

**Minutes of Recreation Commission  
Meeting Date January 28, 2019**

**Call to Order:** Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:05 pm.

**In Attendance:** Diane Cohen, John Zucco, Brian Fruzzetti, Brian Smith, Melissa Scartissi, and Lan Woodward.

**Also in Attendance:** Residents Joan Fruzzetti, Colin Bain, Selectman Matt Dyer, Bill Johnston, Deb Blauss.  
Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

**Approval of Minutes**

Minutes to be approved and signed from Recreation Commission Meeting 01.07.19.

Motion to approve minutes of 01.07.19 by John Zucco.

2nd Brian Fruzzetti.

Vote 5-0.

**Department Head Update(s)**

**New Business**

Miscellaneous Correspondence

John Zucco notified Recreation Commission transfer of ownership to Town of Hanson for [www.campkiwanee.com](http://www.campkiwanee.com).

Also, the purchase of [www.campkiwanee.net](http://www.campkiwanee.net). Both sites will forward to [www.officialcampkiwanee.com](http://www.officialcampkiwanee.com).

Discussion on Dan Brown regarding lodge fans. Service to be at the charge of \$650.00. Diane Cohen notified Commission this was already approved and repair can be completed.

Juvy Hartweg has been appointed to Recreation Commission.

Drama Kids discussion for week long Summer camp. It would be during office hours 9:00am-2:00pm during the week of 07.22.19-07.26.19. This camp would consist of student written performances.

Motion to approve Drama Kids Summer Camp 07.22.19-07.26.19 from 9:00am-2:00pm by Brian Fruzzetti.

2nd John Zucco.

Vote 5-0.

There was damage for roof of Fezzi building from windstorm. Pictures were taken for insurance company and sent to Meredith Marini. Diane Cohen said she will notify Chris Fennessy so it can get taken care of.

John Zucco would like the Recreation Commission to consider hiring a wedding coordinator. The cost would be \$500.00 day. To be discussed at future meeting.

Policies and Procedures to be placed on next agenda.

Town Clerk Ethics Packet

Ethics Packet passed out to Recreation Commission for signature/review. Due to Town Clerk 02.15.19 along with the online training program and completion certificate.

Yoga in Nature 2019

Deb Blauss was in attendance for meeting. Discussion on 2019 contract renewal.

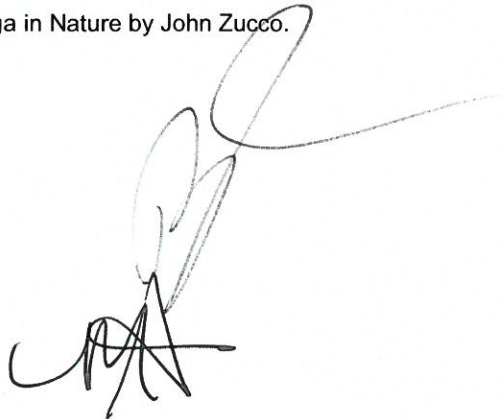
Brian Fruzzetti would like to change contract to 80/20 or \$20.00 per hour and edit the contract. Discussion on usage of electric/heat per event and cost of caretaker covering.

Recreation Commission to keep contract for 2019 as is. Further discussion can be made for 2020 contract.

Motion to accept Yoga in Nature 2019 contract for Deb Blauss Yoga in Nature by John Zucco.

2nd Melissa Scartissi.

Vote 5-0.



Music in Nature 2019

Upcoming dates for February, March 2019 Music in Nature:

02.15.19

02.22.19

03.08.19

03.22.19

Motion to approve Music in Nature dates of 02.15.19, 02.22.19, 03.08.19, and 03.22.19 by John Zucco.

2nd Brian Fruzzetti.

Vote 5-0.

Hobomock PTO Parents Night Out 05.18.19

Hobomock Elementary PTO Parents Night Out Fundraiser will be held at Camp Kiwanee 05.18.19 from 7:00pm-11:00pm. They are requesting security deposit reduction of \$500.00 instead of \$1,000.00 for the event.

Motion to approve Hobomock PTO Parents Night Out Fundraiser Event 05.18.19 with the reduced \$500.00 security deposit pending Board of Selectmen approval by Brian Fruzzetti.

2nd Melissa Scartissi.

Vote 5-0.

Rockland Lions Beast Feast 04.06.19

Rockland Lions Annual Beast Feast Game Dinner Fundraiser to be held at Camp Kiwanee 04.06.19 from 4:00pm-8:00pm.. Requesting waiver of fee for kitchen use/prep starting at 9:00am.

Motion to approve set up waiver at 9:00am for 04.06.19 Rockland Lions Annual Beast Feast Game Dinner Fundraiser pending Board of Selectmen approval by John Zucco.

2nd Brian Smith.

Vote 5-0.

American Red Cross Blood Drive 08.21.19

American Red Cross Blood Drive requesting waiver of lodge rental for 08.21.19 Blood Drive from 9:00am-4:00pm.

Motion to approve American Red Cross Blood Drive lodge rental fee waiver for 08.21.19 blood drive from 9:00am-4:00pm pending Board of Selectmen approval by Brian Fruzzetti.

2nd Melissa Scartissi.

Vote 5-0.

Calvary Chapel Rockland 08.18.19

Calvary Chapel Rockland would like to have annual North End picnic on 08.18.19 from 1:00pm-7:00pm. They are looking for reduced security deposit to \$150.00 from \$200.00 and the approval of the option of cancelling event weather pending and option to reschedule within a year of 08.18.19.

Diane Cohen notified Recreation Commission she attends this event and since North End is not handicap accessible, she opens up the Lodge restroom facilities if needed.

Motion to approve Calvary Chapel Rockland 08.18.19 request for reduced security deposit request of \$150.00 instead of \$200.00 and approval of rescheduling event within one year of 08.18.19 in event of bad weather and pending Board of Selectmen approval by Brian Fruzzetti.

2nd Melissa Scartissi.

Vote 5-0.

Lodge Wedding Cancellations

Discussion on lodge rental bookings with deployment. Recreation Commission will make sure to discuss further for policies and procedures.

Missing Pets

Discussion on missing pet request for placing cage, camera, food and water on grounds. Concern of wildlife and lodge rentals. This would not be allowed, but possibly leaving a blanket, sweatshirt, or jacket as suggested by Matt Dyer for the animal would be okay. It would have the scent of their home on it. Another topic to discuss/add to policies and procedures.





**Seasonal Staff**

Seasonal help ad to be placed. Edits discussed from last year's advertisement. Will run for February vacation school week and deadline would be April 5, 2019. Diane Cohen requested Brian Fruzzetti contact Kevin Tocci with advertisement as well so it can air on cable access channel. Lan Woodward will forward advertisement to him and forward to Meredith Marini to be placed in Whitman Hanson Express.

Discussion of Cove Staff hours, weather conditions, on call rates to be discussed at future Recreation Commission meetings.

**Camp Kiwanee Clean Up Day**

To be continued.

Matt Dyer was contacted for Whitman Hanson Day of Service. To be continued.

**Old Business**

Facility Update

Chris Fennessy was not in attendance.

**Warrant(s) Weekly Update**

Warrants will be passed along at next Recreation Commission meeting.

**Alarm System(s)**

No update.

Diane Cohen  
JLZ  
Bz LK

PL  
MA

2020/2021 Rates  
Discussion of changes for 2020/2021 Rates.

**Wedding 2017-2019**

Friday and Sunday \$3,500.00  
Saturday \$5,000.00  
Addition South End Camping to Wedding Package additional \$500.00

**Wedding 2020-2021**

Friday and Sunday \$4,000.00  
Saturday \$5,500.00  
Addition South End Camping to Wedding Package additional \$500.00

**Wedding 2020-2021      Months of December - March**

Friday and Sunday \$3,000.00  
Saturday \$4,000.00

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**Non Wedding 2017-2019**

Monday-Sunday \$400.00  
10% discount Hanson Residents

**Non Wedding 2020-2021**

Monday-Sunday \$440.00  
10% discount Hanson Residents

Motion to accept rate changes/additions for Lodge Rates 2020-2021 pending Board of Selectmen approval by John Zucco.

2nd Brian Fruzzetti.

Vote 5-0.

Deane Cohen  
JL  
B. Lit



Discussion of Cove Rates for 2019 Season.

COVE DAILY PASS \$5.00

COVE SINGLE PERSON SEASON PASS – RESIDENT \$40.00

COVE SINGLE PERSON SEASON PASS-NON RESIDENT \$55.00

COVE SINGLE PERSON SEASON PASS – SENIOR CITIZEN (Single Pass Only) 10% discount

COVE SINGLE PERSON SEASON PASS-MILITARY (Proof of Service) 10% discount exc Daily Pass

COVE FAMILY SEASON PASS-RESIDENT \$90.00

COVE FAMILY SEASON PASS-NON RESIDENT \$165.00

COVE FAMILY SEASON PASS-MILITARY (Proof of Service) 10% discount exc Daily Pass

Motion to accept rate changes/additions for Cove Rates 2019 pending Board of Selectmen approval by John Zucco.

2nd Brian Smith.

Vote 5-0.

Diane Cohen  
JLZ  
BZ


#### Food Truck Commissary

Diane Cohen said that there is currently not a health agent. She will reach out to the food trucks that were here for the Halloween Extravaganza.

#### Beer Garden Potluck

Matt Dyer notified Recreation Commission that 200th Anniversary is hoping to have on there and maybe Camp Kiwanee can be used to celebrate. He will reach out the the chief of police regarding alcohol, insurance, and liability.

#### Breakfast with the Easter Bunny

Pembroke Chamber of Commerce would like to have event on 04.07.19. Everything will be donated food, eggs, candy and there is also a bucket provided to the egg hunt

There will be a charge per child and adults will be free. Pembroke Chamber of Commerce will be handling this and it will be through Eventbrite. All proceeds will go to Camp Kiwanee.

There will be two breakfast seatings: 8:00am and 9:30am. Set up time to be determined.

Motion to approve Breakfast with the Easter Bunny 04.07.19 from 8:00am-12:00pm with waiver of lodge fee pending Board of Selectmen approval by John Zucco.

2nd Melissa Scartissi.

Vote 5-0.

#### Fishing Program

Caretakers Bill Johnston and Colin Bain were in attendance at meeting.

Discussion on early June for Fishing Program each Saturday. Class size maximum 15 children 12 and under, free no cost, and sign ups will be online starting May 1st. Parents to stay for program 9am-10:30am.

#### Paddleboard Program

Diane Cohen said she will speak to Emma Mousette regarding this.

#### Rockland/Hanson Rotary Comedy Night

Juvy Hartweg would like to have a comedy night. To be discussed further at next meeting with tentative date of 03.23.19.

#### Osso Videographer

To be continued. They will be doing as weather is nicer.

#### Bridal Shows by Kelly

John Zucco notified Kelly that the facility could not be donated and she is welcome to attend a Recreation Commission meeting to discuss further.

#### Cornhole Tournament

Tentative date of 03.30.19. Discussion on bar permit fee purchase, advertising, option of purchasing through Unipay. Cost of \$10.00 per person in advance or \$15.00 at door with hours 12:30pm-4:30pm.

Melissa Scartissi to look into pizza donations. Pizza and popcorn at the event. It will support Camp Kiwanee improvements.

#### Archery Program

Discussion on upcoming Archery Program. It will be a free program, Brian Fruzzetti thinks it would be possible to rent out bows, stances, targets, backstop. Caretakers waiting on certifications. 1st program free for all ages 9:00am-10:30am Saturdays in May. Parents to stay for program. 10 kids limit class. Recreation Commission to look into how much rentals are.

#### Nature Program

No update.

#### Science Program/Museum of Science Kits

No update as of this meeting.

#### Woodman Terrace Update

No update.

#### Mass Cultural Grant

No Update.



MA Save Energy Audit  
Brian Smith sent an email.

**Grant(s) Research**

Discussion on types of grants such as plants, caretakers cottage, wiring of lodge.

Gaya Arumugham will be visiting the lodge. She had to reschedule her appointment due to illness. She will get tour of lodge and then grounds as it gets nicer out and will be in contact with Diane Cohen.

**Fiscal Year 2020 Capital Improvement Plan**

Information forwarded to Mr. Norton by Diane Cohen.

**Upcoming Events**

Diane Cohen would like to have a dance-a-thon. It would be a fundraiser with different ages and possibly sponsors. To be placed on next agenda.

**Caretaker Weekly List of Items/Reports**

Discussion on deep cleaning and polyurethane/paneling. Lan Woodward asked Brian Smith the name of cleaner as discussed in last meeting, he said to ask Ed Hanlon about polyurethane that can be used such as Minwax.

Recreation Commission requested Bill Johnston speak to Ed Hanson about the brushes, etc. as well.

Diane Cohen would also like an updated count of mattresses and metal bunks.

**Comcast-Municipal Grants Follow Up/Security**

Matt Dyer will reach out to IT contact Ryan.

**Cove**

Polar Plunge

Polar Plunge was successful. PTO wanted to thank Bill Johnston for his assistance.

**Adjournment**

Next meeting(s):

02.11.19 at 6:00 pm

02.25.19 at 6:00 pm

Motion to Adjourn by Brian Fruzzetti.

2nd Brian Smith.

Vote 5-0.

Meeting Adjourned 8:45 pm.

Diane Cohen  
JH



