



# Town of Hanson

## Finance Committee

Phone (781) 293-5070  
Fax (781) 294-0884

Meeting Opened: 7:00 PM  
Adjourned: 9:30 PM

Minutes of: March 7, 2016  
Motion: MW, 2<sup>nd</sup> by KN - V: 5-0

	Mike Wojdag <i>Chair</i>	Steve McKinnon <i>Vice Chair</i>	Joe Pelligra	Michael Dugan <i>Clerk</i>	Kim Nourse
<b>Present</b>	✓	✓	✓	✓	✓
<b>Expires</b>	6/30/2016	6/30/2016	06/30/2018	6/30/2017	6/30/2018
<b>Time</b>				7:30p	

**Also attending:** Rich LaCamera, Town Administrator  
Nancy Cappellini, Library Director  
Jennifer Hickey, Library Board of Trustees, Chair  
Dianna McDevitt, Library Board of Trustees, Member

<b>2016 Opening Reserve Fund Balance:</b>	<b>\$75,000</b>
Town Clerk – Expenses – 2 State Elections	(\$4,950)
<b>11/10/15 Balance:</b>	<b>\$70,050</b>
Town Clerk – Salaries – 2 State Elections	(\$6,000)
<b>12/22/15 Balance:</b>	<b>\$64,050</b>
Highway Department – Expenses – Signs	(\$3,798)
<b>3/7/16 Balance:</b>	<b>\$60,252</b>

### Discuss FY2017 Operating Budget ~

Ms. Cappellini, Ms. Hickey and Ms. McDevitt attended the meeting to discuss the details of their updated FY2017 Library Budget requests. It was noted by Ms. Cappellini that the building is shared by the Library and Senior Center. A detailed discussion was held regarding the need of having an additional custodian during the day and reinstatement of clerical hours. Further clarification was given by Ms. Cappellini regarding any questions that were presented by the Finance Committee noting that the custodial hours are most significant.

Mr. LaCamera joined the meeting to update the Finance Committee on the following:

- School Preliminary FY2017 Assessment and Schedule
- School FY2017 Capital Projects
- Teacher's FY2017 Contracts
- Other Contracts
- FY2017 Sources & Uses
- FY2017 General Fund

### Consider Any Line Item Transfers ~

No line item transfers to consider.

### Consider Any Reserve Fund Transfers ~

The Highway Department submitted an RFT in the amount of \$3,798 to cover expenses for dangerous intersection signs. Motion to Approve Highway RFT for \$3,798 by SM, 2<sup>nd</sup> by MD – Vote: 5-0

**Approve Prior Minutes ~**

2/2/16 Minutes Approved as Written by SM, 2<sup>nd</sup> by JP – Vote: 5-0

2/29/16 Minutes Approved with Revision by SM, 2<sup>nd</sup> by JP – Vote: 4-0-1

**Next Meeting Date** ~ 3/15/16

**Adjournment** ~ 9:45p – Motion to Adjourn by SM, 2<sup>nd</sup> by JP – Vote: 5-0