

Minutes of Recreation Commission
Meeting Date July 15, 2019

Call to Order: Meeting was at the Camp Kiwanee Lodge Library. Call to order was at 6:03 pm.

In Attendance: Diane Cohen, Brian Fruzzetti, Melissa Scartissi, Brian Smith, Juvy Hartweg, Joan Fruzzetti, Emma Mousette, Billy Boyle, and Lan Woodward.

Also in Attendance: Madi Storey, Matt Dyer, Jennifer Harriott, Margaret Cameron Hickey, Michelle Hickey, Chris Cameron .
This meeting is being audio recorded.

Approval of Minutes

Minutes to be approved 07.15.19.

Previous minutes to be approved 05.13.19 and 06.03.19.

Motion to approve the minutes of 07.15.19 by Brian Fruzzetti.

2nd Juvy Hartweg.

Vote 6-0.

Motion to approve minutes 05.13.19 and 06.03.19 by Brian Fruzzetti.

2nd Juvy Hartweg.

Vote 6-0.

Department Head Update(s)

Concert Series

Bill Boyle updated Recreation Commission regarding Hayley Sabella. He spoke with the band manager and has the date of 08.16.19. He is still in discussions regarding band cost(s), he would need to speak to Accounting Department regarding payments. The cost should be about \$1,200.00-\$1,300.00 and would be from 6:30pm-10:30pm. The cost would cover the band and opening band. There would be no food, but there would be the bartending service.

Discussion on theater style seating, tables, or both. Pre-sale will be \$15.00, \$20.00 at door. Unipay can be used.

Joan Fruzzetti said that Bill Boyle would need to set up posters and get some out and get around town. She said without advertising he is not getting it out. She mentioned Sandys, Cumberland Farms, Stop Shop Whitman, she said he can go to all the food places, he has to get advertising out.

Bill Boyle discussed WATD and possible broadcast.

Jennifer Harriott mentioned electronic sign at Town Hall.

Juvy Hartweg discussed thinking about crowd that it would be bringing in; definitely social media, email, sharing to other organizations, flyers are an added cost, 9 out of 10 will say they say it advertised online.

Diane Cohen asked what the target audience is. The audience could range from early 20s, late 60s, it is bluegrass/folk.

Emma Mousette said she can make posters at Town Hall.

Brian Smith said Webster Printing, he has worked with them.

Joan Fruzzetti also said Webster Printing, they used to do things for the camp.

Bill Boyle said he will reach out to a few different avenues.

Motion to approve ticket cost at \$15.00 per person in advance and \$20.00 per person at the door for Hayley Sabella concert pending approval with Accounting, \$200.00 spending limit for advertising the concert, and \$1,300.00 for the cost of the event by Juvy Hartweg.

2nd Brian Fruzzetti.

Vote 6-0.

Melissa Scartissi would like the cost to be \$20.00-\$25.00. Recreation Discussion of higher price. Approved rate of \$15.00 and \$20.00 decided reasonable.

Platform(s)

Bill Boyle said the Building Department Inspector has inspected the platform. Discussion on making ADA accessible. Staining of railings remain.

New Business

6:15pm-6:30pm Friends of Camp Kiwanee

Friends of Camp Kiwanee proposal for Recreation Activity: End of Summer Day at the Cove.

The day could include snow cones, free kayak rentals, contests, popcorn with use of Town of Hanson Camp Kiwanee popcorn machine and use of Cove.

Margaret Hickey said it would be similar to Cove Kick Off day except no cost for passes or kayak rentals and it would be 3 hours or more for Cove exposure.

Emma Mousette said they have always charged admission and that 08.24.19 is Fun Day and is part of the upcoming events which would include fun games, activities and would be geared towards younger crowd.

Margaret Hickey mentioned that the Friends of Camp Kiwanee created Opening Day and they would like to get foot back in the door with a free recreational activity. Their date discussed was 08.17.19. Emma Mousette notified them that there is an event that day.

Brian Smith asked when was the last day of Cove? Labor Day.

Friends of Camp Kiwanee said they will get in touch with other members to see if any other dates may work.

Recreation Commission thanked them for attending meeting. (6:30pm)

NS

Diane Cohen
Brian M. Fruzzetti

Conflict of Interest & Open Meeting Law Training

Recreation Discussion of upcoming Conflict of Interest and Open Meeting Law Training 07.16.19 at 4:00pm and 7:00pm.
Diane Cohen mentioned it may be taped for those that may not be attending.

St. Joseph the Worker Pavilion Rental 07.18.19

Discussion on St. Joseph the Worker Pavilion Rental at 2 hour rate instead of 4 hour rate.

Diane Cohen mentioned that the Board of Selectmen were not meeting until next week so we would not have time to get it approved if waiver was approved.

Emma Mousette said that we would need an additional lifeguard with the cost of \$30.00.

Joan Fruzzetti said short notice is wrong, but it was mentioned that it was not short notice, they reached out in June. Emma Mousette said she the email had been in her spam.

Diane Cohen said she was sorry it was not done in a timely manner and lesson learned about spam emails.

Matt Dyer suggested picnic area or just porch.

Juvy Hartweg requested Emma Mousette to please reach out to Patti Keane.

Joan Fruzzetti said to tell her that it is \$5.00 per person and an additional \$30.00 for an extra lifeguard.

Yoga

Deb Blauss requested having a free yoga class for teachers. There would be 2 instructors. Bill Boyle asked Recreation Commission if there would be a charge for use of space for this sample class.

Brian Fruzzetti asked what our fee was, 20%? If we are not charging for class, there should be a charge.

Diane Cohen discussed the cost of caretakers or if there would be Town of Hanson Camp Kiwanee staff present.

Recreation Commission is okay if it is done during staff hours.

Matt Dyer said Deb Blauss is trying to create a base which would include a free sample.

Recreation Commission Teams

Team Updates

Brian Smith and Brian Fruzzetti mentioned Recycle bins and passed along bin examples.

Brian Smith said when he looks at the dumpster it's empty so he proposed the 6 yards to save \$3,000.00, but said to get barrels for the kitchen and the Cove. He said things can get bagged and brought to the transfer station.

Diane Cohen asked who would be handling the transporting to transfer station? Brian Smith said a caretaker.

Recreation Commission discussed issue with transportation.

Recreation Commission would like to stay with original motion from last Recreation Meeting for now.

Brian Smith said there would be a carpenter coming in to look at North End next week.

Bill Boyle contacted Carter regarding roof leak and they would be coming in tomorrow.

Facilities, Cabin, Bunks

Caretaker Lodge Day is tomorrow.

There will be people utilizing North End in the next month or so.

Discussion regarding issues with bunks and no mattresses, anything broken will be thrown out, but we cannot pull everything out until after this season.

Brian Smith asked about South End-there will be 6 in each cabin and for cabin 12 cots will be moved to another cabin.

Diane Cohen said they threw out mattresses. Bill Boyle said he will take inventory on the mattresses. Discussion on purchasing cots.

Inventory to be taken on: bed frames-metal and wooden and mattresses.

Brian Fruzzetti discussed his concerns and issues of what he would like done for the South End.

Diane Cohen concerned about cabin door on cabin 1. The caretakers are already working in that issue.

Websites

Brian Fruzzetti is speaking for John Zucco and himself.

Godaddy.com-this will hopefully be updated by next week.

He said because he has no control of sites, if someone could advertise Cove swimming. Diane Cohen asked if this was for Facebook? He said yes. Bill Boyle said he will take cues from Emma Mousette once posted.

Brian Fruzzetti said since he has no control he would like:

Cove Swimming:

Dates Posted

Hours

Times

Lessons

Type of Lessons

He said he is sure Emma Mousette has a tier. Emma Mousette uses Red Cross information and is concerned of it being a big link.

Brian Fruzzetti also suggests a disclaimer on pages for Facebook for Town of Hanson Camp Kiwanee and Cove stating it is for informational purposes only and that all negative posts will be taken down.

Matt Dyer notified Recreation Commission that if you delete off a page, you are deleting a public document.

He said before deleting, screen shot.

Bill Boyle is going to check with Town Administrator on the proper procedure(s).

MS

Diane Cohen

Brian Smith asked Emma Mousette for Verizon information for Cranberry Cove. He said that he has asked for this information 2-3 times and if she could please give him something he could help her.

Discussion on repair of lifeguard chair.

BrianSmith asked Emma Mousette about lock on recycling? She notified him the Ed Hanlon is ordering a lock.

Joan Fruzzetti asked about Cove on July 4th. Discussion on weather temperatures and Cove being crowded. A lot of day passes were sold. Emma Mousette said so far for 2019 there have been 116 season passes sold.

Halloween Extravaganza 2019

Bill Boyle will reach out to food trucks to see if they are available for the date.

Cornhole Tournament

Bill Boyle spoke with Wicked Good Cornhole regarding date of 09.15.19. They set up 6-8 boards and there are 30-40 teams. Cost of \$600.00 which includes set up, brackets, PA system.

Discussion regarding trophies.

Bill Boyle notified Recreation Commission that Justin from Hanson Rod&Gun Club is open to working on it with us. He is willing to have a silent auction prize of Rod&Gun membership. Discussion regarding sponsoring and running tournament.

Emma Mousette said she could forward along a screenshot she saved regarding spectator costs.

Discussion on cost of teams, \$30.00-\$40.00 being reasonable. Diane Cohen said \$20.00 per person. Discussion on Hanson Rod hall rental and once confirmed we can approve waiver.

Bill Boyle will figure out the best way to structure and contact Meredith Marini.

Ice Cream Social

Juvy Hartweg met with Board of Health regarding Ice Cream Social at the Cove. She would like to see an ice cream truck return with a contract that is guideline specific and would like to see if we could do 80/20. The Board of Health suggested a local person.

Emma Mousette has an issue with Burt's. She mentioned that there was a sundae truck that had contract, but not sure if Board of Health still has their number. Juvy Hartweg said she will reach out.

Emma Mousette said she will look at busiest days and have 2 set days.

Juvy Hartweg will ask what they can commit to and no music.

Discussion on full parking lot. Matt Dyer said if we have an ice cream truck fit in there, there is a concern for emergency vehicles.

Bill Boyle said he did inquire about food trucks. We may need to put out an RFP to have bids, he is waiting to hear back on process.

Juvy Hartweg said she will reach out to Meredith Marini.

Old Business

Miscellaneous Correspondence

Discussion regarding previous email correspondence sent by Town Administrator regarding communication being sent to Recreation Director and Recreation Commission Chair. If the information needs to be disseminated, the Recreation Director will do so.

The Recreation Director oversees the caretaker/staff and there are some concerns and issues that were brought up by staff member(s) that have contacted him regarding Recreation Commission members this past week.

Diane Cohen notified Bill Boyle that the Recreation Commission will be respectful of that.

Diane Cohen discussed correspondence from Texas Crew Productions regarding a paranormal show being filmed at Town of Hanson Camp Kiwanee. She feels it would not benefit events and would like to decline this offer. Emma Mousette said it would be great. Bill Boyle said he is open to it and it could be beneficial and worth exploring. Bill Boyle said he would reach out to them for more information.

Joan Fruzzetti said there is a mention on the Historical Camp Kiwanee Facebook page.

Matt Dyer mentioned the exposure that Hitching Post received when it was on show.

Nicholle Dwyer correspondence regarding re-consideration of Frontier Cabin Rental refund.

Recreation Discussion of possible rental agreement change. Unfortunate that she signed contract and did not honor, but will reconsider the refund of \$160.00 so that there may not be potential issues.

Motion to refund Nicolle Dwyer Frontier Cabin rental of \$160.00 by Brian Fruzzetti.

2nd Melissa Scartissi.

Vote 6-0.

Caretaker Weekly List of Items/Reports

Bill Boyle passed out documents created by Madi Storey regarding information requested by Recreation Commission regarding cabins. Included in this are notes on graffiti, cabin notes, window count, and screen sizes.

Update on screens 6-13 completed.

Building inspector provided a list of things that should be worked on.

Caretakers will be assisting Emma Mousette with lifeguard chair.

Picnic tables are requested around the South End firepit by the wedding parties this past month and also the upcoming family reunion. Bill Boyle will work on what needs to be declared salvage/surplus.

MS
Diane Cohen

Warrant(s) Weekly Update

Warrants passed out for Recreation Commission review.

Policies and Procedures

This will be worked on with the business plan. Business Plan meeting is scheduled for 08.13.19.

Business Plan

Meeting planned for 08.13.19.

Comcast-Municipal Grants Follow Up/Security

Discussion on fiber optics. The property was walked and right now we are looking at getting a few more poles at Woodman Terrace. The wiring comes from the softball field and comes in near Fezzi, possible date of November.

Cove**Cove Update**

116 Season Passes sold as of this morning. Day passes are booming. Kayaks are lower this year. Emma Mousette said she will invite Recreation Commission to Google Docs for the Cove.

The gate attendants are currently entering daily purchases on her computer and she syncs it to her phone.

Discussion on time clocks. Emma Mousette feels they are pricey and would like to pay a monthly fee on the When I Work program she uses. It is \$1.50 per month per employee, so about \$47.00 month.

The 9:00am Swim Lessons are full. Every class is making money, the next 2 sessions are filling.

Matt Dyer is looking for a 3 year comparison for the Cove as requested.

Emma Mousette said she is working on it.

Cardboard Boat Regatta-Emma Mousette will talk to Bill Boyle about it and a date that would work.

Trees

Diane Cohen was told the budget was slashed and that she counted 47 marked trees. She was hoping they could save the wishbone tree for sentimental value for the Cove beachgoers.

Brian Fruzzetti mentioned there is a tree leaning on North End. Diane Cohen asked if Brian Fruzzetti could show Bill Boyle. Bill Boyle said caretakers may be able to handle this.

Cabin 12-there are branches growing from stump, cabin may need to be moved.

Matt Dyer has concern regarding White Pines in front of Lodge-may be option to trade out trees. Bill Boyle will reach out to Dave Hanlon for possibly re-prioritizing some trees. If we cannot, at October Town Meeting we can go to Finn Comm and possibly request money that was held back.

Emma Mousette mentioned Cove parking lot and has researched chalk lines. She will try to reconfigure the lot.

Matt Dyer mentioned getting a sign for additional parking. She said she could add that to her list of signs.

Town of Hanson Library Season Pass

Previous discussion at Board of Selectmen meeting for a Resident Season Pass to be available at the Town of Hanson Library. This was approved by the Board of Selectmen when Cove rates were approved at their meeting, not at Recreation Commission meeting.

Discussion on tracking of the pass. Emma Mousette will go to the library.

Matt Dyer said tracking could be done simply with a binder and printouts.

Motion to adjourn by Brian Fruzzetti.

2nd Brian Smith.

Vote 6-0

Meeting adjourned 8:57pm.

Next Recreation Commission Meeting 07.29.19 at 6:00pm.

MS
Diane Cohen