

Board of Assessors  
**Minutes of July 15, 2019**

The meeting was called to order at 5:15 PM. In attendance were Kathy Keefe and Trish O’Kane. Emer McDonough arrived at 5:30 PM as well as Assessor/Appraiser Lee Gamache.

The Board signed bills, June monthly list & permanent record of MVE abatements.

Denice Alexander has been cleared by the doctor to return to work full time without restriction as of July 22, 2019.

Assessor/Appraiser Lee Gamache informed the Board of the Conflict of Interest Open Meeting Law Training on Tuesday July 16, 2019.

The Board reviewed the monthly report to Town Administrator Meredith Marini.

Kathy Keefe moved, Emer McDonough 2<sup>nd</sup> to accept the Minutes of June 24, 2019.

**Vote: 3-0**

**Accepted**

Trish O’Kane moved to waive the I & E fine imposed upon the real estate tax bill for the Seven Eleven convenience store which has since been sold. Emer McDonough 2<sup>nd</sup> the motion.

**Vote: 3-0**

**Accepted**

Lee reported that the Certification Directive Progress has been submitted to the DOR.

Lee reported that she had submitted the CP1 to the DOR.

**Exemptions**

**Clause 22** applicant James Bach of 94 Progress Way was approved for FY 2020.

**Vote: 3-0**

**Accepted**

**Clause 22E** applicant Kelly Woerdeman of 71 Chandlers Mill Rd was approved for FY 2020.

**Vote: 3-0**

**Accepted**

**Clause 22D** applicant Noreen Mary Clements of 902 Main St Unit 43 was approved for FY 2020.

**Vote: 3-0**

**Accepted**

Trish O’Kane moved, Kathy Keefe 2<sup>nd</sup> to adjourn the meeting at 5:55 PM.

**Vote: 3-0**

**Accepted**