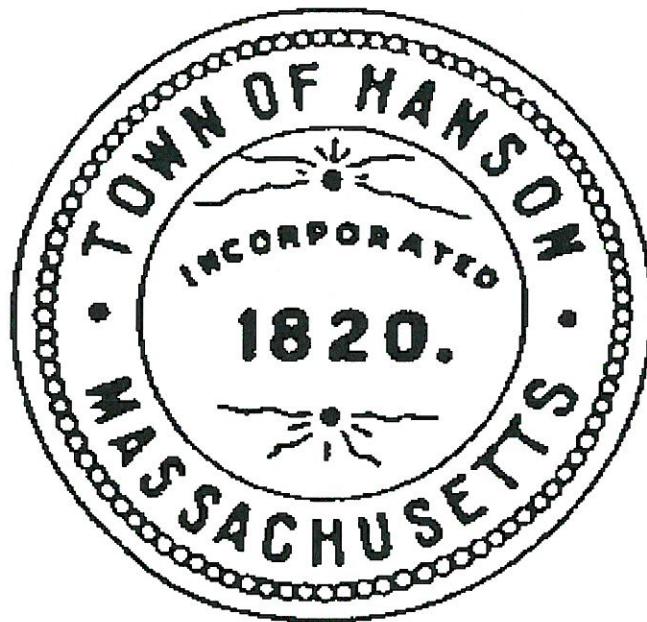


Town Meeting Informational Warrant

May 6, 2019 SPECIAL TOWN MEETING

Hanson Middle School – 7:30 p.m.

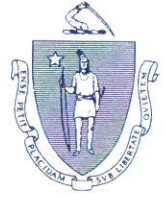


**Prepared by the Town Administrator and Executive Assistant
at the direction of the Board of Selectmen**



Town of Hanson

Board of Selectmen



542 Liberty Street
Hanson, Massachusetts 02341
(781) 293-2131 FAX (781) 294-0884
www.hanson-ma.gov

May 2, 2019

To the Voters at the Hanson **May SPECIAL** Town Meeting:

The enclosed is an informational copy of the warrant for the May 6, 2019 **SPECIAL** Town Meeting for your convenience during the Town Meeting.

This informational warrant provides you with the most current information on each article, including explanations and recommendations. I hope that this will assist you during the meeting.

The legal warrant was posted on the 19th of April 2019, by the Constables of the Town of Hanson, in accordance with state law.

Cordially,

Michael McCue
Town Administrator

SPECIAL SPECIAL SPECIAL SPECIAL SPECIAL SPECIAL

TOWN MEETING

PLYMOUTH, SS.

To either of the Constables of the Town of Hanson, in the County of Plymouth
GREETINGS,

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Hanson, qualified to vote in Town affairs, and elections, to meet in the Hanson Middle School, Liberty Street in said Hanson on Monday the sixth day of May 2019 at 7:30 o'clock in the afternoon, to act on the following articles, to wit:

ARTICLE 1: To see if the Town will vote to transfer a sum of money from free cash to pay unpaid bills from FY 2018 or take any other action in relation thereto.

Proposed by the Board of Selectmen

Explanation: These funds are needed to pay for bills received after the close of fiscal year 2018. Requires a 9/10 vote.

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 4 – 0 to Recommend

ARTICLE 2: To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations previously voted at the Annual Town Meeting of May, 2018 for the Fiscal Year beginning July 1, 2018 for various Town Departments as outlined below:

Item #	Budget Line #	Department	Budget	Adjustment	Revised FY19 Budget	Funding Source
1	16	Dept. 155 – Information Technology. Expense	\$70,000	\$20,000	\$90,000	Free Cash
2	16A	Dept. 155 – Information Technology. Salary	\$50,000	\$15,150	65,150.00	Free Cash
3	59	Dept. – Highway – Salary	\$486,787	\$20,000	\$506,787	Free Cash
4	63	Dept. 420 – Highway Fuel Line	\$95,000	\$20,000	\$105,000	Free Cash
5	76	Dept. 610 - Library Expenses -	\$133,916	\$7,500	\$141,416	Free Cash

or take any action in relation thereto.

Proposed by the Board of Selectmen

Explanation: The purpose of this article is to supplement a number of line items in the current fiscal year's budget (FY19) in order to fund a number of additional expenses associated with the following:

Item 1~ IT Services - **Item 2 ~**IT Salary – The IT Director is shared between Hanson and East Bridgewater via an intermunicipal agreement. As the Director is actually an Hanson's employee, the Town needs to fully fund the salary. East Bridgewater reimburses Hanson for half the salary and benefits. During the initial budgeting process, Hanson only funded it's share of the salary, causing deficit in the line. **Item 3 ~** Cover shortfall in the overtime line. **Item 4 -** Cover shortfall in the fuel line **Item 5 -** Security Cameras

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 4 – 0 to Recommend

ARTICLE 3: To see if the Town will vote to transfer a sum of money from Free Cash to supplement funding of the FY2019 Recreation operating budget or take any other action in relation thereto.

Proposed by the Recreation Commission.

Explanation: These funds are needed to cover the current fiscal year expenses at Camp Kiwanee.

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 3 - 1 to Recommend

ARTICLE 4: To see if the Town will vote to transfer from Free Cash \$5,500 to purchase new election equipment or take any other action in relation thereto.

Proposed by the Town Clerk

Explanation: With Early Voting now being implemented on all future Federal Elections the need for a Central Tabulation Facility (CTF) is essential to process all of the early voted ballots on Election Day. In order to have a CTF we are required to have another tabulator solely dedicated to processing the early ballots.

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 4 – 0 to Recommend

ARTICLE 5: To see if the Town will vote to transfer a sum of \$7,000 from free cash or available funds for the removal and replacement of over 600 square feet of concrete sidewalk at the police station or take any other action in relation thereto.

Proposed by the Police Chief

Explanation: The current sidewalk is deteriorating and causing trip hazards. The damaged areas have been fixed numerous times. They have reached a point where future repair is becoming impossible.

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 4 – 0 to Recommend

ARTICLE 6: To see if the Town will vote to transfer a \$ 25,000 from Free Cash or available funds for the replacement of tiles in (4) classrooms at Hanson Middle School or take any other action in relation thereto.

Proposed by the Whitman Hanson Regional School District

Explanation: Hanson Middle School replacement of deteriorating and lifting tiles in (4) classrooms. Estimated cost \$25,000.00.

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 4 – 0 to Recommend

ARTICLE 7: To see if the Town will vote to transfer \$15,000 from Free Cash or available funds to reimburse the Whitman Hanson Regional School District for the purchase and installment of the solar powered flashing schools signs on Indian Head Street (RT 58), or take any other action in relation thereto

Proposed by the Whitman Hanson Regional School District

Explanation: The School Department undertook the installation of previously non-existing 'School Zone' signs at both approaches to the Indian Head School for student safety reason. This article seeks to reimburse the work that was recommended be done as soon as possible.

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 4 – 0 to Recommend

May 2019 SPECIAL Town Meeting

ARTICLE 8: To see if the Town will vote to raise and appropriate or transfer from Free Cash the sum of \$30,000 for improvement to the Nathaniel Thomas Mill located on Liberty Street or take any other action in relation thereto.

Proposed by the Nathaniel Thomas Mill Comm.

Explanation: This money will be used to replace a rotted out sill on the front of the building, update the electrical to code, and to install a ramp from the parking lot to make it handicap accessible.

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 4 – 0 NOT to Recommend

ARTICLE 9: To see if the Town will vote to authorize the Board of Selectmen to Borrow or transfer from free cash or available funds a sum of money for the demolition and remediation of the Maquan Elementary School building or take any the action in relation thereto.

Proposed by the Board of Selectmen

Explanation: These funds will be used for the engineering, remediation of hazardous materials and demolition of the Maquan Elementary School.

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 4 – 0 to Recommend

ARTICLE 10: To see if the Town will vote to raise and appropriate or transfer a sum of money from free cash to be added to the amounts appropriated in Article 6 of the May 2018 Special Town Meeting for the purpose of replacing existing flooring in the Senior Center and adjoining Community Room or take any other action in relation thereto.

Proposed by the Director of Elder Affairs

Explanation: The existing vinyl flooring is original to the building, built in 1991. The 27 year old flooring has reached the end of its life and detracts from the beauty of the building. The bids came higher than the original appropriation of \$15,000.00.

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 4 – 0 to Recommend

ARTICLE 11: To see if the Town will vote to raise and appropriate, transfer from available funds, a sum of money for tree removal along Camp Kiwanee Rd. or take any other action in relation thereto.

Proposed by the Tree Warden

Explanation: There are over 60 trees that are dead, dying, or diseased along the road to Camp Kiwanee that need to be removed in the interest of public safety. There is not enough money in the annual Tree Budget to do this work.

Recommendations: *Board of Selectmen Voted 4 – 0 – 1 to Recommend*
Finance Committee Voted 4 – 0 to Recommend

ARTICLE 12: To see if the Town will vote to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation by deleting Sections 11A through 11E in its entirety and inserting the new Sections 11A through 11E as printed below:

SECTION 11 A: PROFESSIONAL POSITIONS

	<u>7/1/18</u>	<u>7/1/19</u>
A. Director of Elder Affairs	35,000 to 55,000	35,000 to 55,000
B. Town Accountant	45,000 to 75,000	45,000 to 75,000
Town Accountant – Part-Time hourly rate	\$24.00 to \$41.00	\$24.00 to \$41.00
C. Treasurer/Collector	45,000 to 75,000	45,000 to 75,000
D. Inspector of Buildings –Full-time Salary	20,000 to 60,000	20,000 to 60,000
Inspector of Buildings – Part-time hourly rate	\$35.00 to \$45.00	\$35.00 to \$45.00
E. Health Agent	40,000 to 70,000	40,000 to 70,000
F. Assessor/Appraiser	45,000 to 70,000	45,000 to 70,000
G. Conservation Agent	35,000 to 70,000	35,000 to 70,000
<i>Conservation Agent – Part-time hourly rate</i>		<i>28.00 to 45.00</i>
H. Library Director	45,000 to 70,000	45,000 to 70,000
<i>I. Town Planner</i>	<i>45,000 to 70,000</i>	<i>45,000 to 75,000</i>
J. Town Planner/Conservation Agent	45,000 to 75,000	45,000 to 75,000
K. Informational Technology Director	60,000 to 90,000	60,000 to 90,000
L. Recreation Director **	30,000 to 50,000	30,000 to 50,000

SECTION 11 B: ADMINSTRATIVE AND/OR FULL TIME

	<u>7/1/18</u>	<u>7/1/19</u>
A. Executive Assistant	17.00 to 28.00	17.00 to 32.00
B. Assistant to Police Chief	17.00 to 28.00	17.00 to 32.00
C. Veterans Agent ~ Annual salary	7,000 to 25,000	7,000 to 25,000
D. Reference Librarian	17.00 to 28.00	17.00 to 28.00
E. Youth Service Librarian	17.00 to 28.00	17.00 to 28.00
F. Animal Control Officer ~ Annual Salary	17,000 to 28,000	17,000 to 28,000
G. Van Drivers/Aide*	8.00 to 17.00	<i>12.00 to 17.00</i>
H. Social Day Care Coordinator*	14.00 to 21.00	14.00 to 21.00
I. Camp Kiwanee Caretaker**	13.00 to 20.00	13.00 to 20.00

SECTION 11 C: PART TIME POSITIONS

	<u>7/1/18</u>	<u>7/1/19</u>
A. Assistant Inspector of Building	22.00 to 30.00	22.00 to 30.00
B. Gas Inspector	22.00 to 30.00	22.00 to 30.00
C. Plumbing Inspector	22.00 to 30.00	22.00 to 30.00
D. Wiring Inspector	22.00 to 30.00	22.00 to 30.00
E. Civil Defense Director ~ Annual Salary	900 to 1,300 yr	900 to 1,300 yr
F. Police Matron	11.00 to 22.00	<i>12.00 to 22.00</i>
G. Outreach/Seniors*	11.00 to 22.00	<i>12.00 to 22.00</i>
H. Assistant Coordinator*	11.00 to 17.00	<i>12.00 to 17.00</i>
I. Volunteer Services Intergenerational Coordinator*	11.00 to 19.00	<i>12.00 to 19.00</i>
J. Senior Center Support Staff *	11.00 to 17.00	<i>12.00 to 17.00</i>
K. Back-up Van Driver*	11.00 to 12.00	<i>12.00 to 15.00</i>
L. Animal Inspector	1,000 to 1,600	1,000 to 1,600
M. Election Clerk	11.00 to 15.00	<i>12.00 to 15.00</i>
N. Election Officer	11.00 to 15.00	<i>12.00 to 15.00</i>
O. Election Warden	11.00 to 15.00	<i>12.00 to 15.00</i>
P. Registrar of Voters	11.00 to 15.00	<i>12.00 to 15.00</i>
Q. Assistant Caretaker**	11.00 to 25.00	<i>12.00 to 25.00</i>
R. Sealer of Weights & Measurers ~ Annual Salary	2500 to 3500 yr	2500 to 3500 yr
S. Milk Inspector	150 to 300 yr	150 to 300 yr
T. Assistant Veterans Agent	11.00 to 15.00	<i>12.00 to 15.00</i>
U. Committee Clerical/Administrative Support Staff	11.00 to 15.00	<i>12.00 to 15.00</i>
V. Emergency Clerical Labor	11.00 to 15.00	<i>12.00 to 15.00</i>
W. Transfer Station Attendant	15.00 to 21.00	15.00 to 21.00
X. Camp Kiwanee Event Planner **	11.00 to 17.00	<i>12.00 to 17.00</i>
Y. Facilities Manager	20,000 to 45,000	20,000 to 45,000
Z. Public Buildings Custodian	18.00 to 24.00	18.00 to 24.00
AA. Assistant Health Agent	13.00 to 22.00	13.00 to 22.00

May 2019 SPECIAL Town Meeting

BB. Student Police Officer	20.00 to 35.00	20.00 to 35.00
CC. Informational Technology Director	\$60,000 - \$90,000	\$60,000 - \$90,000
DD. Part-time Police Officers/Special Police Officers	\$25.00 to \$55.00	\$25.00 to \$55.00

SECTION 11D: SEASONAL POSITIONS **

	<u>7/1/18</u>	<u>7/1/19</u>
A. Beach Director	12.00 to 20.00	12.00 to 20.00
B. Water Safety Instructor	11.00 to 16.00	12.00 to 16.00
C. Lifeguards	11.00 to 16.00	12.00 to 16.00
D. Boat Coordinator	11.00 to 16.00	12.00 to 16.00
E. Boating Instructor	12.00 to 20.00	12.00 to 20.00
F. Concession Worker	11.00 to 16.00	12.00 to 16.00
G. Recreation Assistant	11.00 to 16.00	12.00 to 16.00
H. Security/Gate Attendants	11.00 to 16.00	12.00 to 16.00

*Positions are funded through the Multi-Service Senior Center's revolving account or grants

** Positions are funded through the Recreation Commission's Enterprise Fund.

SECTION 11E: CALL FIREFIGHTERS/OFFICERS

	<u>7/1/18</u>	<u>7/1/19</u>
Call Firefighters	16.00 to 18.00	16.00 to 18.00
Call Firefighters after Three Years	17.00 to 19.00	17.00 to 19.00
Call Lieutenants	17.00 to 20.00	17.00 to 20.00

\$500.00 stipend will be paid in June of each fiscal year to those call firefighters who successfully complete and maintain the certification of an EMT recognized by the State and approved by the Fire Chief. Paramedics will receive a \$1,000.00 stipend.

Proposed by the Personnel Director and
Wage & Personnel Board

Explanation: The changes to the Compensation Plan are highlighted which include adding a hourly rate for a part-time Conservation Agent, increase the top range for the Town Planner and back up Van Driver and further adjusts the minimum ranges for all positions from \$11.00 to \$12.00 to reflect the State minimum wage. This is a housekeeping article, which merely sets the ranges for the positions. It does not fund the positions.

Recommendations: *Board of Selectmen Voted 5 – 0 to Recommend*
Finance Committee Voted 4 – 0 to Recommend

May 2019 SPECIAL Town Meeting

And you are directed to serve this Warrant by posting attested copies thereof, at the Town Hall, the Fire Station, the public stores, and Post Offices, fifteen days at least, before the said meeting.

Hereof fail not, and make due return of this Warrant, with your doings thereon, to the Town Clerk at the time and place above-mentioned.

Given under our hands, this 16th day of April, in the year of our Lord two thousand Nineteen.

Selectmen of Hanson

Kenneth Mitchell, Chairman

James Hickey, Vice-Chairman

Matthew Dyer, Clerk

Wesley Blauss, Member

Laura FitzGerald-Kemmett, Member

A true attest copy

Town Clerk

Date

Constable