

***Hanson Board of Selectmen
Selectmen's Meeting Room, Hanson Town Hall
Tuesday, September 12, 2017
Regular Meeting 7:00 P.M.***

Members Present: James Hickey, Donald Howard, Laura FitzGerald-Kemmett,
James McGahan & Kenny Mitchell

Members Absent:

Others Present: Town Administrator Michael McCue
Executive Assistant Meredith Marini

7:00 p.m. Chairman McGahan called the meeting to order and requested a moment of silence for Evelyn M. Barr. Chairman McGahan led the Pledge of Allegiance, read the announcements and upcoming meeting schedule.

II NEW BUSINESS

Affirm hire of Robert Hyman as per diem Senior Van Driver –Chairman McGahan reviewed Mr. Hyman's resume.

Director of Elder Affairs, Mary Collins informed the Board that Mr. Hyman and his wife have been volunteers for many years. Mr. Hyman is a retired music teacher. Mr. McCue indicated that he had met with Mr. Hyman and Mrs. Collins. Mr. McCue highly recommended Mr. Hyman and requested the Board affirm his recommendation to hire.

MOTION by Howard, second by Mitchell to hire Mr. Hyman as the per diem Senior Van Driver.
Voted 5 – 0

Approve and Vote Donations – Table until September 19th.

Approve a letter of support for Final PCH Reuse Community Preservation Application – Mr. McCue requested the Board authorize him to draft a letter of support on behalf of the Board for the Final Plymouth County Hospital Reuse Committee's application for Community Preservation Funds. Mr. McCue indicated that he will forward a draft of the letter to the Board. Brief discussion regarding the content of the letter and the scope of the project. The Board requested the letter be disseminated to the membership for comment prior to issuance to Community Preservation.

MOTION by Howard, second by Hickey to authorize the Town Administrator to draft a letter of support for the project subject to the Board's approval prior to issuance. ***Voted 5 – 0***

Department Report:

Mary Collins – Elder Affairs – She noted that the staff at the senior center is funded through the budget but also through grants such as the supportive day program which started over 20 years ago at the fire station. It is a non-medical social program. Many clients have memory issues. There are full time and two part time staff members who work with the supportive day clients. Many volunteers help to support the needs of the senior center. The staff assists seniors and offer referrals to programs outside the senior center. The Senior Center is a multi-service facility and is

open people of all ages who wish to attend the different programs. The program has received a \$3,500 grant for people who cannot afford some of the programs.

Mrs. Collins noted that the family of Evelyn Bar, who recently passed away, donated embroidery kits to the senior center.

Mrs. Collins announced that open enrollment for Medicare opens soon through December 7th. Fuel assistance will be open in November. The staff is ready to give assistance.

Friends Group is holding an event on September 30th in memory of Warren Gladbach – they will be showing antique autos from 3 – 5. There will be entertainment in the evening.

Requests:

Whitman Hanson Kingston Youth Hockey request for a fee reduction at Camp Kiwanee for a fundraiser on November 3, 2017 reduction from \$1,000 to \$160.00

Mr. Hickey inquired as to the type of event ie. Fundraiser etc.

MOTION by Howard, second by Mitchell to approve the request for a reduction in the fee.

Voted 5 – 0

III TOWN ADMINISTRATOR'S REPORT

Personnel update – Mr. McCue announced that the Town Planner/Conservation Agent has resigned to take a position at the Old Colony Planning Council. He has spoken with the Chairmen of both the Conservation and Planning Board as to moving forward with the position. They discussed splitting the position. He has reached out to other communities regarding a shared position. Ms. Muncy has offered to stay and assist on an interim basis until someone is hired to fill the position.

Mr. McCue distributed the questionnaire submitted by the auditors. He requested the Board complete the questionnaire by the next meeting.

Outreach – Mr. McCue will be meeting with the seniors on Wednesday. He spoke at the Historic Society last week regarding the Kings War.

Department Head meetings have been changed from the second Thursday of the month to the second Tuesday of the month so that the Town Accountant could attend.

Mr. McCue will be meeting regularly with the Department Heads and will be setting a schedule so the department heads will have ample time to discuss issues which may be time consuming at the department head meetings.

Mr. McCue will be sending a draft of the social media policy for the Board's review and discussion at the next meeting. He is also drafting a new policy regarding the use of Town Counsel. The Town had a request form, but never had an actual policy. Mr. Hickey asked if employees will be signing to acknowledge receipt. Discussion regarding the distribution of the policy, which may occur at the same time as the annual Ethic Statements.

Chairman McGahan inquired as to the status of the bog/sand issue at Rosewood Drive. According to Mr. McCue, the Health Agent indicated a significant reduction in the sand piles. Mrs. FitzGerald-Kemmett requested that the Board reach out to the residents to determine whether they feel the matter has been resolved. Mr. Mitchell feels it is a Board of Health issue and doesn't want to "poke the bear". Mr. McCue will send an e-mail to the area residents informing them that in the Town's opinion the matter is resolved.

Capital Improvement will be meeting on September 25th. Mr. McCue will meet with Capital Improvement Chairman John Norton on September 20th to review and update the Capital Improvement matrix.

Update on the auction of the tax title property. Mr. McCue has received the contract from the auctioneer and has signed it. The auctioneer will provide the Town with a timeline. Mr. McCue expects it to be done by the end of the month.

IV OLD BUSINESS

Review & Finalize Warrant Articles –

MOTION by Howard, second by Mitchell to open the warrant. ***Voted 5 – 0***

Former Article 12 – appraisal of the superintendents building. Mr. McCue recommended removing the article as he can find funding within the budget.

MOTION by Howard, second by Mitchell to remove former Article 12 – appraisal of superintendents building. ***Voted 5 – 0***

Mr. Howard requested that Article 24 for Water Main - remain on the warrant, but it may be passed over.

Mr. McCue reported that the supplemental budget will be adjusted over the next few weeks. He expects to have the figures by Town Meeting preview.

Article 3 – Union contracts – he is still working with a few of the unions.

Articles 11 and 13 – Still waiting for amounts.

Mr. McCue request the Board support Article 12 – reuse of a portion of Plymouth County Hospital as a park. Town Counsel has reviewed and approved the article as presented. A survey will be available at Town Meeting as to reuse options. Mr. Hickey inquired as to what other options are being considered. Mr. Howard indicated the solar farm, a residential house lot, a future water tower, possibly a lighted ball field for football or lacrosse. They need someone to assess the property.

Mr. Mitchell asked what the funds from Community Preservation will be used for. Mr. McCue recommended having the Reuse Committee come to the next meeting for clarification.

Mr. McCue reminded the Board that at a previous meeting, the Board supported the concept of a park at the property. He feels everyone has supported the idea of getting feedback from the residents. The Reuse Committee had secured funds to have a company create a plan for a park.

Mrs. FitzGerald-Kemmett would like to Reuse Committee to come to the next meeting.

Lengthy discussion regarding the use of the property and the funding of the property assessment and survey to determine use options. The town will have to vote later to fund the actual construction of a park.

MOTION by Mitchell, by FitzGerald-Kemmett to recommend Article 12 reuse of a portion of the Plymouth County Hospital as a park. **Voted 5 – 0**

MOTION by Howard, second by Mitchell to close the warrant. **Voted 5 – 0**

MOTION by Howard, second by Mitchell to sign the warrant. **Voted 5 – 0**

Discussion regarding Recreation Director's position – Recreation Chairman Annmarie Bouzan and member Brian Frizzetti were present to discuss revision to Recreation Director's position. There were only minor changes to the job description.

Inserted new paragraph under essential duties *"Provides bi-monthly expense reports to the Commission and reconciles accounts with the Town Accountants monthly."*

Inserted *"Works with the Facilities Manager to"* **at the beginning of** *"Maintains inventory of equipment and supplies; provides for the maintenance of equipment and recreational facilities; purchases needed equipment and supplies."*

Deleted: *"Prepares and maintains all areas and facilities under department control for optimum use in support of community programs; requests and arranges for the use of public and/or private facilities owned or operated by other departments, when directed."* As these duties would fall under the Facilities Manager position.

Mrs. Bouzan indicated that the facilities manager would be in charge of all the facilities outside the main office.

MOTION by FitzGerald-Kemmett, second by Mitchell to approve the revisions to the Recreation Director's Job description. **Voted 5 – 0**

V MINUTES

Vote and Approve Minutes of August 29, 2017 Reg. & Executive

MOTION by Howard, second by Mitchell to approve the regular sessions minutes of August 29th meeting. **Voted 5 -0**

MOTION by Howard, second by Hickey to approve but not release the Executive Session Minutes of August 29th. **Voted 5 - 0**

VI COMMITTEE REPORTS

Monponsett Pond Committee – Mr. Howard reported that the bacteria count at West. Monponsett pond has dropped but the pond is still closed.

Final Plymouth County Hospital Reuse Comm. – Mr. Howard – already discussed.

Maquan School Reuse Committee – Mrs. Kemmett indicated a meeting will be set soon.

Hanson School Repair Committee – Mr. Hickey had nothing to report.

Highway Building Committee – Mr. Mitchell indicated an open house was held on September 9th and it was well attended. He thanked the Express for attending. He also taped a CATV show regarding the project. They will be presenting a video at Town Meeting. He has reached out to Hubbell representative. There will be a display at Town Meeting as well.

200th Anniversary Committee – Mrs. FitzGerald -Kemmett reported the group will be meeting again shortly.

VII EXECUTIVE SESSION – Chairman McGahan announced that the Board will be going into Executive Session to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. Treasurer/Collector and Assessor and to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Administrative Professionals.

So Moved by Howard, second by Mitchell to go into Executive Session. ***Roll Call Howard aye, FitzGerald-Kemmett aye, McGahan aye, Mitchell aye and Hickey aye. Voted 5 – 0***

8:52 p.m. Brief Recess

9:15 p.m. Returned to open session

VIII ADJOURNMENT

MOTION by Howard, second by Mitchell to adjourn. **Voted 5 – 0**

9:16 p.m. Meeting Adjourned.

Respectfully submitted,

Meredith Marini,
Executive Assistant
Approved & Voted 5 – 0
October 2, 2017

