

**TOWN OF HANSON PLANNING BOARD
IMPROVEMENTS TO PRIVATE WAYS**

Applicant Name: _____

Location: _____

CHECKLIST: (Check if completed)

Completed	#	ACTIONS
	1.	I have included eight (8) sets of Road Construction Plans showing proposed improvements to the way at a scale of 1" = 40' or greater in plan and profile view signed and wet stamped by a Massachusetts Registered Professional Engineer
	2.	I have submitted a copy of the plan and completed application electronically.
	3.	I have included a certified list of all abutters to the way that is being developed. If two (2) ways are being improved, all abutters to both ways must be notified. Abutter will be notified by certified mail of public hearing at applicants expense.
	4.	I have completed the Improvements to Private Ways Application.
	5.	I have included a locus map with my application which shows adjacent ways and is sufficient to locate the way and parcel.
	6.	I understand that I may request a pre-application meeting with the Planning Board to discuss appropriate waivers and construction standards if I so choose
	7.	I have read and understand the Public hearing requirements as listed in the Improvements to Private Ways Application
	8.	I understand that, following the public hearing, the Planning Board will make one of four determinations for the Improvements to Private Ways Application
	9.	I have read and understand all requirements and policies of Completion of Improvements listed in section VII. of the Improvements to Private Ways Application
	10.	I have submitted a check for \$250.00 made payable to the TOWN OF HANSON.

Applicant Signature

Print Name