioned possibility of plaques. Rate of \$20.00 per person and grand prize of Red Sox tickets. There will be raffles for gift cards.

Joshua Wolff said he would reach out to some big wigs for Sox tickets.

Verizon/MIFI

Joshua Wolff said Verizon sent a new modem. Since we installed he believes it is a little better, but not great.

MIFI: Chief Mike Miksch will be sending us one the cost comes out of the police budget. It is a wireless hotspot and he said that it's a hot or miss. It's whoever gets to it first will get the best service.

Diane Cohen requested Joshua Wolff to update Recreation Commission at next meeting.

Theresa A Cocio
Diane Cohen



Volunteer Forms

Joshua Wolff handed a sample printout of what he created for volunteer forms. He said he just went off of what other towns did.

Recreation Commission requested that CORIs should be stated on application stating that volunteering is contingent on CORI check. Requests for edits on wording such as using volunteer instead of the word work.

The volunteer form has Lan Woodward's email address. This would need to be changed to Joshua Wolff. Joshua Wolff requested access to the email address. Recreation Commission said to have the application forwarded to his email address.

Melissa Scartissi asked Joshua Wolff where this would be posted. He said on website.

Recreation Commission requested Joshua Wolff to check with Meredith Marini on wording if any questions.

Woodman Terrace Update

Joshua Wolff said that is on the Fire Department's agenda.

Movie Night

Joshua Wolff stated that the equipment will be donated by John Zucco's company. John will be here early to set up and will bring the screen as well and sound system about 3:30 p.m.

Joshua Wolff said he will use his computer and Emma Mousette said she could bring her DVD player for backup if she attends the event with her nephew.

Theresa Cocio requested that we try everything before the event to make sure it works properly. There will be one ticket issued which will include hot dog, popcorn, and water and request of food pantry donation.

Joshua Wolff said he didn't add food pantry donation to flyers that were already out.

Recreation Commission requested that this be added and to also mention no outside food.

Theresa Cocio requested Joshua Wolff to also add the hot dogs, popcorn, and water so everyone attending is aware.

Recreation Commission requested Joshua Wolff to order supplies for the event.

Drama Kids will be donating water.

Joshua Wolff to order supplies: popcorn, oil packets, bags, Kayem hot dogs about 200, rolls (there are some rolls at the Cove and also bun holders), condiments, gloves and also hand sanitizer since it is 75+more attending. Joshua Wolff and Emma Mousette are ServSaf certified and there will be two caretakers scheduled for the event.

Halloween

Joshua Wolff created a cabin decoration application. He didn't determine the tote bags. He said reached out regarding rain date, electricity situation.

He will reach out to fire and police about the event.

The next Hanson Business Network meeting is Wednesday, they can distribute application then or it can wait.

How many picnic tables do we own? Joshua Wolff said 10. Lan Woodward said there were more than 15.

John Zucco asked who he called regarding tote bags. Joshua Wolff said Barbara Arena. John Zucco requested Joshua Wolff to contact Walker Clay.

Theresa Cocio requested to add some information to application including Adult Supervision 18 or older that would be responsible for child and also checks payable to.

Deadline is 10.01.18.

Joshua Wolff to assign cabins appropriately.

Recreation asked where the application would be going? Electronically? Flyers should be distributed which would include pumpkin carving contest, activities.

Theresa A. Cocio
Diane Coker

Joshua Wolff said he was going to give the Hanson Business Network first crack. If there are still business cabins left, he will go door to door and reach out to businesses.

Diane Cohen would like to have a call for volunteers and help with games and contests.

Emma Mousette mentioned that Cove parents would like to volunteer.

Recreation Commission requested volunteer flyer to be posted at Cove and at the Library effective now until closing day of Cove.

Joshua Wolff said he will put together a volunteer flyer.

Melissa Scartissi did research on events. Diane Cohen requested that Joshua Wolff coordinate including list of supplies, volunteers, judges, everyone bringing decorated pumpkin to compete.

Discussion on possible volunteer meetings and what would be included to notify volunteers and update Recreation Commission regarding this.

Kayak Club

Joshua Wolff had one person last week. Last one will be 08.28.18.

Science Program

Joshua Wolff reached out to Megan regarding indoor stem show. It is geared to K-4 with up to 75 kids. This is to be determined.

Joshua Wolff said he can make slime.

Recreation Commission would like to offer a program with value and learning for the Hanson residents.

Diane Cohen asked Joshua Wolff to ask about show dates. Possibility of having contribution of \$1.00 for show.

Fishing Club Update

Joshua Wolff said this is good to go and that he hasn't announced it on Facebook. Hanson Rod and Reel donated the rods for this.

Diane Cohen asked if he has spoken to caretakers Colin Bain and Bill Johnston, he said he has not. Joshua Wolff to contact resident Max Woodward regarding donation of worms for the program.

Joshua Wolff said there was a hiccup-Unipay does not register free programs. He said he found a plugin on wordpress for free.

Recreation Commission requested location to be added to flyer.

Hanson PTO Polar Plunge

Joshua Wolff updated Melissa. Discussion on rental fee.

Melissa Scartissi asked what the time of event is? It would be 10:00 am - 1:00 pm.

Rate used by Recreation Commission for Breakfast with Santa was \$120.00.

Joshua Wolff to create Waiver/Reduction of fees for Board of Selectmen approval.

Motion to approve Hanson PTO Polar Plunge lodge event from 10:00 am - 1:00 pm February 2, 2019, with rain date of February 3, 2019 pending Board of Selectmen approval by John Zucco.
2nd Theresa Cocio.

Vote 6-0.

Theresa A. Cocio
Diane Cohen

[Signature]

Hanson 3rd Family Fun Day Update

Joshua Wolff said it was fine.

He set up a table with flyers and a frisbee station and talked to parents.

Joshua Wolff said it would be cool to promote Camp Kiwanee with promotional material like pens, frisbee and getting a table cover.

Diane Cohen mentioned we should focus on programming and recreational activities and their costs as priority.

Marla Isaac Reptile Show Update

Joshua Wolff said it was a lot of fun at there was at least 100-150 people there. There were a lot of donations to the Hanson Food Pantry.

Joshua Wolff said that Marla is not feeling well. Joshua Wolff said if she cancels, she cancels.

Diane Cohen said she would like this to be continued as an annual event.

Melissa Scartissi suggested contacting New England Wildlife Center to see what they offer in case there was a cancellation.

Joshua Wolff said he did not know of their existence.

Phil Clemons is willing to offer information. Joan Fruzzetti notified Recreation Commission that he responded on Facebook regarding post Joshua Wolff made. Joshua Wolff said he didn't see the post.

Brian Fruzzetti asked Joshua Wolff to reach out to local cable company, WH Express to cover event.

Brian Fruzzetti also followed up with Joshua Wolff regarding reaching out to Selectmen Matt Dyer and Wes Blauss. Joshua Wolff said they didn't seem like they wanted to be involved.

Diane Cohen said Recreation Commission would prefer making our own programs rather than hiring/outsourcing.

Joshua Wolff said he will talk to Phil and that he likes that stuff.

Recreation Commission requested Joshua Wolff reserve sign at Town Hall for upcoming events including movie night.

Beta Invoice

Joshua Wolff notified Recreation Commission on a late invoice. He said Todd Hassett said there was an article at Special Town Meeting for this.

Motion to approve payment of Beta Invoice for \$981.25 by Brian Fruzzetti.

2nd John Zucco.

Vote 6-0.

River Hawk Invoice

There was an error on original invoice sent out. The amount should be \$238.40 for sending out Chapter 91 to abutters.

Motion to approve payment of River Hawk Invoice for \$238.40 by Brian Smith.

2nd Theresa.

Vote 6-0.

Joshua Wolff passed along flyers on programs. They were not requested to be posted on agenda so he asked if Recreation Commission could take a look at them.

Theresa A. Lucci
Diane Cohen

Brian Fruzzetti

New Business

Miscellaneous Correspondence

Brian Fruzzetti discussed with Recreation Commission on reaching out to Hanson Local Show Bring it On and possibly being on show. Bob Hayes runs the show and he is also chair of the school committee.

Discussion on upcoming Septic pump for the lodge mid-October.

Caretakers concern regarding caterers complaints on kitchen light. It has been an issue since April. Madi Storey requested Joshua Wolff to purchase something in interim so that there would be no issues or injuries during events.

Discussion on caretakers starting deep cleaning of the lodge.

Discussion on having bridal cottage faucets checked.

Reminder to post agenda(s) for upcoming events.

The alarm is still not working. Recreation Commission asked Joshua Wolff for an update.

Joshua Wolff said he emailed last week.

Recreation Commission concerned since it has been 3 weeks and it is still not completed.

Joshua Wolff said he will see if he can get a date out of him.

Recreation Director Update

Discussion on Joshua Wolff's 6 month probationary period which could end 09.19.18. Recreation Commission to fill out an employee performance and development form as well as Joshua Wolff so that the board can assess. These will be handed in to Michael McCue, no name needed, just the employee name and to be filled out by Monday. Diane Cohen and Michael McCue will review. Joshua Wolff to sign and forward to Michael McCue to for review.

Watershed Alliance 03.29.19. Event

Dorie Stolley from Watershed Alliance wanted to make sure it would be okay to reschedule up to a year the event should weather be an issue on 03.29.19.

Recreation Commission said this would be fine.

Motion to allow Dori Stolley from Watershed Alliance to reschedule within a year of the 03.29.19 event should weather cause the event to be postponed by John Zucco.

2nd Brian Fruzzetti.

Vote 6-0.

Drama Kids 2018-2019

Drama Kids contract up for renewal for the 2018-2019 school year. Per last year's discussion to include a teacher's meeting in the contract as well. It would be 20% commission same as in the past. It would be 09.18.18-05.07.19.

Motion to approve Drama Kids contract for 2018-2019 year effective 09.18.18 - 05.07.19 by John Zucco.

2nd Brian Fruzzetti.

Vote 6-0.

Shirsa A. Cocis
Diane Cohen

Old Business

Facilities Manager Update

Chris Fennessy not at meeting.

Kristina Sambursky 10.12.18 Lodge Event

Discussion on 10.12.18 Lodge Event switching to a fundraiser. Same date and time frame. To be continued with discussion regarding remaining balance, revision of application, reimbursement, etc. at next Recreation Commission Meeting.

Kristina has already paid the first half of the amount of a lodge wedding and bar permit fee. She is just looking for 2nd half to be waived since a 4 hour event is only at the cost of \$400.00.

Motion to allow 10.12.18 Kristina Sambursky event to be switched to a fundraiser for her sons instead of lodge wedding which was cancelled with remaining balance waived since 4 hour event is at \$400.00 fee pending Board of Selectmen approval by Theresa Cocio.

2nd Brian Fruzzetti.

Vote 6-0.

Booking Software

Diane Cohen updated Recreation Commission that Joshua Wolff and Michael McCue were to discuss software.

Joshua Wolff said he was going to research plugins. He thinks he can find a free plugin and maybe next year use djplanner.com and you can go online and boom, book a date for a bridal party of something. Possibility for something for next year. That is his recommendation.

Warrant Weekly Update

Warrants passed along for Recreation Commission review.

Caretaker Weekly List of Items/Report

Discussed above.

Comcast Municipal Grants Follow Up

Brian Smith said it sounds like they don't want the work. He is working on a preferred vendor to work with them that may be more cost effective.

Discussion on satellite. There are two vendors that are local.

Brian Smith will be working on it.

Security

To be continued.

Cove

Beach Director Update

Emma Mousette passed along printouts and planner for Recreation Commission review.

Fun Day is Wednesday-list of activities discussed.

Saturday is cardboard boat regatta. Emma Mousette will contact people who stated they were interested.

Monday is Tri-athlon pening number of participants. So far, only 1 person.

Discussion on tentative Lifeguard class.

Discussion on closing Cove plans.

Issue with septic at Cove. There was a leak in the bathroom. Plumber has fixed the issue.

Theresa A. Loud
Diane Cohen

[Signature]

Next Recreation Commission Meeting Monday, August 27, 2018 at 6:00 pm.
Next Recreation Commission Meeting Monday, September 10, 2018 at 6:00 pm.

Joshua Wolff left the room. Recreation Commission notified Joshua Wolff that the meeting has not ended.

Brian Fruzzetti requested that Joshua Wolff have Meredith Marini please announce the next 2 Recreation Commission meetings at the next Board of Selectmen meeting.

Recreation Commission requested Joshua Wolff to look into Macaroni Kids upcoming Kids Event.

Motion to Adjourn by Brian Fruzzetti.

2nd John Zucco.

Vote 6-0.

Meeting Adjourned 8:19 pm.

Theresa A. Coccia
Diane Cohen

