

HIGHWAY BUILDING COMMITTEE:

July 11, 2016

A meeting of the Highway Building Committee was called to order by Chairman William Scott at 5:05 pm on July 11, 2016 at the Highway Department Office.

Members Present: Kenneth Mitchell, Kevin McCarthy, Robert Brown, John Murray, Mark Vess and William Scott.

Members Absent: Dave Hanlon.

Also Present: Daniel Tenney and Jeffrey Alberti of Weston & Sampson.

Motion to approve the minutes of June 13, 2016 approved unanimously.

General Discussion:

Weston & Sampson's revised plan was discussed in detail and the following cost cutting suggestions were made by committee members.

- Reduce number of equipment doors in Building #1.
- Utilize open floor plan for administrative area.
- Reduce Generator capacity.
- Reduce # of bollards.
- Change relative size of maintenance and storage areas.

Committee consensus was that the roof of building #1 should be re-skinned rather than repaired and that building #2 should have a large equipment door added for improved access.

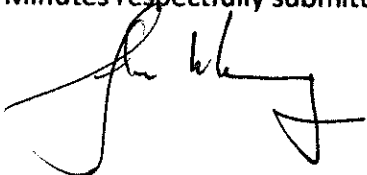
Mr. Alberti walked the committee through a sample public outreach program.

Motion to Adjourn by Kevin McCarthy and seconded by Mark Vess was approved unanimously.

Adjournment:

Date of Next Meeting: Aug. 1, 2016

Minutes respectfully submitted by John Murray, Secretary.



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