



Hanson Recreation Department
1 Camp Kiwanee Road, Hanson, MA 02341
www.OfficialCampKiwanee.com
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Recreation Commission Meeting
February 15, 2022
6:30 p.m.
Needles Lodge

Members present: Frank Milisi, Audrey Flanagan, Melissa Scartissi, Sheila Morse, Caroline Mills

Also present: Dori Jamieson, Madi Storey, Roger Means, Jack O'Leary, Jennifer Harriot, Joe Weeks

The Recreation Commission extended a warm welcome to new member, Caroline Mills.

Approval of Minutes

- January 31, 2022 open session minutes
Motion by Vice Chair Flanagan to approve minutes
Second by Chairman Milisi
Member Mills abstains
Voted 4-0-1

New Business

- Beth Sablack, Rockland Cub Scout Pack 12 requests any possible discount for a Blue and Gold celebration on Sunday, March 20, 2022, 11am to 4pm.
Motion by Vice Chair Flanagan to offer half price, \$250.00, and to send to the Board of Selectmen for approval
Second by Secretary Scartissi
Voted 5-0
- **Food Pantry, March 11, 2022, 1pm to 5pm.**

Motion by Vice Chair Flanagan to have the Food Pantry have their St. Patrick's Day dinner on that date.

Second by Commissioner Morse

Voted 5-0

- Discussion on submission of FY2023 Town Meeting Articles -- EBI Consulting submitted a proposal on the cost to refurbish the gate house in November of 2020.
Motion by Vice Chair Flanagan to put a placeholder on the warrant for an up-to-date quote from EBI Consulting.
Second by Secretary Scartissi
Voted 5-0

Motion by Vice Chair Flanagan to put a placeholder on the warrant for the up to date job descriptions on Event Coordinator, Facilities Manager, and Caretaker.

Second by Secretary Scartissi

Voted 5-0

- Discussion on submission of a Capital Plan Article – It was decided not to submit a capital plan article for this upcoming Town Meeting.
- Serve Safe Certification's for Caretakers – there are three options for a Food Manager Certification and one option for a Food Handlers Card. To check with the Board of Health to determine which is required for caretakers who will be handling food during a non-catered event.
- Discussion on painting lodge walls – It was determined to re-paint the walls the same color but with a gloss, and to repaint the wood trim all one color.

Old Business/Correspondence

- Status of FY2022 budget – This was reviewed and trending toward a possible end of year transfer in May to be voted by the Finance Committee and Board of Selectmen
- Status of job descriptions – Vice Chair Flanagan read proposed job descriptions for Caretaker, Event Coordinator, and Facilities Manager.
Motion Vice Chair Flanagan to approve all job descriptions with the following additions:
Event Coordinator: In the “down time” Event Coordinator shall seek events for the camp. Facilities Manager: Municipal experience preferred, and to forward to Wage and Personnel
Second by Secretary Scartissi
Voted 5-0
- Review of revised lodge rental agreement – It was decided to add: with the exception of service animals after no live animals, and no cleats, metal shoes, and loose artificial rose petals, and to send to Town Administrator/Town Counsel for approval.
- Update team members – Teams were identified as follows:
COVE – Frank, Audrey
EVENTS, Melissa, Caroline, Sheila
FACILITIES, Frank, Audrey
ADMINISTRATION, Audrey, Caroline
SOCIAL MEDIA/WEBSITE , Melissa, Sheila
Motion by Vice Chair Flanagan to adopt the above-mentioned teams
Second by Commissioner Morse
Voted 5-0

Team Reports – Commissioner Scartissi will put out a poll/survey on face book to determine what type of recreation the community would like to see at Camp Kiwanee

Correspondence –Regarding recent email from Deb Blaus, Yoga in Nature, not holding yoga classes at the Camp any longer. Commission was saddened by the email received on 2/13/22. It was requested that current vendors attend a Recreation Commission meeting for feedback.

Departmental Update – ARPA Discussion (American Rescue Plan Act)
Revenue reports were reviewed, and a loss of revenue was clear in FY 2021 due to COVID. Request for ARPA funds will be handled through the Town Administrator's office.

Roof repair – Roof repair is on schedule for completion in February, and hood and duct work are on schedule to hook up stove. This is slated to be done by the middle of March.

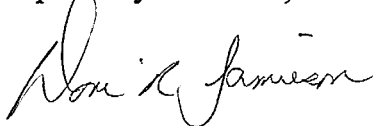
Caretaker Report -- Roger Means stated that the Building Inspector will now allow for caretakers to rebuild cabin, as a licensed professional must be on site at all times. We are waiting for an estimate, and have the insurance funding to have the cabin rebuilt by an outside firm.

Next meetings: February 28, 2022 and March 14, 2022

Motion by Vice Chair Flanagan to adjourn
Second by Secretary Scartissi
Voted 5-0

Meeting adjourned: 8:13 p.m.

Respectfully submitted,



Dori R. Jamieson
Admin. Asst.