

***Hanson Board of Selectmen
Selectmen's Meeting Room, Hanson Town Hall
Tuesday, April 3, 2018
Regular Meeting 7:00 P.M.***

Members Present: Donald Howard, Laura FitzGerald-Kemmett, James McGahan and
Kenny Mitchell

Members Absent: James Hickey,

Others Present: Town Administrator Michael McCue
Executive Assistant Meredith Marini

7:00 p.m. Chairman McGahan called the meeting to order. He invited Boy Scout Robert Lynn of Whitman Troop 22 to lead the Pledge of Allegiance and then he read the announcements and upcoming meeting schedule.

II NEW BUSINESS

Review and vote on Town Administrator Contract Extension Agreement resulting from March 20, 2018 Executive Session.

Chairman McGahan reviewed the Board's actions during the executive session on March 20, 2018 regarding the contract negotiations with Town Administrator Mike McCue .

He noted that Town Administrator McCue provided a list of accomplishments in his position and he requested a three year extension to the terms of his Employment Agreement.

There was a brief discussion about the accomplishments Mr. McCue cited, his performance as it related to the accomplishments, and the importance of having continuity in the Town Administrator's office.

The Board voted 5-0 to approve a three year extension to Mr. McCue's Employment Agreement, subject to the Board's review and approval of a document reflecting the extension.

Chairman McGahan pointed out that there are no changes to the substance of the terms of the existing Agreement except to change the dates. Essentially, it is a three year extension of the terms of the current Employment Agreement so that the current Agreement will expire on June 30, 2022.

Mr. McCue reviewed the list of accomplishments that he offered at the Executive Session.

- All the union contracts negotiated with favorable terms including change in insurance for future employees. The savings going forward will be \$4,147 per family plan, \$1,557 per individual plan.
- Completion of the septic system at Camp Kiwanee, a significant savings in pumping costs and after years of delays.
- Oversaw Camp Kiwanee during transition with no loss in revenue and disruption of operations. Initiated recommended auditor changes for accountability. Wrote a new comprehensive policies and procedures.
- Assisted in the investigation of the former rec department administrator and amicable settlement of the same
- Demolition of the Plymouth County Hospital and street sweeping materials have been removed or reused at the site. The project came in under budget \$700,000.

- Created with Phil Clemons the PCH survey
- A Tax Possession auction was conducted which brought in over \$150,000.00. Another to be conducted late spring early summer.
- Settled the FY18 budget cooperatively with the school department and created a great working relationship to which they will attest.
- The Whitman Hanson Community Access contract was signed.
- The Town secured funds for the reconstruction of the Rt. 14/Maquan Street project.
- Contracts with the Treasurer/Collector, Assessor, Highway Survey and Fire Chief executed.
- The commencement of filming committee meetings.
- Police Lt. and Deputy Fire Chief positions were funded and filled.
- Improved communications with other elected and appointed boards and committees
- Hired new Health Agent and Veterans' Agent and other union positions
- Complete Streets grant awarded for \$400,000
- Increased outreach via CoA coffees and annual presentations to Historical Society
- Regional IT and other cooperative approach efforts
- Community Compact designation and Lt. Governor event
- Obtained funding an spearheaded renewed Boston Post Cane program
- Assisting in Smitty's Bog NRCS grant
- Working to achieve Green Committees designation for substantial grant funding
- Assisting new HWY building project and will oversee RFP process
- Extensive review of Town insurance options
- Secured approximately \$12,000 a year in electric savings via Bluewave
- Identified a potential successful cell tower site on Town property
- Assisted in securing Conway School for PCH planning and with committee for other resuse issues
- Retained a new engineering firm
- Promulgated new policies and procedures
- Obtained ADA certification to assess town properties.
- Save town Christmas tree from FD location and obtained funds for move
- Settle all grievances before me at my level
- Oversaw funding grant for new CoA van and working on new services to the Town
- Achieved final teardown of Anderson property and close to clean up of Depot
- Installing new Town Hall security access system
- Reestablished Economic Development committee and established state contacts
- Proactive in marijuana issue, proposed moratorium and assisting in bylaws
- Identified means of auctioning surplus within procurement laws and sold many pieces (also for water department)
- Worked with Library Trustees on new hires, building repairs and future planning
- Assisted Historical Committee in obtaining Historic Inventory grant
- Settle a water superintendent/employee personnel issue before grievance or litigation
- Instituted WEX card program for accountability and backup fueling needs
- Restarted Boston Post Cane tradition via a donation
- Established a history/science program at two Hanson schools via Ginkgo seeds from Hiroshima
- Tree City designation

Chairman McGahan noted that the Board spoke with Mr. McCue regarding his time in the office. Mrs. FitzGerald-Kemmett indicated that there has been improvement in the hours Mr. McCue keeps, but there needs to be a balance with meeting nights and out of office meetings. Mrs. FitzGerald-Kemmett pointed out the need for stability in the Town Administrator's office and it is difficult to establish a long term vision for the Town if the Town Administrator changes every few years. She wants to secure the future and this action is a show of good faith. She also noted that the Board did not do a comprehensive review, but will be conducting one within the next month.

Mr. Mitchell concurred with Chairman McGahan and Mrs. FitzGerald-Kemmett. Mr. Howard is pleased that the Plymouth County Hospital is finally removed.

Chairman McGahan restated that the contract terms remain the same. Only the dates will change.

MOTION by FitzGerald-Kemmett, second by Mitchell to approve the Employment Agreement Extension to June 30, 2022. **Voted 4 – 0**

Chairman McGahan indicated he would take an agenda item out of order.

Requests:

Whitman Boy Scouts – Fishing Derby Sat., Aug 18th 8:00 a.m. to 4:00 p.m. – Robert Lynn of Whitman Boy Scout Troop 22 was present and request permission to conduct a Fishing Derby on August 18th. The \$5.00 entry fee will include a hot dog, chips and a drink. Trophies will be awarded to the winners. He asked permission to use the Town Hall restroom facilities. The Board recommended providing portable toilets.

MOTION by Mitchell, second by Howard to approve the request for the Whitman Boy Scout Fishing Derby on Saturday, August 18th from 8:00 a.m. to 4:00 p.m. **Voted 4 – 0**

Declare Animal Control Vehicle as surplus 2007 Ford F-150 VIN 1FTRX4W17FB58782 – Mr. McCue reported based on the recommendation of the Highway Department the vehicle will be sent for scrap.

MOTION by Howard, second by Mitchell to declare the Animal Control vehicle 2007 Ford F-150 as surplus. **Voted 4 – 0**

Declare Water truck as surplus and transfer to Animal Control – Mr. McCue indicated that Water Commission voted to transfer the 2013 Ford F-150 VIN 1FTEX1EM1DKF33407 to the Town for use by the Animal Control officer.

MOTION by Howard, second by Mitchell to declare the Water vehicle 2013 Ford F-150 as surplus to be used by Animal Control. **Voted 4 – 0**

Recreation – Revisions to Policies and Procedures – The Recreation Commission requested the Board approve revisions to their policies and procedures. The following provisions were added to the Policies and Procedures:

Page 4 – Participants Code of Conduct

Added “with names on release form” at the end of item two.

Page 6 – General

Added at the end of the sections the following items:

Service/comfort animals welcome providing proper documentation is present.

Refunds will not be made for non profits and the cove for rain dates on rentals or swimming.

Bookings of up to one year following the rain date may be made as compensation for non profits.

A fee shall be charged at fundraisers and non-profit events unless voted upon by the recreation commission to **wave** such fees and approved by a vote of the Board of Selectmen.

Caretakers and/or staff shall be on location during all events for safety and security purposes.

All meetings will be audio and/or video recorded*

During designated holidays Camp Kiwanee will be closed, on these dates rentals will not be available.

All contracted services need to meet Camp Kiwanee's costs for services needed for their contracted programs (example , caretaker payroll for such event)

Cranberry Cove

Page 8 – Add to new sections 26 & 27:

26. All Cove staff must fill out time sheets daily and turn them in weekly.

27. Cove deposits must be made daily to the lodge.

Rentals

Page 9 –

Add to the end of item 13 – “Does not apply to group rentals”

Add a new Section 17:

17. Hanson residents must show proof of residency with a photo I.D. . I.E. tax or utility bill for rentals.

Donated Use of Facility

Page 10

Add a new Section 5

5. Non profits must show proper documentation for discounted services . I.E. **5013c** Certification

Security and Technology

Page 11

Section 8 – revise the e-mail address to lwoodward@hanson-ma.gov

The Board noted minor corrections, in the General Section, wave should be waive and Non profit should be 501 c3.

MOTION by FitzGerald-Kemmett, second by Mitchell to approve the revisions to Recreation Policies and Procedures with two minor corrections. **Voted 4 – 0**

Mr. Mitchell praised the Commission for their work.

Review and Approve Town Vehicle Policy and Protected Classes Policy – The Board tabled the Town Vehicle Policy. Mr. McCue indicated as a result of recent changes in the law, pregnant women are now considered a protected class. He has updated the Equal Opportunity Policy to reflect the change.

MOTION by FitzGerald-Kemmett, second by Mitchell to approve the revision to the Equal Opportunity Policy. **Voted 4 - 0**

Requests:

Hanson Little League – Annual Road Race – Sat. May 5th 10:00 starting at Damien's

MOTION by FitzGerald-Kemmett, second by Mitchell to approve the Hanson Little League Annual Road race on Saturday May 5th. **Voted 4 – 0**

Karen Pelton – Maquan & Indian Head Box Top Coordinator – requesting fee waiver for 2 Cranberry Cove season passes as raffle items.

MOTION by FitzGerald-Kemmett, second by Mitchell to approve the fee waiver for 2 season passes at Cranberry Cove for the Maquan & Indian Head Box Top program. **Voted 4 – 0**

Dollars for Scholars – Request to declare April as Dollars for Scholars Month – Dollars for Scholars President Michael Ganshirt was present and requested the Board to declare April as Dollars for Scholars Month.

MOTION by FitzGerald-Kemmett, second by Mitchell to Declare April as Dollars for Scholars Month. **Voted 4 – 0**

Dollars for Scholars – Request to erect annual fundraising thermometer during April & May.

MOTION by FitzGerald-Kemmett, second by Mitchell to approve the request of Dollars for Scholars to erect a fundraising thermometer during April and May. **Voted 4 – 0**

III OLD BUSINESS – None Heard

IV TOWN ADMINISTRATOR'S REPORT

Mr. McCue reported that he has spoken with a second Cell Tower representative. He will be meeting with the School District regarding a potential site on the Middle School property. He will submit an RFP shortly.

Monday he met with Selectmen Howard, staff and Environmental Partners to discuss the Complete Streets project and the Route 14 rehab project, both of which are moving forward. Mr. McCue will be contacting the property owners at the intersection of Rt. 58 and 14 to discuss the project.

Mr. McCue and Chairman McGahan attended a ceremony for Complete Streets. Hanson was awarded the highest amount of grant funds ~ \$398,391. Chairman McGahan thanked former Planner/Conservation Agent Laurie Muncy for her work on the projects.

Mrs. FitzGerald-Kemmett inquired about the status of the legal RFP, Social Media Policy implementation, By-law review and Economic Development meeting.

Mr. McCue will be getting the Legal RFP out shortly. He has been discussing the Social Media policy with Labor Counsel. He hopes to get a meeting together for the Economic Development.

V APPROVE MINUTES

October 17, 2017

MOTION by Howard, second by Mitchell to approve the minutes of October 17, 2017 as presented. ***Voted 4 – 0***

November 28, 2017

MOTION by Howard, second by Mitchell to approve the minutes of November 28, 2017 as presented. ***Voted 3 – 0 – 1 (McGahan)***

December 19, 2017

MOTION by Howard, second by Mitchell to approve the minutes of December 19, 2017 as presented. ***Voted 4 - 0***

March 15, 2018

MOTION by Howard, second by Mitchell to approve the minutes of March 15, 2018 as presented. ***Voted 4 – 0***

March 20, 2018 Regular Session

MOTION by Howard, second by Mitchell to approve the Regular session minutes of March 20, 2018 as presented. ***Voted 4 – 0***

March 20, 2018 Executive Session – Chairman McGahan requested “as it relates to the accomplishments” be inserted into third paragraph after the word performance.

MOTION by Howard, second by Mitchell to approve and release the Executive Session minutes of March 20, 2018 as amended. ***Voted 4 – 0***

VI COMMITTEE REPORTS

200th Anniversary Committee – Mrs. FitzGerald-Kemmett reported that the committee will be breaking into subcommittees. They are looking for volunteers with various talents to work with the subcommittees.

Monponsett Pond Committee – Mr. Howard – No meetings

Final Plymouth County Hospital Reuse Comm. – Mr. Howard – There will be a meeting tomorrow night.

Maquan School Reuse Committee – Mrs. FitzGerald-Kemmett no meeting this week but she will be meeting with Mr. McCue.

Hanson School Repair Committee - Chairman McGahan reported that he attended last week's meeting. The Committee reorganized and considered the future of the committee

Highway Building Committee – Mr. Mitchell indicated nothing to report. He is waiting to hear from the engineer.

VII ADJOURNMENT

MOTION by Howard, second by Mitchell to adjourn. ***Voted 4 – 0***

8:03 p.m. Meeting Adjourned.

Respectfully submitted,

Meredith Marini,
Executive Assistant
Approved and Voted 4-0-1 (Hickey)
April 17, 2018