

Minutes of Recreation Commission
Meeting Date September 9, 2019

Open Meeting-Attendance

Call to Order: Meeting held at the Camp Kiwanee Lodge Library. Call to order was at 6:02 pm.

In Attendance: Diane Cohen, John Zucco, Brian Fruzzetti, Melissa Scartissi, Joan Fruzzetti, Brian Smith, Bill Boyle, and Lan Woodward.

Also in Attendance: Hanson Resident Bruce Young and Selectmen Matt Dyer.

This meeting is being audio recorded.

Approval of Minutes - (Please sign all pages of minutes)

Minutes 08.26.19 to be approved

Motion to approve the minutes of 08.26.19 by Brian Fruzzetti.

2nd Melissa Scartissi.

Vote 6-0.

Department Head Update(s)

Recreation Director Update

Events Updated

Recreation Commission updated on upcoming Halloween Extravaganza and Cornhole Tournament.

Advertising has been completed on website and Facebook.

There has been communication with the food trucks and the paperwork is in process for Board of Health submittal.

Bill Boyle is still waiting to hear from the potential sponsor.

The cabin application has been uploaded for the Halloween Extravaganza and the Hanson Business Network also has the information.

John Zucco said that the Unipay link on the website is broken. Bill Boyle will check into it.

John Zucco also mentioned that a volunteer meeting would be needed prior to Extravaganza.

Melissa Scartissi noted that Macaroni Kids has posted the Halloween Extravaganza event.

John Zucco said that a call of volunteers is needed.

Discussion on candy and purchasing, they ran out last year, possible donations can be made with proper documentation. Bill Boyle will reach out to Dollar Tree and Shaws.

Joan Fruzzetti said Stop Shop Halifax, Walmart Halifax.

Bill Boyle is still waiting on Wicked Cornhole invoice, but the tournament is all set; rain or shine.

John Zucco asked if the cost or prizes can be posted.

Bill Boyle noted that he will check with Town Clerk once we have full commitment from sponsor.

Registration will be allowed on day of as well. Wicked Cornhole has a speaker and can set up music, the calling of the teams, 15-20 minutes is needed to set up brackets.

Discussion on food trucks, Bill Boyle to also follow up with Meadowbrook and Hitching Post. If he can be serv-safe certified before the events, he can help out.

John Zucco has a card from an Italian Food Truck.

Bill Boyle notified Recreation Commission that he emailed the draft of both the Business Plan and Policies and Procedures. He requested that the Recreation Commission continue to feed information, additions, edits, updates and once it is inputted they will have the draft to vote on. He mentioned to follow the same procedure regarding emailing to Recreation Director and cc: Recreation Chair.

Joan Fruzzetti has Business Plan Draft and said the figures are wrong and there was no way we can present this to the town.

Bill Boyle notified Recreation Commission that these are both drafts so that things can be updated.

Matt Dyer said the Board of Selectmen Agenda does not say draft, Bruce Young feels that it should say progress on Camp Kiwanee Business Plan because he goes to meetings expecting that it is regarding Business Plan, but that's not your fault it's the Selectmen's problem.

Joan Fruzzetti said the rates are wrong.

Diane Cohen
John Zucco
Joan Fruzzetti

Bill Boyle
gmk

Town Meeting Update

There are 4 articles for Town Meeting.

Joan Fruzzetti said they all have to be re-written.

She said Article 3 needs to be re-worded, you can do 2 amounts or Financial Committee will take over, it has to be presented as one lump sum.

Joan Fruzzetti said Article 17 is fine.

Joan Fruzzetti said Article 18 regarding HVAC you can't ask for money unless we use up retained earnings.

Matt Dyer discussed 50/50 grant regarding tree planting.

Brian Fruzzetti would like to discuss Article 3:

To see if the town hall will vote to transfer \$73,000 from free cash, raise and appropriate from taxation, or retained earnings to supplement funding of the FY2020 Recreation operating budget or take any other action in relation there to MGL Chapter 44, Section 53F ½

Retained Earnings 2020	\$55,086
Septic Expenditure 2020	\$50,000
Kitchen Stove	\$ 1,500
HVAC	\$ 1,000
Roof Repair	????
To Date Retained Earnings	\$ 2,600

Explanation: These funds are needed to cover the current Fiscal Year expenses at Camp Kiwanee

Brian Fruzzetti also noted:

The city or town shall include its tax levy for the fiscal year the amount appropriated for the total expenses of the enterprise and an estimate of the income to be derived by the operations of the enterprise. If the estimated income is less than the total appropriation, the difference shall be added to the tax levy and raised by taxation. If the estimated income is more than that total appropriation, the excess shall be appropriated to a separate reserve fund and used for capital expenditures of the enterprise, subject to appropriation, or to reduce user charges if authorized by the appropriate entity responsible for operations of the enterprise. If during a fiscal year the enterprise incurs a loss, such loss shall be included in the succeeding fiscal year's budget.

Brian Fruzzetti said he does not want to list specific expenditures, he would like it to be a broader base and if there are questions, we can answer with specifics.

Bill Boyle will talk to Town Accountant, Todd Hassett. We are appropriated a certain amount such as for WIFI.
Discussion on salaries.

Brian Smith would like to have Bill Boyle, himself, and Bruce Young to meet after speaking with Todd Hassett and have Bruce Young as a financial consultant.

Bill Boyle said he would rather speak to Meredith Marini regarding this.

Bruce Young said that he has an excellent relationship with Todd Hassett.

Brian Fruzzetti asked again if there would be an issue with meeting with himself, Recreation Director, and Bruce Young?

Bill Boyle said he would like to speak with Todd Hassett as well and would rather not make a decision without speaking to the Town Administrator and Town Accountant.

Brian Fruzzetti said he was not questioning Todd Hassett, he's not saying Todd Hassett ripped us off, he wants to know what's going on.

Diane Cohen said to notify Meredith Marini of this request and then go from there.

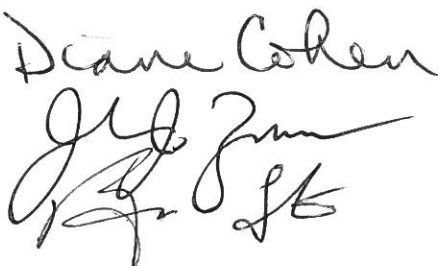
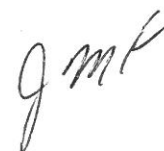
Recap from Diane Cohen:

Article 3: Broader base, questions can be answered when asked

Article 17: Supplement from WIFI take out reference to retained earnings

Article 18: Working into the \$73,000, can be possibly eliminated

Article 19: Trees, that can stay



New Business

Hanson Business Network St. Patrick's Day Fundraiser

Hanson Business Network St. Patrick's Day Fundraiser 03.14.20, hours of 6:00pm-10:00pm with 12:00pm setup. Motion to approve request for waiver/reduction fees to \$175.00 for cost of caretaker staff, \$40.00 bar permit fee and \$250.00 security deposit pending Board of Selectmen Approval by John Zucco.

2nd Joan Fruzzetti.

Vote 6-0.

Hanson Fire Department Meetings 2020:

01.08.20

02.05.20

03.04.20

04.01.20

05.06.20

06.03.20

09.02.20

10.07.20

11.04.20

12.02.20

Motion to approve Hanson Fire Department 2020 Meetings by Brian Fruzzetti.

2nd John Zucco.

Vote 6-0.

Old Business

Warrant(s) Weekly Update

Warrants passed out for Recreation Commission review.

Discussion regarding Cove Septic invoice.

Update Order of Conditions/Smitty's Bog regarding Invasive Species/Fragmite Control. It's for the property that abutts the bog.

Motion to file Order of Conditions at Registry at Deeds by Joan Fruzzetti.

2nd Brian Fruzzetti.

Vote 6-0.

Temperature Technologies Invoice for A/C Repair for \$1,016.43

Motion to approve Invoice 007-59 for Temperature Technologies for \$1,016.43 by Brian Fruzzetti

2nd John Zucco.

Vote 6-0.

Recreation Commission Teams-Cove/Facilities/Media/Policies

Facilities: Brian Smith

Brian Smith would like to discuss graffiti, footings, he would like a checklist because he would like to know what Ed Hanlon, Jack O'Leary, and Bobby Hunt are doing. He would like an update once a month.

Bill Boyle said as the busy season slows down, graffiti can be addressed, Brian Smith said we could have it contracted out. Bill Boyle said he could get a quote for the cabins.

Brian Smith would like to discuss time clocks, he does not understand why they are not utilized by Ed Hanlon, Bobby Hunt, and Jack O'Leary.

Brian Fruzzetti requested Bill Boyle to demand them, if not, sorry you don't want to work here, the tail is wagging the dog and policy was set forth for a reason.

Bill Boyle emphasized they do show up and do their work.

Joan Fruzzetti said at least they could sign out.

Brian Fruzzetti said that they might as well take out of policies and procedures if you aren't going to do it.

Brian Smith said they won't be offended, let's be honest here.

Brian Smith discussed locks on dumpster. He's been asking Emma Mousette regarding this for months.

Media: John Zucco said the website needs some updating, add Cornhole Tournament and Halloween Extravaganza to the side bar and thank people for attending the previous concert. He also mentioned added pictures to the homepage and updating the slideshow.

John Zucco said that he does not want to step on toes, but he can assist, he knows Bill has a full plate.

Update on social media, Bill Boyle to work on instagram account for Town of Hanson Camp Kiwanee.

Diane Cohen
John Zucco
Joan Fruzzetti
Bill Boyle

Brian Fruzzetti

Policies and Procedures

Joan Fruzzetti said Bill Boyle has to print this out for everyone.

Diane Cohen reminded Joan Fruzzetti that there was a copy sent to everyone via email.

Brian Smith would like a copy of Cove Verizon bill. He has been asking Emma Mousette for a copy for months. He requested Lan Woodward provide a copy to him.

Business Plan

Draft sent out.

Diane Cohen suggested reviewing and sending along updates.

Serv-Safe Workshop

Open Lodge dates sent to Juvy Hartweg for January 2020 and February 2020. To be continued.

Photography Sessions

Juvy Hartweg not in attendance. To be continued at next Recreation Commission meeting.

Cove

Emma Mousette was not in attendance. The Agenda Items below to be discussed at next Recreation Commission Meeting.

Cove Update

Cove Docks

Cove 3 Year Comparison Report

Motion to adjourn by Brian Fruzzetti.

2nd John Zucco.

Vote 6-0.

Meeting adjourned at 8:05 pm.

Next Recreation Commission Meeting Date(s):

09.23.19 at 6:00pm

10.21.19 at 6:00pm

Adjournment

Diane Cohen
JLF Zm
B St

BL

gmF