

Minutes of Recreation Commission
Meeting Date June 17, 2019

Call to Order: Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:03 pm.

In Attendance: Diane Cohen, Brian Fruzzetti, Melissa Scartissi, Brian Smith, Juvy Hartweg, John Zucco, Joan Fruzzetti, Emma Mousette, Billy Boyle, and Lan Woodward.

Board of Selectmen Members: Laura Kemmett, Matt Dyer, Jim, Hickey, Wes Blauss, and Interim Town Administrator Meredith Marini.

Also in Attendance: Brianne Hickey, Joanne Blauss, Margaret Hickey, Jim Flanagan, Audrey Flanagan, Bruce Young, Phil Clemons, Matt Johnson, Sylvia Carol.

This meeting is being audio recorded.

Approval of Minutes

Minutes to be approved at next Recreation Commission Meeting for 04.29.19 and 05.13.19.

Department Head Update(s)

Social Media Pages

Discussion regarding social media pages. Since there is full staffing, the social media pages should essentially be updated by employees; Recreation Director, Cove Director, and Administrative Assistant; the Recreation Commission would not need to have administrative privileges as originally requested to tentatively monitor.

Recreation Commission/Staff Communication Follow Up

Discussion regarding Recreation communication with staff. Concerns with communication after hours, person cell phones, and social media. Communication should be within business hours, through office phone(s), and through the Town of Hanson email.

CPR Certification(s)

Billy Boyle discussed having staff getting CPR certified in case of emergencies/events/functions.

Emma Mousette notified Recreation Commission that she was certified. The cost is \$30.00 per person and the cost goes to American Red Cross.

Brian Smith asked about the AED Device-he would like that inspected.

Motion to approve CPR certification for staff at \$30.00 per person by John Zucco.

2nd Brian Smith.

Vote 7-0.

Food Trucks

Billy Boyle has reached out to Food trucks. Mom on the Go was pretty much booked. They recommended South Shore Food Truck Association to research food truck availability for future events.

Billy Boyle also reached out to Wicked Good Cornhole with a tentative sample date of 08.18.19. He is still waiting on response.

Platform(s)

Billy Boyle discussed two platforms being placed near veranda. He has reached out to the Building Department to see which areas would be okay for this and also in regards to resurfacing of ground, railing(s) if needed. Discussion on other possible areas with Recreation Commission.

New Business

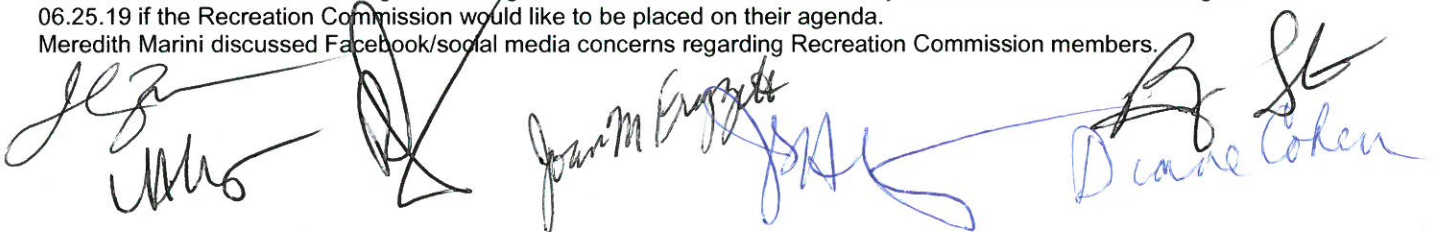
Joint Meeting with Board of Selectmen RE: Recreation Commission Issues

Enterprise fund concerns discussed with Board of Selectmen and Recreation Commission. Laura Kemmett notified the Recreation Commission that as a board they are concerned and would like to support the Recreation Commission. She said that Patrick Powers and Kevin Sullivan of the Finance Committee would like to make sure that Board of Selectmen member(s) and Recreation Commission member(s) meet regarding future plans.

Laura Kemmett emphasized that should would like to camp to be something that is continued to be used and that everyone, every board, should think about the greater good.

Meredith Marini discussed calling or reaching out to Finance Committee with any concerns. Their next meeting is 06.25.19 if the Recreation Commission would like to be placed on their agenda.

Meredith Marini discussed Facebook/social media concerns regarding Recreation Commission members.



John Zucco asked why Patrick Powers was allowed to discuss issues on television.

Diane Cohen said there should not be a blame game occurring. We all need to work together. Please do not comment on social media.

Meredith Marini passed along the social media policy and said that everyone should read it if they have not already done so. If there are issues, questions, comments, to call the specific board or department.

Meredith Marini discussed subcommittee issue. She said it is a good goal, but notified Recreation Commission that subcommittees fall into open meeting and with this you would need meetings to be posted and minutes to be taken. Assigning tasks can be done; teams/goals. Meredith Marini said that is a good way to move forward.

Discussion on Recreation Commission. Reminder that each Recreation Commission cannot act independently, the board as to vote, you always have to bring back to the board to decide or discuss at Recreation Commission meetings.

Meredith Marini reminded Recreation Commission that any type of replies, inquiries, information, postings regarding Town of Hanson Camp Kiwanee should be directed to the office and the staff not the Recreation Commission members.

Discussion regarding campers and no staff onsite. Maybe in future possible minimum cabin rentals to avoid any liability.

Meredith Marini passed out Cranberry Cove staff rates that consisted of spreadsheet including rates currently and the rates with increase for Cove staff. She notified Recreation Commission that the Wage&Personnel board meet every January regarding this so it is great to plan ahead for this.

Discussion regarding Cranberry Cove. Currently have 9 guards and Emma Mousette notified Board of Selectmen and Recreation Commission that there is a zero chance of offering swim lessons this season.

Laura Kemmett asked Emma Mousette if swim lessons would have to be offered as Red Cross certified?

She said it's an iffy option. It can be done, but she would not suggest it.

Discussion regarding having new lifeguards handling swim lessons and it being an unnecessary liability.

Emma Mousette said she would be the only one creating all the lesson plans.

Resident Margaret Hickey notified both boards that she has had many calls regarding private lessons and she is willing to offer her services as coach. She is a certified US swim coach.

Joanne Blauss mentioned that this program has been offered here forever. Is there not a protocol?

Brianne Hickey said that curriculums are free online. Emma Mousette said that we barely have enough staff.

Margaret Hickey said she believes this is do-able if you change format.

Brian Fruzzetti said if it's about safety he feels Emma Mousette is letting everyone know that if there is one mistake, we are done. He personally does not believe we can hold Cove together the way it is.

Matt Dyer asked if there was a recall process for hiring?

Emma Mousette said you still have to re-apply. She does email previous staff, but most did not return due to the pay rate.

Brian Smith said the elephant in the room is the Septic system. Discussion regarding Septic replacement.

Laura Kemmett said Finance Committee should have this addressed to them.

Matt Dyer discussed coming together so we can be sure to have swim lessons.

Audrey Flanagan said they did a luau and comedy night, why can't this be done.

Discussion regarding Town of Hanson policies.

Matt Dyer suggested a Recreation opportunity for North End South End Cabins to be rented to CK Alumni. He said he would help with this if Recreation Commission were willing to help Billy Boyle as well.

Jim Hickey said the elephant in the room regarding septic is something that the Recreation Commission was fully aware of. Jim Hickey left meeting at 7:00pm.

Margaret Hickey said she could do weekly US Swim clinics as a seasonal employee.

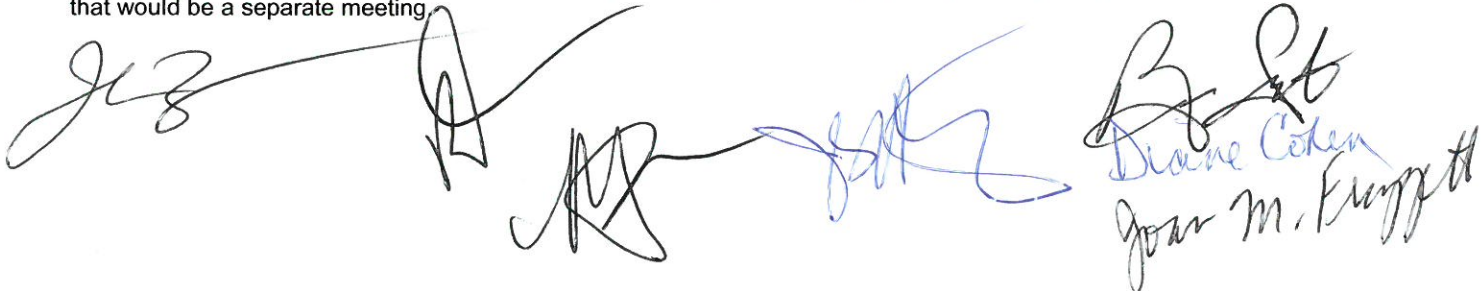
Joanne Blauss suggested a ham and bean supper.

John Zucco feels confident that we have a new Recreation Director that will actually do something.

Margaret Hickey, Billy Boyle, and Emma Mousette to coordinate a setup time to meet regarding Cranberry Cove.

The Recreation Commission would need to have a Board of Selectmen's meeting if they were to raise Cove rates.

Bruce Young asked if the Enterprise fund is on Board of Selectmen Agenda tomorrow. Laura Kemmett notified him that would be a separate meeting.



Handwritten signatures of several individuals, including John Zucco, Joanne Blauss, and others. The signatures are in blue ink and are located at the bottom of the page.

Board of Selectmen Motion to adjourn by Wesley Blauss.
2nd. Matt Dyer.
Vote 3-0.
Selectmen adjourned 7:44pm

Recreation Commission 7:44pm
Juvy Hartweg emphasized the importance of the Recreation Commission staying together as a Commission.
Emma Mousette has issue with rate change. Recreation Commission said they are not changing rates.

Old Business

Miscellaneous Correspondence

Phil Clemons from Conservation Commission notified Recreation Commission of memo dated 06.12.19 RE: Cranberry Cove Beach Management Update.

Cove would need several yards of sand to be spread with rakes and shovels by the lifeguards. Emma Mousette said there have been some injuries due to the roots.

Matt Dyer recommends using some logs and re-bar.

Emma Mousette said highway will spread sand for them.

Stove discussion. Waiting on parts that take several weeks.

Matt Dyer suggested Agenda items to be taken off the agenda.

Juvy Hartweg discussed shorter length for the Recreation Commission meetings.

Nicolle Dwyer Frontier Cabin Rental 05.31.19-06.02.19

Request for refund. Renter signed agreement and when arrived did not feel safe staying here. She said she not aware of check in time which was also stated in the rental agreement as well as cancellation policy. She would like full refund for rental cost of \$160.00.

Recreation Commission discussion regarding Camp Rental Agreement stating refund policy.

Motion to refund Nicolle Dwyer Frontier Cabin Rental \$160.00 05.31.19-06.02.19 by John Zucco.

Vote 1-6-0.

Motion did not carry.

Recreation Commission requested Lan Woodward notify renter that she would be allotted another stay up to one year of rental date.

Caretaker Weekly List of Items/Reports

To check with caretakers regarding log/re-bar project.

Warrant(s) Weekly Update

Warrants to be held for next meeting for Recreation Commission review.

Policies and Procedures

No update.

Seasonal Staff/Paper Night

Last paper night scheduled would be paper day 06.20.19 from 10am-12pm at Town Hall Selectmen's Room.

Alarm System(s)

To be removed from agenda.

Bridal Cottage Water Heater

Brian Smith notified Recreation Commission that he reached out to Getchell to have them contact the office regarding paperwork and that is the update.

Lan Woodward notified the Recreation Commission that the paperwork has been completed and the water heater has been replaced as well as cartridges in restroom that need yearly replacement.

Cabin Review/Inventory

Brian Smith will be onsite. Bobby Hunt and Jack O'Leary will assist. He also has roofing company stopping in and will need hoses as well as Gordon Lincoln regarding North End Cabins.

Diane Cohen thanked the facilities team.

Recreation Commission Subcommittee(s)

Discussed above.

A series of handwritten signatures in blue ink, including names like John M. Frizzell, Dianne Cohen, and others, written over the bottom portion of the document.

Paddleboard Yoga Training/Paddleboard Program

Billy Boyle waiting on response regarding paddleboard.

Diane Cohen said she has been talking to North River Watershed and they would like to run a canoeing or kayaking program. She will have them reach out to Billy Boyle.

First Congregational Church Program June 2019-August 2019

Recreation discussion on requested waiver of lodge rental fee for classes. No approval.

Food Truck Commissary

To be removed from agenda. Town Counsel feels it would be a liability.

Osso Videographer

No Update.

Bridal Shows By Kelly

Discussed date of 11.10.19 with a waiver of fees. John Zucco said this would be promoting and advertising for the Lodge.

There would be permit fee and caretaker fee for 6 hours (included setup and closing) and also security deposit and also pending Board of Selectmen approval.

Brian Fruzzetti feels like it's going to go against policies and procedures.

Motion to approve Bridal Shows by Kelly Rustic Bridal Show on 11.10.19 with waiver of \$400.00 Lodge Rental Fee.

Charge of Bar Permit, Security Deposit, and cost of caretakers to cover event at \$90.00 would apply pending Board of Selectmen approval by Juvy Hartweg.

2nd Melissa Scartissi.

Vote 6-1-0.

Cornhole Tournament

To be continued.

Fishing Program.

Still currently running.

Woodman Terrace Update

No update.

Comcast-Municipal Grants Follow Up/Security

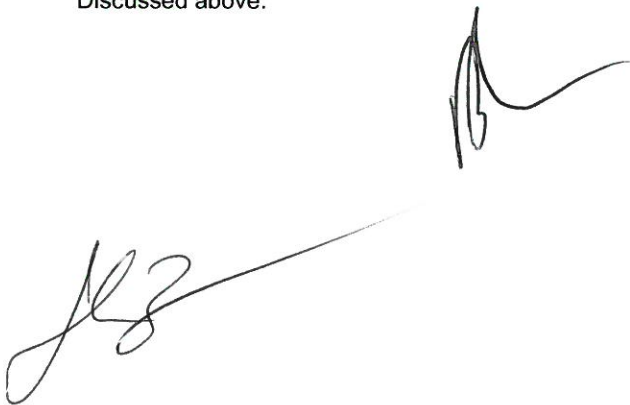
Billy Boyle spoke with accounting, we had an article regarding this that was approved for \$23,000 for WIFI. He spoke with Ryan in IT who is currently in the process of doing fiber at the municipal buildings. It currently stops at the library. Looking at costs to extend fiber to us. It would be looped in same server as Town Hall.

Brian Smith asked if it would be Comcast or Verizon. Billy Boyle said he will find out.

Cove

Cove Swimming Lessons

Discussed above.



Cove Lifeguard
Discussed above
Cove Docks

Emma Mousette notified Recreation Commission that Chris Fennessy moved the docks and finished installing last week, but they are not fully installed.

Emma Mousette still needs to reach out to Fire Department. The kick boards are not in and the ladders are not in.

Lan Woodward reminded Recreation Commission that the docks would still need to be inspected before Cove opens.

Diane Cohen asked if Emma Mousette could find out if this has to be done each Season.

Brian Fruzzetti asked Emma Mousette to contact Meredith Marini regarding this.

Emma Mousette notified Recreation Commission that Verizon's central office is down and the phone and internet could not be turned on until January.

Brian Smith requested Emma Mousette to forward that information to him.

Emma Mousette said that she has had interest in having another lifeguard course. She said it can be done in the morning. It would be 29 hours.

Emma Mousette passed along list of Lifeguards to be hired:

Mikayla White
Alanna Phillips
Joseph Shea
Josh Baker

Motion to hire the above for Cranberry Cove Lifeguards by John Zucco.

2nd Brian Smith.

Vote 7-0.

Emma Mousette notified Recreation Commission of her new Town of Hanson cell phone.

Brian Fruzzetti would like to create a motion: Motion to cancel swim lessons this year in order to place a proper program next year and in lieu have a Recreation Cove Program handled by Recreation and Beach Director by Brian Fruzzetti. This would include cancelling meeting between Margaret Hickey, Recreation Director, and Beach Director.

2nd Brian Smith.

Vote 2-5-0.

Motion does not carry.

Motion to purchase sand for Cranberry Cove and supplies up to \$2,000.00 in order to have completed by Cove Opening date of June 24, 2019 by John Zucco.

2nd Melissa Scartissi.

Vote 7-0.

Adjournment

Next meeting(s):

07.01.19 at 6:00 pm

07.15.19 at 6:00 pm

Motion to Adjourn by Brian Fruzzetti.

2nd Brian Smith.

Vote 7-0.

Meeting Adjourned 9:10 pm.

