

Minutes of Recreation Commission
Meeting Date April 29, 2019

Call to Order: Meeting was at the Camp Kiwanee Lodge Office. Call to order was at 6:10 pm.

In Attendance: Diane Cohen, Brian Fruzzetti, Melissa Scartissi, Brian Smith, Juvy Hartweg (6:34pm), and Lan Woodward.

Also in Attendance: Resident Joan Fruzzetti.

Lan Woodward, Administrative Assistant, will take the minutes.

This meeting is being audio recorded.

Approval of Minutes

Minutes to be approved by Recreation Commission:

No minutes for approval as of this meeting.

New Business

Recreation Director Interviews

William Boyle 2nd interview with Recreation Commission.

William Boyle passed along sample program for Town of Hanson Camp Kiwanee to Recreation Commission.

Event called Evening by the Lake

Beer and Wine Tasting Event/Fundraiser

It would consist of a 2-3 hour event with ticket cost of \$40.00 per person for 100 guests. It would be a 21+ event and there would be light food/appetizers.

Breakdown of cost(s):

Catering	\$ 600.00
Decor	\$ 150.00
Entertainment	\$ 250.00
Total	\$1,000.00

2-3 caretakers, possibly a quarterly event, would not use contracted bartending service company, would obtain own one day liquor license, would hire bouncers, possible police detail.

William said he will reach out to suppliers from local package stores to bring and pour samples-which is typically no cost with this option.

William feels that it's a rebranding effort to bring more of the general public into the space and restore people's faith in this resource and event space.

Discussion regarding Recreation Director duties such as alarm calls, caretaker issues, daily tasks, and daily commute.

Melissa Scartissi feels a business plan is needed, possibly a 3-5 year extended outlook.

Diane Cohen discussed seeing how the camp works and the process when first beginning the position. Discussion on communication with other Town Departments and staffing and follow up calls/research for upcoming events/programs for Recreation Department.

Recreation Commission thanked William Boyle for coming in.

Recreation Commission discussed Recreation Director position

Motion to hire William Boyle contingent upon Town Administrator recommendation, references, and completion of required Town of Hanson pre-requirements by Brian Fruzzetti.

2nd Brian Smith.

Vote 4-1-0.

Old Business

Miscellaneous Correspondence

200th Anniversary Dinner Fundraiser on 07.25.19

Diane Cohen notified Recreation Commission that Brian Fruzzetti contact Laura Kemmett regarding the co-sponsoring and splitting proceeds. This would not be occurring.

Brian Smith feels that there should be a charge for caretaker staffing.

Discussion of policies and procedures.

Motion to approve 200th Anniversary Committee Dinner Fundraiser at Town of Hanson Camp Kiwanee on 07.25.19 from 6:30pm-10:30pm at no rental fee cost or security deposit cost pending Board of Selectmen approval by Brian Fruzzetti.

2nd John Zucco.

Vote 4-1-0.

John Zucco discussed Bridal Shows by Kelly. To be discussed at next Recreation Commission meeting.

Diane Cohen received Cranberry Cove applications. Discussion regarding hiring Beach Director first.

Brian Fruzzetti would like to add many more duties and events to staff this Season. It was reminded that job descriptions would need to be edited and approved.

Brian Fruzzetti mentioned adding concession to Cove as well. This would need to be approved by Board of Health prior to addition.

Motion to hire Emma Mousette as Beach Director contingent upon Town Administrator recommendation, references, and completion of required Town of Hanson pre-requirements by John Zucco.

2nd Melissa Scartissi.

Vote 5-0.

Cove

Diane Cohen said she will reach out to Chris Fennessy after Memorial Day regarding Docks.

Adjournment

Next meeting(s):

05.13.19 at 6:00 pm

Motion to Adjourn by Brian Fruzzetti.

2nd Brian Smith.

Vote 5-0.

Meeting Adjourned 7:55 pm.

