



WAGE & PERSONNEL BOARD

Tuesday, January 9, 2024 at 7:45pm
Select Board meeting room, Town Hall
Open session

Members Present: Joseph Weeks, Laura FitzGerald-Kemmett, Ann Rein, Edwin Heal, David George
Members Absent:
Others Present: Lisa Green, Town Administrator; Emily Sprague, Administrative Assistant

I. CALL TO ORDER

Mr. Weeks called the meeting to order at 8:43pm.

II. NEW BUSINESS

1. Review of the Wage and Personnel Bylaw Classifications

Ms. Green stated she is prepping the bylaw for May Annual/Special Town meeting by reviewing all positions within. It will be updated with the revised salaries, as needed, as well as removing positions that have moved to a union.

She will provide the final revision at the next Wage and Personnel meeting.

2. Classification and Compensation Study discussion

Ms. Green shared the recent study with the Board for its review. Both she and Mr. Kinsharf reviewed and have questions how salaries were determined, or what asterisks mean. She is working to schedule the project lead from the Collins Center to attend a meeting to give more detail and answer any questions. She will also do the same for the department heads during her monthly meeting with them. She intends to have it completed in time for May Annual/Special Town meeting.

III. APPROVE MEETING MINUTES

1. August 15, 2023
2. August 29, 2023
3. August 31, 2023

MOTION by Ms. FitzGerald-Kemmett, seconded by Ms. Rein, to approve the minutes as presented. **Voted 5 - 0**

IV. ADJOURNMENT

MOTION by Ms. FitzGerald-Kemmett, seconded by Ms. Rein, to adjourn. ***Voted 5 - 0***

*Respectfully submitted,
Lynn McDowell*