

Town of Hanson
542 Liberty Street, Hanson, MA 02341

Community Preservation Committee (“CPC”) Meeting
Minutes for January 10, 2018

Next scheduled meeting TBD

Call to Order/Roll Call

Tom stated that the meeting is now being videotaped. He called the meeting to order at 7:00 PM.
Roll call was as follows:

Members Present: Tom Hickey, Chairman and Member-At-Large
John Kemmett, Planning Board
Allan Clemons, Historical Commission
Diane Cohen, Member-At-Large
Patty Norton, Vice-Chairman and Member-At-Large

Absent: Phil Clemons, Conservation Commission
Rob O’Brien, Parks & Fields
Teresa Santalucia, Housing Authority

Approval of Minutes

Patty made a motion to accept the minutes of the December 13 meeting, seconded by Allan. The motion was approved 5-0-0.

Chairman’s Report

FINANCES/BUDGET

Tom said that he had no information to report concerning the CPC finances and budget.

OUTSTANDING BILLS

Wildlands Trust - Tom said that he does not have an update to report concerning the Wildlands Trust balance from the Thomas Mill.

Botieri Field/Town Forest – Tom stated that the tree removal has not occurred yet at the Botieri Field.

Other – Tom said that he signed off on a quote for \$1,500 to make screen repairs at the Camp Kiwanee north end cabins.

OTHER

Tom noted the completion of the annual report and copies for members.

Old Business

UPDATES ON TOWN MEETING APPROVED PROJECTS

Bonney House -Allan said that there will be new window sashes installed and some of the combination windows need glass repairs. He expects this work to be completed in the very near future.

Botieri Field/Town Forest Project – Tom did not have any additional update concerning the Botieri Field/Town Forest project.

Schoolhouse #4 Painting Project –Tom reiterated from the previous meeting that the painting of the school house will begin in the spring.

Housing Production Plan Project – As Teresa is not present for this meeting, Tom said he will ask her for an update on the Housing Production Plan project at the next meeting.

Poor Meadow Brook Improvement Project – Tom said he will defer any update on the Poor Meadow Brook project to Phil when he is present for a future meeting.

DISCUSSION OF POTENTIAL/UPCOMING CPC PROJECTS

There were no potential/upcoming CPC projects to discuss.

HANSON HISTORICAL COMMISSION/CPC-RELATED OLD BUSINESS

There was no historical commission/CPC-related old business to discuss.

REVIEW OF CPC APPLICATION AND GUIDELINES

Tom explained that the committee discussed the draft CPC application parts A&B (previously named application and pre-application) at the last meeting and postponed any discussion of the draft guidelines until this meeting. Tom said he received some comments in writing from Teresa, in particular, asking for clarification of “private” applicants in item #6. John suggested that item #6 be re-worded to say “All applications must also demonstrate ...” to make the guideline applicable to all applications.

Tom asked that other members submit their comments as well, deciding that Shirley would email members asking that they forward their comments to her, which will then be sent to Tom.

Patty asked about the reference to Appendix F on item 8B, stating that there is no Appendix F. Tom stated that in this version, one appendix has been removed that dealt with an emergency waiver for a project that is time sensitive. He questioned its necessity since it had never been used. Tom noted that the guidelines should, however, retain some language concerning the time lines of applications.

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Tom asked if Shirley would email members and request their comments be returned by January 24. As members had already discussed parts A&B, Tom suggested that they and the guidelines could be ready for a vote at the February meeting.

OTHER OLD BUSINESS

There was no other old business to discuss.

New Business

HANSON HISTORICAL COMMISSION/CPC-RELATED NEW BUSINESS

Tom reported that the Historical Commission intends to submit to the CPC a pre-application for historic markers.

REQUEST FROM HANSON YOUTH FOOTBALL AND LA CROSSE

Tom said there is nothing new to report from Hanson Youth Football and La Crosse. He did say, however, that Rob O'Brien, representing Parks & Fields, has told him that they are working on a fields priority matrix

OTHER NEW BUSINESS

Tom said that he has received word from Merry that mid-March is the deadline for spring town meeting articles. He made the suggestion that they communicate in some way to the public the CPC's upcoming pre-application deadline for projects to be considered at the spring town meeting.

Due to the next meeting falling on Valentine's Day, Tom asked Shirley to reach out to members via email to assess their availability for the February meeting on February 13, 14 and 15.

REVIEW OF RECREATION COMMISSION PRE-APPLICATION FOR CAMP KIWANEE PILINGS

Diane introduced the Recreation Commission's CPC pre-application for the installation of new dock pilings at Camp Kiwanee. She said that the project would fall under the active recreation category and would require approximately 60 days for completion. Diane said that the current pilings are rotted and cannot safely hold the docks any longer. She continued that the current docks will be cleaned and resurfaced and attached to the new pilings.

Diane stated that since she submitted the pre-application, there has been new information about possibly replacing the current docks with floating docks and subsequently repurposing the current docks. Diane explained that floating docks can have a long-life cycle and can remain in the water year-round, but will last even longer if removed in the off season. She noted flexibility in that the floating dock configuration can be changed by the life guards and remarked that the current docks could possibly be used for paddleboarding lessons.

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Diane said they are awaiting the results of the River Hawk engineering study concerning the new pilings for comparative information. Diane acknowledged that the pre-application would require resubmittal if they opt for the floating docks.

Diane responded to John that the docks will be ADA compliant. John further stated that he has questions about the project's funding and its placement on the capital improvements matrix. Diane said she will look in to this. Patty said that Merry has communicated that the capital improvements matrix applications are due this month.

Tom made the point that if this project were to be approved at the May Town Meeting, the funds would have to be certified before used. He said this could impact the camp's desire to complete the project in summer 2018. Tom said he will research this with the coalition and/or Town Clerk Beth Sloan.

Patty made a motion to accept the pre-application from the Recreation Commission. The motion was seconded by John. Patty clarified that regardless of whether the commission decides to go with the floating docks instead, this is a viable pre-application—a permissible use of CPC funds. The motion was approved 5-0-0.

Adjournment:

Patty made a motion to adjourn, which was seconded by John, and approved unanimously 5-0-0. The meeting was adjourned at 7:42 PM.

Respectfully submitted,

Shirley Schindler, Clerk
Community Preservation Committee