

***Hanson Board of Selectmen
Selectmen's Meeting Room, Hanson Town Hall
Tuesday, August 14, 2018
Regular Meeting 7:00 P.M.***

Members Present: Wesley Blauss, Matthew Dyer, James Hickey, Laura FitzGerald-Kemmett,
And Kenny Mitchell

Members Absent:

Others Present: Town Administrator Michael McCue
Executive Assistant Meredith Marini

7:00 p.m. Chairman Mitchell called the meeting to order. Clerk Dyer read the announcements and upcoming meeting schedule.

II NEW BUSINESS

Introduction of Town's Engineering Firm – Site Design Engineering, Inc. – Dan Mulloy of Site Design was present and introduced his firm which is located in Middleboro. They provide several various types of engineering services from surveying and site design. They do little work in Hanson so there will be no conflict issues. Mr. McCue indicated there are no projects at this time, but he did ask for some assistance of Site Design for coverage while the Town seeks a Health Agent and Conservation Agent. They have agreed to assist with perc testing.

Review and discuss Selectmen Proposed Warrant Articles - Chairman Mitchell inquired if any of members have articles they wish to include in the warrant. Mrs. FitzGerald-Kemmett inquired about the policy for accepting streets. Mr. McCue indicated that it would be a policy of the Board of Selectman or Planning Board and it is not a Town Meeting matter. Mr. Blauss would like to add banning plastic bags. Mr. McCue and Mr. Blauss will investigate for possible inclusion in the May Annual Town meeting. Mr. McCue suggested funding a study of the transfer station and trash pick up. Mr. McCue will request the Board of Health attend a coming meeting for discussions regarding trash removal. Mrs. FitzGerald-Kemmett asked about funding for a full time Town Planner. Mr. McCue indicated additional funding will be part of the supplemental budget.

Mr. Hickey asked about the Recall regarding collusion of Board members based on the Town of Rockland events. He feels it is not covered in Hanson's recall provision. The Board recommended contacting Town Counsel to determine if that issue is addressed in the current provision.

Mrs. FitzGerald-Kemmett suggested exploring with Highway if they need funding for extra staffing for specific projects. Mr. McCue will discuss with the Highway Surveyor to see if he needs to hire an outside firm to attend to the outstanding issues.

Mrs. FitzGerald-Kemmett would like to see a needs assessment for the Senior Center. She feels that a study should be conducted.

Mr. McCue suggested an article for the disposition of the Maquan Elementary School. He has not received many inquiries to the Reuse RFP. If the town determines demolition of the school, funding would be required at Town Meeting. Mr. McCue recommended placing an article, which could be passed over during Town Meeting.

Mr. McCue indicated an article for a TIF should be proposed by the Selectmen. Mrs. Marini informed the Board that the Assessor pointed out a lot at 0 Liberty Street could be declared as surplus for disposal and potential sale. It will require additional research as to title. Mrs. Marini reviewed the standard articles which have been included in the warrant.

Place Housing Authority Vacancy on Annual Election Ballot

MOTION by Blauss, second by Dyer to place the Housing Authority vacancy on the Annual 2019 Town Election Ballot. **Voted 5 – 0**

Review and Discuss Tax possession properties for future disposition – Mr. McCue reported that Mr. Hickey had requested Mr. McCue start on a new list for auction properties. Mr. McCue indicated he met with the Assessor and Treasurer to gather a list of 11 properties for the Board's consideration for sale in late winter or early spring of 2019. He noted that the parcels were mostly small lots but will generate some revenue. Mr. McCue requested the Board review the list.

MOTION by FitzGerald-Kemmett, second Dyer to authorize the Town Administrator to move forward with the potential spring auction list. **Voted 5 – 0**

Vote Acceptance of Easement from Jane Tsoumas for 6 Upton Street – Mrs. Marini explained that this is a housekeeping matter. A previous Board voted to accept an easement in 2016. However, the property owner did not record the document in a timely manner and there was an issue with the notarization date. Town Counsel recommended acceptance of a new easement document.

MOTION by FitzGerald-Kemmett, second by Dyer to accept the grant of easement from Jane Tsoumas. **Voted 5 – 0**

Appointments/Resignation:

Election Workers – Terms to Expire August 31, 2019

Ernest Amado	Arlene Dias	Diane Hillstrom	Stephanie McSweeney	Marilyn Pendleton
Dina Amado	Marianne DiMascio	Marie Johnson	Jeanne Nadeau	Deborah Perkins
Judy Bina	Jane Durante	Michelle Jones	Paul Nadeau	Ann Pokaski
Joanne Blauss	Linda Dymont	Jill Kelly	Kimberly Newcomb	Sue Robinson
Georgene Blight	Kathleen Ellis	Peg Kitchenham	Patty Norton	James Rodick
Barbara Brunsell	Kathleen Ferrara	Barbara Larsen	John Norton	Patricia Strait McGrath
Scott Cheney	Ruth Fleming	Kathleen Magee	Denis O'Connell	Marilyn Weber
Deborah Clemons	Mary Foley	Jennifer Mann	Maureen O'Neil	Joseph Weeks
Patricia Conree	Nancy Gaffey	Leanne Mann	Elvira Osso	Margaret Westfield
Susan Davis	Sandra Harris	Marlene McGivney	Joseph O'Sullivan	

MOTION by FitzGerald-Kemmett, second by Hickey to appoint the election workers as presented. **Voted 5 – 0**

Disabilities Committee – Kristen Ford-Hernandez 760 High St. - Term to Expire 6/30/21

Ms. FitzGerald-Kemmett noted that Ms. Ford-Hernandez is a local business owner and has a son with disabilities of whom she is an advocate. She will be a good addition to the committee.

MOTION by Blauss, second by FitzGerald-Kemmett to appoint Kristen Ford-Hernandez to the Disabilities Committee, term to expire June 30, 2021. **Voted 5 – 0**

TIF Committee – Chairman Mitchell requested a motion to appoint Lee Gamache as the Assessors representative, Don Ellis as the Planning representative, and Michel Dugan as the Finance Representative to the TIF Committee with terms to expire June 30, 2019.

So Moved by FitzGerald-Kemmett, second by Dyer to appoint the committee as read by Chairman Mitchell. **Voted 5- 0**

Mr. McCue will call a meeting of the committee to review their duties and then set up a meeting with the developer.

Requests:

Hanson Food Pantry – Reduction in Rental fee at Camp Kiwanee on October 26, 2018.

MOTION by Hickey, second by Dyer to approve the fee waiver for the Hanson Food Pantry. **Voted 4 – 0 – 1 FitzGerald-Kemmett**

Watershed Action Alliance –Reduction in Rental Fee at Camp Kiwanee March 29, 2019
MOTION by FitzGerald-Kemmett, second by Dyer to approve the fee waiver for the Watershed Action Alliance. **Voted 5 – 0**

III OLD BUSINESS

Review TA Goals and Timelines - Mr. McCue reviewed his goals and timelines. He was seeking direction on goals of Development a comprehensive engagement plan and Explore ways to reduce costs and increase revenues. Ms. FitzGerald-Kemmett felt that the Board should be proactive through CATV, Hanson Express and letting people know what is going on and for seeking volunteers. She suggested Facebook, Twitter and Instagram with protocols. She feels the Town needs to engage younger people and reach them where they are at. She would like to see more people volunteering for boards and committees. The Town needs to educate people as to what the committees do and the time commitment involved. Mr. McCue indicated that he will not put a deadline on that particular goal, but it will be an ongoing process. Mr. McCue suggested doing a CATV show highlighting various committees. Mr. Dyer said the committees are struggling with getting their messages out to the public. Mr. McCue suggested a procedure for distribution of information.

Mr. McCue noted that he will be meeting with other candidates for the IT position. He feels that position would be the contact person for social media and distribution of information.

Goal - Ways to reduction costs and increase revenues. – Mr. McCue noted the Tax title property auctions is a start. Idea contest for the employees. Mr. McCue feels it is already happening within the staff. Mr. Dyer recommended a suggestion box. Ms. FitzGerald-Kemmett suggested See, click fix system.

Mr. McCue will inquire with other communities as to how to implement such a system.

Review Town Counsel RFP process – Mr. McCue reported that he issued the RFP for legal services which included General Counsel, Labor Counsel or both. He received six responses. He was waiting for a few legal matters to be resolved. He feels it is time to review proposals with the department heads. He would like to bring in a retired town administrator as well. He asked if the Board would like to have a member participate with the committee. He suggested having two firms come before the Board for interviews. He asked how the Board wished to proceed. Chairman Mitchell doesn't feel that Board member have the expertise in vetting the RFPs. Mr. Dyer requested the group make a rubric so the Selectmen can review and then interview. Mr. McCue anticipates the project will be done by the end of September.

IV TOWN ADMINISTRATOR'S REPORT

Mr. McCue informed the Board of an encroachment on a paper street. The building inspector has spoken with the property owner and will be speaking with Town Counsel. An executive session may need to be held at a later date.

Mr. McCue reported the RFP for the Maquan School are due on Friday. The deadline for the cell tower is August 23rd. Planning Board will hold a public hearing on August 27th regarding prohibition of marijuana retail sales.

Mr. McCue indicated a Draft Street Acceptance Policy will be on the future agenda.

Mr. McCue informed the Board that a resignation from one of the Board of Health members has been submitted.

Mr. McCue noted that the FOBs for the electronic doors have been distributed. However, the key system is still in use. The Board members will receive their FOBs next week. Once the electronic system is fully implemented, all the keys will be changed. Only a few keys will be distributed. Mr. McCue noted the electronic system may be expanded to all offices.

Mrs. FitzGerald-Kemmett asked about a clean desk policy and locked doors. Mr. McCue noted that the electronic keys have been installed in the Town Clerk's and Treasurer's Office.

V APPROVE MINUTES

June 6, 2018 Amended – Minutes - Amendments

Vote Selectmen Committee Assignments:

Mr. McCue informed the Board that the MPO members have to be elected by the Joint Transportation Committee.

Old Colony Planning – Joint Transportation

MOTION by Blauss, second by Dyer to appoint Ms. FitzGerald-Kemmett as the Board's representative. ***Voted 5 – 0***

Open Space Committee

MOTION by FitzGerald-Kemmett, second by Dyer to appoint Mr. Blauss to the Open Space Committee. ***Voted 5 – 0***

Economic Target Area Committee – Mr. McCue explained the group would take into consideration a Tax Increment Financing for a business coming to town or a current business could apply for the credits of a TIF - table until next meeting.

Energy Committee

MOTION by FitzGerald-Kemmett, second by Hickey to appoint Mr. Dyer to the Energy Committee. ***Voted 5 – 0***

Oldham Pond Committee

MOTION by FitzGerald-Kemmett, second by Blauss to appoint Mr. Hickey to the Oldham Pond Committee. ***Voted 5 – 0***

Drainage Committee

MOTION by FitzGerald-Kemmett, second by Blauss to appoint Mr. Hickey to the Drainage Committee. ***Voted 5 - 0***

June 19, 2018 Reg. & Executive Session

July 10, 2018 - Minutes

MOTION by FitzGerald-Kemmett, second by Blauss to approve the minutes of June 6, 2018, June 19, 2018 and July 10, 2018 ***Voted 5 – 0***

July 17, 2018 Reg. & Executive Session

MOTION by FitzGerald-Kemmett, second by Hickey to approve the regular session minutes of July 17, 2018 and the Executive Session minutes of July 17, 2018, which will not be released. ***Voted 5 – 0***

VI ONE DAY LIQUOR LICENSES – Camp Kiwanee

Brooke McCarthy, Plymouth, Sat., Sept. 1st 5:00 – 10:00 p.m. – Wedding

Rachel Wesley, Billerica, Sun., Sept. 2nd 5:00 – 11:00 p.m. – Wedding

Alyssa Mullen, Quincy, Sat., Sept. 8th 4:00 – 9:00 p.m. – Wedding

Karen Rearick, Buzzards Bay, Sun., Sept. 9th 12:00 – 4:00 p.m. – Celebration of Life

MOTION by FitzGerald-Kemmett, second by Dyer to approve the one day liquor licenses as presented. ***Voted 5 – 0***

VII COMMITTEE REPORTS

200th Anniversary Committee – Mrs. FitzGerald-Kemmett – Nothing major to report.

Final Plymouth County Hospital Reuse Comm. – Mr. Dyer reported the committee will be submitting an application to Community Preservation. Hopes to have something the works for 2020.

Maquan School Reuse Committee – Mrs. FitzGerald-Kemmett indicated there will be a meeting on Wednesday.

Highway Building Committee – Mr. Mitchell indicated the committee is reviewing final design. The Committee will know if it will make October Town Meeting in two weeks.

VIII ADJOURNMENT

MOTION by Dyer, second by Hickey to adjourn. ***Voted 5 – 0***

8:34 p.m. Meeting adjourned.

Respectfully submitted,

Meredith Marini,
Executive Assistant
Approved and Voted 5 – 0
August 28, 2018