

**Recreation Commission Meeting
December 2, 2019
Camp Kiwanee Library
6:15 p.m.**

Members present: Diane Cohen, chair; John Zucco, Vice Chair; Brian Fruzzetti; Brian Smith; Joan Fruzzetti; Juvy Hartweg; Mellissa Scartissi

Recreation Director update – Mr. Boyle provided a brief facilities update
Motion by Commissioner Smith to pay All American Construction for \$5,678.17 to be reimbursed by grant funding
Second by Commissioner Zucco
Voted 7-0

Annual maintenance to the Gator -- \$510.24
Motion by Commissioner Hartweg to approve spending
Second by Commissioner Smith
Voted 7-0

The screen project is ongoing. Recreation Director is caught up on office day to day, and will check when the Republic contract is up. List of candidates is in and will schedule interviews for administrative assistant's position. Four or five wedding tours were conducted for 2020 and 2021. Director evaluations will be submitted to the Town Administrator's office. Stove project is ongoing, and should have a warranty that lasts. The price range is from \$2,500 to \$5,000. The electric ovens will stay. Once we have new stove installed, perhaps have the Blodgett's serviced. Chairman suggests American made oven be purchased.

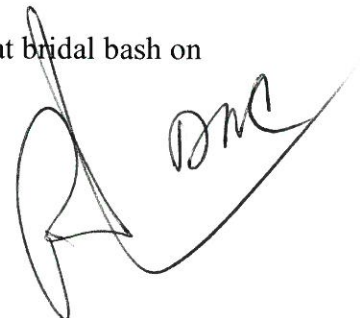
Vendor contract review – Yoga contract is up at the end of the month. To be tabled until the next meeting. Debbie Blauss to attend next meeting. Some warrant items were discussed. Winterization of the bath houses and cottage -- \$1,800.00. Recreation Director to check the fridge door at the Cove.

Miscellaneous correspondence – A June wedding couple is requesting refund of \$250.00 as extra event hour is no longer needed.

It was decided to apply the \$250.00 to the balance rather than have to reimburse for the June 13, 2020 wedding. If no balance, will credit the money.

Commissioner Scartissi discussed bridal bash event on January 12, 2020 at Lantana. Table is available for \$300.00., three or four hours. Good advertising opportunity.
Motion by Commissioner Smith to attend event and spend \$300.00 for a table at bridal bash on January 12, 2020
Second by Commissioner Scartissi
Voted 7-0

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Discussion took place regarding Commissioner Hartweg's son redoing fire parts as part of an Eagle Scout Project. A letter will be provided and it must be accomplished by May.

Discussion took place regarding time clocks. Locks and hasps to be purchased and installed on the cabins, 4.5 inches. 30 locks are required. All new locks will be keyed to existing key. Trees are scheduled to be taken down some time after December along access road and beach.

Posted hours were discussed for Recreation Director. Recreation Director to check with Merry best way to proceed for posting official hours.

Discussion took place regarding the process of the FY2021 budget, and percentage increase of Recreation Director's salary. Commissioner Smith suggested we put in for a 2%, as that is the norm, and then go to wage and personnel for an increase.

Motion by Commissioner Brian Fruzzetti to change verbiage for up to two percent increase, remove reference to glass door, remove reference to union position, then go to wage and personnel for an adjustment

Second by Commissioner Smith

Commissioner Scartissi abstains

Voted 6-0-1

Discussion was tabled with regard to the business plan that will be submitted to the Board of Selectmen, and revisions to the Recreation Commission policy and procedures were discussed. To be on the website when approved.

Next meeting to be held on Monday, January 6, 2020 at 6:15 p.m.

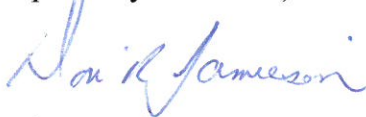
Motion by commissioner Zucco to adjourn

Second by Commissioner Smith

Voted 7-0

Meeting adjourned: 8:30 p.m.

Respectfully submitted,



Dori R. Jamieson
Administrative Assistant

