

**Minutes of Recreation Commission**  
**Meeting Date: September 11, 2017**

**Call to Order:** Meeting was at the Camp Kiwanee Main Lodge. Call to order was at 6:00 p.m.

**In Attendance:** AnnMarie Bouzan, Brian Fruzzetti, Diane Cohen, John Zucco, Theresa Cocio, and Lan Woodward.

Please note Brian Smith was not in attendance.

**Also in Attendance:** Joan Fruzzetti, Madi Storey

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

**Approval of Minutes**

Minutes to be approved and signed from Recreation Commission Meeting on 08.28.17.

Motion to accept 08.28.17 minutes by John Zucco.

2nd Brian Diane Cohen.

Vote 5-0.

**New Business**

**Hanson Business Network St. Patrick's Day Event 03.17.18**

Joshua Singer attended the meeting to discuss an event for the Hanson Business Network on St. Patrick's 03.17.18. They would like to have the fundraiser from 6:00pm - 10:00pm for Pather Ed Trust with a set up time if 5:00pm. It would include a silent auction, line dancing. They currently have 15 members, their goal would be 30-40 essential group of business owners.

Discussion on other sponsors that Hanson Business Network would consider working with.

Joshua will bring this up at their next meeting.

Discussion on what is considered a small business.

Chairman Annmarie Bouzan brought up concerns on the floors, nominal fee for caretakers to be onsite for the event.

Discussion of \$160.00 fee and also \$250.00 security deposit, total f \$410.00.

Motion to approve Hanson Business Network St. Patrick's Day Event 03.17.18 for the amount for \$410.00 by Diane Cohen.

2nd Brian Fruzzetti.

Vote 5-0.

*Theresa A. Cocio*  
*Diane Cohen*

*Annmarie Bouzan*  
*John Zucco*  
*Brian Fruzzetti*

**Johnny the K**

No discussion on this event.

**Old Business****Job Description(s) Vote**

Discussion on Recreation Administrative Assistant Position regarding minor changes/revisions.

Discussion on Recreation Director Position with the changes/revisions.

Motion to accept the job description for the Administrative Assistant Position by John Zucco.

2nd by Theresa Cocio.

Vote 5-0.

Motion to accept the job description for the Recreation Director Position by Diane Cohen.

2nd by Brian Fruzzetti.

Vote 5-0.

**Outside Lights**

The outside lights are installed and outlets updated on the entire lodge deck.

The hanging lights will be hung up by caretakers Ed Hanlon and Robert Hunt this week.

**Caretaker Weekly List of Items**

Discussion on caretakers tasks to complete on project day.

Tree Warden would like the ropes between the trees in parking lot taken down.

Discussion on screens for cabins/pricing.

**Caretaker Duties**

Discussion on caretakers and their current duties and the importance of showing up for the events that they are scheduled for.

**Caretaker Reports**

No reports given

**Warrant(s) Weekly Update**

Warrants passed out for Recreation Commission Review.

*Theresa A. Cocio*  
*Diane Cohen*

*Ammarie Banyan*  
*John Zucco*  
*Brian Fruzzetti*

**Warrant(s) Sign Off**

Mike McCue, Town Administrator, would no longer like to sign off on warrants.

Discussion on designating a member to sign warrants.

It was decided that Chair Annmarie Bouzan to sign warrants on a weekly basis.

Motion to approve Chair Annmarie Bouzan to sign warrants on a weekly basis by Theresa Cocio.

2nd John Zucco.

Vote 5-0.

**Gator Update**

Brian Fruzzetti updated the Commission on the gator update.

Padula notified that their diagnostics machine was not working. There could be a possible fuel or ignition issue, we should be notified by the end of this week.

Brian Fruzzetti mentioned that it is about \$1,000.00- worth of repair.

**Frontier Cabin Fireplace Update**

No update on this as of this meeting.

**Signs Update**

The new Needle Lodge sign is complete and up at the Lodge.

**Time Clock Update**

Lan Woodward is starting the process of entering all the information for this system.

**Comcast-Municipal Grants Follow Up**

No update as of this meeting.

**Farmers Market Update**

No update as of this meeting.

**CPC Update**

Diane Cohen notified Commission that she will discuss CPC Funds for Dock Pilings at next meeting. Next meeting is Weds., 09.13.17 at 7:00 pm.

**Cornhole Tourney**

Notified that we cannot do a fundraiser as a municipality.

Discussion on asking Hanson Business Network. Hanson Rotary or Kiwanis to help.

*Theresa A. Cocio*  
*Diane Cohen*

*Annmarie Bouzan*  
*John Zucco*  
*Brian Fruzzetti*

### **History at Play**

Theresa Cocio spoke to Old Hitching Post regarding catering for History At Play.

There were options that included chicken parm, chicken alfredo, chicken marsala, chicken piccata which included pasta, potato, vegetable, bread, and salad. It would be about \$17.00 per person.

Price of play is \$1475.00, discussion on \$40.00 per ticket, this would include dinner and fee for caretakers to cover event on 12.09.17.

Motion to hire Judith Kalora from History at Play for 12.09.17 Murder Mystery at \$2,125.00 by Diane Cohen.

2nd John Zucco.

Vote 5-0.

Motion to approve Old Hitching Post to cater for History at Play event on 12.09.17 at 6:30pm and tickets are \$40.00 per person by John Zucco.

2nd Brian Fruzzetti.

Vote 5-0.

### **Adopt a Cabin**

No update as of this meeting.

### **Commercial Analysis Update**

No update as of this meeting. Brian Smith was not in attendance.

### **Security**

No update as of this meeting. Still awaiting proposal(s).

### **Director Position**

Board of Selectmen will be discussing this at their next meeting. It was mentioned no more than 3 members of the Recreation Commission can attend. Annmarie and Brian Fruzzetti will be attending.

### **Vote Vice Chair**

Still waiting on official resignation.

### **Septic**

Discussion on the septic updates. This will be to the Board tomorrow. Discussion of grease trap.

The plans are at the Board of Health, work in progress, need plumbing quotes, tree(s) removal.

*Theresa A. Cocio*  
*Diane Cohen*

*Annmarie Baumgardner*  
*John Zucco*  
*Brian Fruzzetti*

**Cove****Cove Update**

There was a cove turnover issue. There was a receipt revision from a gatekeeper. Need approval from commission regarding the \$5.00 revision.

Motion to approval \$5.00 revision on the cove turnover by Diane Cohen.

2nd by Theresa Cocio.

Vote 5-0.

There is an outstanding American Red Cross Bill from

06.07.2016 that was just mailed to us for \$2,204.15.

Beach Director Emma Mousette was asked to double check the list of items that were ordered by Margaret Hickey. Emma Mousette notified that we had some of the things on the list excluded whistles and DVD.

Motion to approve payment of American Red Cross past due invoice dated 06.07.2016 for \$2,204.15 by Brian Fruzzetti.

2nd John Zucco.

Vote 5-0.

Discussion on double checking on phone being shut off at Cove.

Discussion on dumpster return.

Reminder to Diane Cohen and Brian Smith that they would need to attend the Board Of Selectmen Meeting on 09.26.17 to read Articles for the Recreation Commission that will be on October Town Meeting.

Motion to Adjourn by Brian Fruzzetti.

2nd Diane Cohen.

Vote 5-0.

Meeting Adjourned at 8:00pm.

*Theresa A. Cocio*  
*Diane Cohen*

*Emma Mousette*  
*John Zucco*  
*Brian Fruzzetti*