

**Minutes of Recreation Commission
Meeting Date January 7, 2019**

Call to Order: Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:03 pm.

In Attendance: Diane Cohen, John Zucco, Brian Fruzzetti, Brian Smith, and Lan Woodward.

Also in Attendance: Residents Joan Fruzzetti and Madi Storey, Selectman Matt Dyer, Emma Mousette (6:15pm), and Tracey Seelye.

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

Melissa Scartissi was not in attendance.

Approval of Minutes

Minutes to be approved and signed from Recreation Commission Meeting 12.17.18.

Motion to approve minutes of 12.17.18 by John Zucco.

2nd Brian Fruzzetti.

Vote 4-0.

Department Head Update(s)

For now, recreation events, programs can be listed under business sections for Recreation Commission review. Diane Cohen will be meeting with Michael McCue this week regarding the Recreation Director position.

New Business

Miscellaneous Correspondence

John Zucco purchased the domain name www.campkiwanee.com. He will be signing rights over to the town once he is reimbursed for the purchase. This site will directly take you to the www.officialcampkiwanee.com website for Camp Kiwanee.

Recreation Commission discussion on ideas/concepts from Rachel Gross that were forwarded along from Lola Events.

Brian Fruzzetti had some thoughts regarding this which included concerns of Rachel Gross being a former Recreation Commission member and her absence in attendance. He believes her items are similar to other Recreation Programs and does not find them to be original.

Brian Smith said he wasn't sure if she would just leave again.

Diane Cohen notified Commission that would be some type of contract. She will be talking to Michael McCue and then with review with Commission.

Matt Dyer said he spoke to Michael McCue on this and the optics of a former Recreation Commission member and that he did not recommend it. Matt Dyer advises that Recreation Commission do 1 or 2 events until new Director is into place.

Joann Fruzzetti feels that all her ideas in the past did not follow through, just the blueberry stand and that is wouldn't be the route to go.

Brian Smith said there could be someone else without conflict.

Juvy Hartweg has applied to be on the Recreation Commission.

Hanson Public Library Trivia Night 2019

Hanson Public Library Trivia Night request for Lodge use 07.31.19 from 7:00pm-10:00pm with 5:00pm set up.

Motion to approve Hanson Public Library Trivia Night 07.31.19 from 7:00pm-10:00pm with 5:00pm set up pending Board of Selectmen Approval by Brian Fruzzetti.

2nd John Zucco.

Vote 4-0.



Alarm System(s)

Discussion regarding Flight Alarms Systems Proposal, installation, and also monthly contract at \$40.00. Sounder Systems billing is at \$168.00 quarter which included fire alarm and security. 1st Quarter invoice was just received. Recreation Commission requested to submit invoice for payment for now.

Diane Cohen to check with Chris Fennessy regarding proposal so see if it is specifically for fire alarm.

Flight Alarm update to be added to next agenda.

Brian Smith would like to see if we can talk to IT regarding WIFI, security, wireless relating to security, satellite.

2020/2021 Rates

Recreation Commission discussion on rate changes for 2020/2021 events.

Diane Cohen said we could raise the rates \$500.00.

John Zucco would like to compare with other venues. He will look into the rates. He would also eventually like a coordinator onsite.

Matt Dyer has the thoughts of 2 business plans, possibly peak season rates. He said to also look into operating costs.

Discussion on seasonal rates or dropping rates during Winter months.

Diane Cohen suggested adding Recreation Commission members to google calendar.

Discussion on new tables, Commission said not right at moment.

Rates recap: seasonal vs. across board.

Vote at next meeting.

Cove Rates

Emma Mousette discussed rates for upcoming season with Diane Cohen.

Discussion on adding:

Individual Season Pass Resident and Non-Resident

Veterans 10% Discount

Senior Citizen Pass Resident and Non-Resident

Discussion on locker/bin rentals which would be first come, first serve.

Discussion of opening day date of June 12, 2019.

Discussion on concessions and moving gatekeeper to different location to handle both tasks.

Emma Mousette wanted to discuss Adult Swim. It is safety for the guards by law 15 minutes rest, recharge. By law, 2 guards to be on water.

Matt Dyer asked if we can educate the public. It will be posted at the beach and at sign ups.

Vote on rates at next meeting.

Brian Fruzzetti discussed concessions such as soda, chips, snack bar. Last year the freeze pops sales went well.

Diane Cohen notified Recreation Commission that we are allowed to sell pre packaged snacks, bottled water.

Potential lifeguard class before Cove opening.

Brian Fruzzetti also asked the status of Emma Mousette? She would need to re-apply and the most qualified person would be hired. Emma Mousette said she plans on re-applying.

Emma Mousette left meeting at 7:25 pm.

Coffee House Boston

Brian Smith said this to be continued for next year. Most of the dates for 2019 are already confirmed.

Food Truck Commissary

Matt Dyer notified Recreation Commission that he spoke to the Board of Health. They had some questions such as if they would be using Camp Kiwanee Food License? Diane Cohen said no.

Beer Garden Potluck

Matt Dyer notified Recreation Commission that 200th Anniversary is hoping to have on there and maybe Camp Kiwanee can be used to celebrate. He will talk to Joshua Singer.

The block contains four handwritten signatures. From left to right: a signature that appears to be 'Diane Cohen' with a flourish underneath; a signature that appears to be 'John Zucco'; a signature that appears to be 'Brian Fruzzetti'; and a signature that appears to be 'Emma Mousette'.

Breakfast with the Easter Bunny

Juvy Hartweg would like to have event on 04.06.19. They will pay for the event, supply the volunteers, it will be done through Pembroke Chamber of Commerce.

Discussion on Hanson Little League Parade being on same day.

Diane Cohen asked Lan Woodward to check with Juvy Hartweg on possible date of 04.13.19.

Lan Woodward mentioned that Rockland Lions would like to have the Beast Feast on one of these two dates. Commission said to find out from Juvy Hartweg and then reach out to Lions after hearing from her.

Fishing Program

Caretakers Bill Johnston and Colin Bain have thoughts on having program in May.

Discussion on the length of program, number of children, charge (if any). Matt Dyer said if we have a Recreation Director they can run the program.

Recreation Commission requested the two to discuss at next meeting.

Paddleboard Program

Diane Cohen mentioned that Juvy Hartweg may be interested in this program and to see if she may know of someone interested in running program.

Discussion on boat house clean out for storage and eventually research on paddle boats.

Rockland/Hanson Rotary Comedy Night

Juvy Hartweg would like to have a comedy night. The proceeds will go to Camp Kiwanee. The cost would be \$25.00 which would include pizza. We would use the bartending service.

Old Business

Facility Update

Chris Fennessy was not in attendance.

Warrant(s) Weekly Update

Warrants passed along for Recreation Commission review.

Commissioner's Report

John Zucco notified Recreation Commission that this was all set. Deadline is 01.11.19.

Osso Videographer

Diane Cohen notified Recreation Commission that Osso will contact her when they plan on visiting Camp Kiwanee. They have 4 new lights to test and their drone has been repaired.

Bridal Shows by Kelly

Kelly forwarded along a list of her dates she had for 2019. John Zucco will follow up with her in regards to Commission questions.

Cornhole Tournament

Tentative date of 03.30.19. Discussion on bar permit fee purchase, advertising, option of purchasing through Unipay. Cost of \$10.00 per person and winner would get ½ of profit. Diane Cohen mentioned if anyone had any cornhole sets to borrow for this event or if they could reach out.

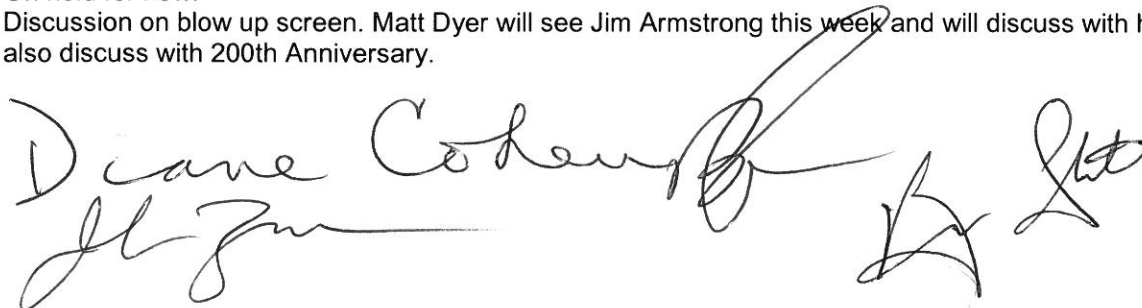
MA Save Energy Audit

Josh Wolff was to follow up regarding audit. Brian Smith will follow up with it.

Movie Night

On hold for now.

Discussion on blow up screen. Matt Dyer will see Jim Armstrong this week and will discuss with him and also discuss with 200th Anniversary.



Archery Program

Diane Cohen will be attending the Hanson Rod&Gun Club archery class next Monday. Discussion on offering same way as fishing program was introduced. Will discuss with caretakers Bill Johnston and Colin Bain at next Recreation Meeting.

Nature Program

No update.

Science Program/Museum of Science Kits

No update as of this meeting.

Woodman Terrace Update

Matt Dyer spoke to Michael McCue on this. There is currently not a pile of dirt blocking the road. He believes it was removed and access is clear.

Michael McCue will follow up with Hanson Fire Department.

Mass Cultural Grant

No update as of this meeting.

MA Save Energy Audit

Brian Smith will reach out to them.

Grant(s) Research

John Zucco forwarded along contact information to Diane Cohen.

Fiscal Year 2020 Capital Improvement Plan

This is in place.

Upcoming Events

There are 36 events as of 01.02.19.

Caretaker Weekly List of Items/Reports

Caretakers have started deep cleaning of lodge. They have also started screening project.

Discussion on pellet stove. Chris Fennessy has original stoves that were picked out. Recreation Commission requested that they pick out a couple for Recreation Commission review/approval.

Madi Storey noted the issue of one sink in the ladies lodge restroom.

Recreation Commission asked about Lodge Fans that were not replaced. Lan Woodward will reach out to Dan Brown.

Lan Woodward got a quote for fireplace maintenance/cleaning 3 fireplaces total of \$607.00.

Motion to approve all 3 Fireplace Maintenance/Cleaning for \$607.00 by Chimney Chap by John Zucco.

2nd Brian Fruzzetti.

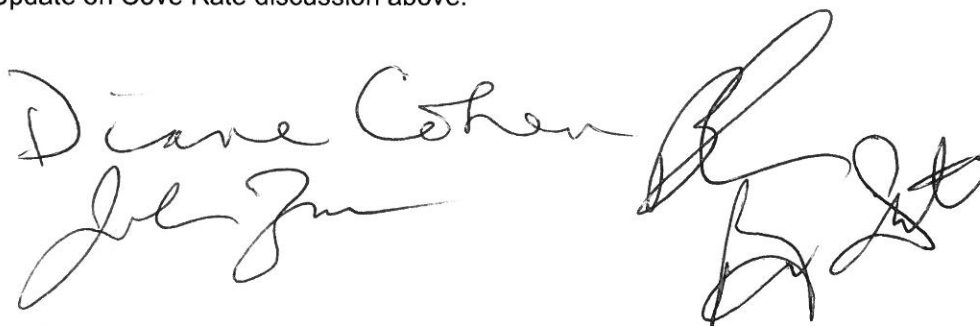
Vote 4-0.

Comcast-Municipal Grants Follow Up/Security

No update.

Cove

Update on Cove Rate discussion above.

The block contains three handwritten signatures. The first signature on the left is 'Diane Cohen' in a cursive script. Below it is a signature that appears to be 'John Zucco'. To the right of these is a third, more stylized signature that is difficult to decipher but appears to be 'B. Fruzzetti'.

Adjournment

Next meeting(s):

01.28.19 at 6:00 pm

02.11.19 at 6:00 pm

02.25.19 at 6:00 pm

Motion to Adjourn by John Zucco.

2nd Brian Fruzzetti.

Vote 4-0.

Meeting Adjourned 8:15 pm.

Diane Coker
Jh Zucco BL Fruzzetti