

Minutes of Recreation Commission
Meeting Date March 25, 2019

Call to Order: Meeting was at the Camp Kiwanee Lodge Office. Call to order was at 6:00 pm.

In Attendance: Diane Cohen, John Zucco, Brian Fruzzetti, Melissa Scartissi (6:15pm), Juvy Hartweg, Brian Smith, and Lan Woodward.

Also in Attendance: Residents Joan Fruzzetti.

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

New Business

Recreation Director Interviews

Diane Cohen notified Recreation Commission that one of the 4 interviews had decided to not interview and stay at his/her current job location.

Amy Griffin Interview

Amy Griffin is looking to relocate. She is currently employed in RI.

Diane Cohen asked what interests her most about working here?

Amy feels it blends together with her background. She currently works in Warwick, RI Public Schools and has enjoyed her community, but would like to come back to Hanson to develop her sense of whole being.

John Zucco asked Amy about marketing skills regarding website experience, media, reaching out to community, how comfortable is she with this job aspect?

She is very comfortable with jumping in, she calls herself a fiddler. She is comfortable with setting up software.

Brian Smith asked Amy about her Management and Director experience and if she was comfortable working with Town Departments with issues, repairs, management of facility?

She is comfortable working with other town departments.

Brian Fruzzetti asked Amy if she has grant writing experience?

She has done some grant writing.

Melissa Scartissi asked about having a difficult work situation experience and how she overcame it?

She recently moved to a different family center and staff had issue with new management. She turned it into a situation that was not difficult and that new management was let go.

Brian Fruzzetti asked dealing with negative publicity.

She is comfortable handling it.

Diane Cohen asked about programming other than for kids.

She would like to do a series of focus groups.

Discussion on budget experience and fundraising and also if there were event issues? Amy said she would absolutely always have to back up her staff.

Diane Cohen notified Amy that finalist interviews would take place April 8th and thanked her for coming in. Amy left her portfolio for Recreation Commission review.

Diane Cohen
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Nick Pirelli Interview

Nick Pirelli has an interest in Recreation. He said he knows this is not a traditional Recreation Department. He is currently at Bridgewater State College, but contract only, so he will be a free agent.

Melissa Scartissi asked Nick to describe his past duties as a Deputy Director.

John Zucco asked about emergency situations, such as a tree falling at the facility.

Nick notified Recreation Commission that he has been in emergency situations and has management experience.

Brian Smith asked Nick about his experience at Ben Franklin Institute.

Nick discussed his experience there.

Brian Fruzzetti asked Nick about Camp Kiwanee negative feedback and how he could turn that around.

Nick discussed his approach on handling the situation.

Brian Smith asked his comfort level regarding schools, committees and reaching out?

Nick likes to embrace the whole community approach, makes sure everyone is all on the same page, strategic plan.

Recreation Commission asked about Grant Writing.

Nick has supported one recently.

John Zucco asked about website, marketing experience.

Nick notified Recreation Commission that this was part of his specialty. He teaches students how to handle this professionally.

Recreation Commission asked Nick if he had any questions for the Recreation Commission.

He asked Recreation Commission where they would like to see Camp Kiwanee in 5 years and what they would like to see here.

Nick presented Recreation with a small program.

Recreation Commission notified Nick that interviews will be narrowed down and the notified the week after that.

Angela Dwyer Interview

John Zucco asked Angela if she was comfortable with marketing, media, newspapers, media outlets.

Angela said she is very comfortable, she has handled newsletters, but no website work. She said that she picks things up really quickly.

Melissa Scartissi asked Angela to tell the Recreation Commission know about her current position.

She has been with South Shore Y since 2014. She did not create, but she handled new program development and that she did nature engineering program.

Diane Cohen asked what the most successful program has been?

Angela said home school. She flourished under, but did not create it.

Brian Fruzzetti asked Angela how familiar she was with the negativity surrounding the past Camp Kiwanee investigation and asked what she would do to turn the negativity around?

Angela said she would throw it all out there and put faces out there, show who the new Director so people can see what they can offer. She believes people will see the sincerity of it.

Recreation Commission asked how she would handle negative comments?

Angela said she would handle on a one on one basis or find out what could have been done better. She feels the feedback she currently receives from parents is most helpful.

Brian Smith asked if she was comfortable reaching out to schools, businesses?

Angela has no issues. She handled an event called Corn Festival and feels it is so important to cherish relationships. She feels Camp Kiwanee could be a great place for field trips.

Recreation Commission asked if she has any facility experience or with facility managers?

She said yes, they asked what level? She said hands on, not so much, but she can make sure protocol is set in place.

John Zucco asked Angeal how she could reach out to the community?

She said she would try to figure out the best place to market.

Diane Cohen asked what her first program would be?

Angela said guided nature hikes here and other properties of Hanson. She added that there could be a rotating schedule because there is a lot to be utilized.

Diane Cohen
D.C.

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Angela was asked about her budgeting skills. She does not have much experience with budgeting, it would be a learning curve, but she does budget her own personal life very well. She recently forced a friend to create a budget. She feels confident she can pick it up.

Brian Fruzzetti asked if she had grant writing experience?

Angela says she does not have experience, she has tried to shadow someone that handles grant writing at the Y, but he has been so busy. She would like to know the process.

John Zucco explained the job description of Recreation Director, asked if she would be prepared to handle emergencies, maintenance situations, Cove?

Angela said she absolutely can, she feels working with kids prepares you for this. She has been there, done that, and zones in when something arises.

Recreation Commission asked if she oversees staff and their age bracket? She said they are younger than her. She does not do scheduling unless they are understaffed.

Diane Cohen notified Angela that 2nd interviews will be held and then there will be a decision that the next meeting.

Article Camp Kiwanee

There will be an article placed by tree warden regarding tree removal along Camp Kiwanee Road in the interest of public safety. There will be 100+/- trees taken down.

Town Meeting preview will be held on Tuesday, April 30th. All article proponents should be in attendance to present/move their articles. Town Meeting is Monday May 7th.

Music in Nature April 2019/May 2019

Upcoming Music in Nature dates of 04.26.19 and 05.10.19 from 6:30pm-8:30pm with 30 minutes prior for set up located at Needles Lodge.

Motion to approve the dates of 04.26.19 and 05.10.19 from 6:30pm-8:30pm for Music in Nature by Brian Fruzzetti.
2nd John Zucco.

Vote 5-0.

Sounder Systems Contract

Recreation approval for Testing Contract of Fire Alarm Inspection for Lodge. This was last completed 2012-2013 and should be completed on an annual basis.

Stove Repair

Recreation Commission continued discussion regarding kitchen stove. Caretakers are uncomfortable with using section of it without repair. Brian Fruzzetti requested Diane Cohen contact Kemmett Electric to see if the ignitor could be repaired by them. Facility Manager Chris Fennessy notified Diane Cohen that Ed Hanlon may have a contact for repair.

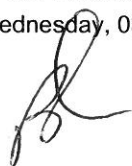
Miscellaneous Correspondence

Conservation Department would like information regarding Cranberry Cove for ADA compliance. She would like to be updated on incoming Beach Director once hiring is complete.

Diane Cohen is going to contact Deb Petty regarding grants.

Juvy Hartweg updated Recreation Commission regarding past South Shore Children's Museum Comedy Night. She said it was a great turnout-about 140 guests.

Juvy Hartweg updated Recreation Commission on upcoming Breakfast with Easter Bunny. There is currently an issue with the catering paperwork. She is reaching out to Old Hitching Post as soon as possible. Fireside was planning on donating items, but they do not have a catering license. Lan Woodward notified Recreation Commission that deadline for Board of Health paperwork would be this Wednesday, 03.27.19, in order to be placed on their next Agenda.



Juvy Hartweg said they may have to cut out the food part. For the Easter Egg hunt there is a 20 egg limit and there will be 2 sessions. Parents are free and they must use bags that are provided. Ages 1-10. She will contact John Zucco once they reach the 200 people count limit so he can update webpages. There will be no walk ins. Juvy Hartweg asked if they could visit lodge Thursday 3:30pm. Lan Woodward would coordinate with a caretaker to be there.

Juvy Hartweg left Recreation Meeting at 6:30pm.

Recreation Commission discussed having the next round of interviews bring in a proposed plan for Recreation Commission review.

Facilities Management Update

Diane Cohen updated Recreation Commission on Chris Fennessy's current job description. He will only be at departments when it is allowed in the budget and we do not have him in our current budget. She also noted that he is booked out for months. He would not be able to repair things such as plumbing, electric for the Camp/Lodge.

Cornhole Tournament

Lan Woodward followed up regarding the food for event. Melissa Scartissi and Diane Cohen did not have an update. Deadline for Board of Health paperwork for next agenda would be Wednesday, 03.27.19 to be placed on their next agenda. Board of Health offices will also be closed during April vacation week. Recreation Commission would also need a general idea of guest count so that the bar permit fee could be approved. Recreation Commission decided to place this event on hold for now.

Adjournment

Next meeting(s):
03.27.19 at 6:00 pm

Motion to Adjourn by Brian Fruzzetti.
2nd Melissa Scartissi.
Vote 5-0.
Meeting Adjourned 8:51 pm.

Diane Cohen
By JH

B