

RECEIVED  
TOWN CLERK  
HANSON, MA

2022 JUN 23 PM 4:48



*Tuesday, April 12, 2022*  
***Town of Hanson Select Board***  
***Select Board's Meeting Room, Town Hall***  
***542 Liberty Street, Hanson, MA 02341***

**Members Present:** James Hickey, Matthew Dyer, Laura FitzGerald-Kemmett, Joseph Weeks, Kenny Mitchell

**Members Absent:**

**Others Present:** Gil Amado, Health Agent; Arlene Dias, BOH Member; Lisa Green, Town Administrator; Lucia Silveira, Executive Assistant

**I CALL TO ORDER**

Chairman Dyer called the meeting to order and led the Pledge of Allegiance.

**II PUBLIC ANNOUNCEMENTS AND UPCOMING MEETINGS**

Mr. Weeks read the public announcements and upcoming meetings.

**III NEW BUSINESS**

**Camp Kiwanee Proposal – Margaret Cameron Hickey**

Margaret Cameron Hickey presented a swim and fitness summary program to the Board of Selectmen. This program will be a 5 one-week sessions from 9am-3pm for full day & 9am-12pm for half day. Camp Kiwanee will have the ability to provide 2 scholarships per week for a total of 10 free spots. Ms. Hickey met with the Recreation Commission and they fully approve. Ms. Hickey went on to say that she is a lifelong resident of Hanson. She grew up swimming at Camp Kiwanee's Cranberry Cove. She was on the division one program at Umass Amherst. She has an undergraduate degree in elementary education and a graduate degree in special education (k-12 certified). She is also a swimming coach and has the ability to coach Olympians. She also mentioned that her brother is the first national Olympic coach for the Cape Verdean team. She stated that she's highly qualified to run this program. Ms. Hickey emphasized that this is a program that she is creating for the Town of Hanson. She is using her own money to make sure this program happens. Ms. Hickey is

proposing a two phase approval process for this program. Phase one is approval for procedures and policies manual that provides specific action or feedback in regards to what is required. Other online application provides immediate feedback once you submit an application. Phase two would be related to staff/camper documents and facilities after approval of procedures. One of the issues presented is that the Board of Health online application is antiquated and unable to handle more than a few documents. Edits aren't always saved on the online application. Ms. Kemmett suggested that Ms. Hickey attend a Board of Health where she can discuss what exactly is needed for this process. Chairman Dyer also suggested having Ms. Green set up a meeting with a Board of Selectmen member, Ms. Hickey and Board of Health to discuss the application process. There were further discussions regarding the online system being antiquated and can upload a certain amount of documents. Ms. Dias mentioned that the online system will be upgraded. Currently, other departments (Fire & Building) are having Permit Eyes upgrade the system. Board of Health is on the list to be upgraded as well.

**MOTION** by Laura Kemmett, seconded by Jim Hickey, to have the Board of Selectmen work with the health agent, Ms. Green and Ms. Hickey to work through the application and approval process. **Voted 5-0**

#### **Health Department Budget Discussion**

Gil Amado, Health Agent, stated that during this meeting he will be discussing the Transfer Station budget. He stated that the BOH approved a TS sticker fee of \$100 for a two-year period. He mentioned that there is \$37,000 in retained earnings. There's a scheduled meeting with the Finance Committee to discuss the retained earnings. Mr. Dyer asked if this fee increase would close the deficit. Mr. Amado stated that it looks like it may close the gap, but the meeting with the Finance Committee in July 2022 will address this. He further states that there are approximately 2800 stickers that will expire on July 1<sup>st</sup>. The anticipated revenue from the fee increase may fix the deficit. Ms. Green mentioned that the free cash subsidy is currently \$165,000. Mr. Amado stated that the Finance Committee will use the \$37,250 in retained earnings as well. The annual operating expense for the Transfer Station is \$392,000. Ms. Kemmett asked if there was any thought about reducing hours at the Transfer Station. Mr.

Amado said that this is not a discussion that has come up. The main objective was trying to reduce costs. A contract was signed with Big Brothers and Big Sisters to take out 962lbs of textile waste, which will reduce costs. Mr. Amado emphasized that reducing mainstream waste is most important in cost reduction. Mr. Dyer mentioned that with an operating cost of \$392,000 and with revenue from sticker fees coming in at a projected \$120,000, the deficit would be \$272,000. Mr. Amado did not have the trip ticket numbers to add to the revenue. He also stated there's more financial data that he doesn't have this evening that would be revisited in July 2022. Mr. Mitchell emphasized that according to the original statement that Mr. Amado made about the TS fees covering the deficit and the numbers presented this evening, he disagrees that the deficit would be covered. Mr. Dyer suggested postponing this discussion until the following week. Mr. Amado agreed that having a meeting with the Finance Committee makes more sense. There are figures that have not been generated. Mr. Dyer asked that for the next meeting that Mr. Amado have the operating costs and revenue. Mr. Dyer also wants to have Mr. Amado discuss ways to discuss reducing the deficit to zero.

#### **Review Warrant Articles and Sign Warrant**

The Board of Selectmen reviewed all warrant articles and voted to place and/or recommend. The final recommendations will be available and published on the Town website after the Annual Town Meeting on May 2, 2022. Mr. Dyer emphasized that the articles discussed today are a very rough draft. Ms. Green said that the articles are being reviewed and altered on an almost daily basis.

For detailed discussions on each article, please view meeting here:

<https://www.youtube.com/watch?v=DbLvP-P6A5s&t=35s>

**(53:30-minute mark to 1:51minute)**

#### **IV. OLD BUSINESS**

##### **Green Hanson Earth Fest Discussion**

Mr. Dyer indicated that there were donated dumpsters in the past for this event, so having a dumpster is fine. Ms. Green was asked to consult with Town Council regarding vendors on Town Hall green. The vendor discussion will resume next week

**V. APPOINTMENTS**

**MOTION** by Laura Kemmet, seconded by Kenny Mitchell to appoint Donna Frehill to the North River Commission. **Voted 5 - 0**

**V. ONE DAY LICENSES:**

**MOTION** by Laura Kemmet, seconded by Joe Weeks to approve Live Entertainment License for Hanson Tavern, Inc. with amended hours. **Voted 5 - 0**

**VI. APPROVE OPEN SESSION MEETING MINUTES**

**MOTION** by Kenny Mitchell, seconded by Joe Weeks, to approve open session minutes for December 14, 2021 **Voted 4-0-1** (Matt Dyer Absent)

**VII. TOWN ADMINISTRATOR REPORT**

1. Ms. Green stated that it was brought to her attention that the statement she made about the February 16<sup>th</sup> school assessment was incorrect. The assessment that was received on February 16<sup>th</sup> was an initial and proposed assessment. Ms. Green wanted to clarify this statement.
2. Ms. Green mentioned that she, Ms. Kemmet and Ann Donner had a meeting regarding a strategic plan. Ms. Donner is working on a proposal for the Town of Hanson with Scope of Work and a Budget.
3. Ms. Green stated that she had a meeting with the Town Planner, Tony DeFrias, Tracy Costa and Jeff Lampert from Strategic Environmental Services to discuss the One Step Grant Program. They visited each site, taking pictures and notes of each site in preparation for filling out the application.
4. Ms. Green emphasized how busy the Town Administrator's office is on a daily basis. She mentioned that she and Lucia provide the best service they can to all phone calls, residents, employees and vendors that stop by the office. She said all of this is being done in a very busy office while preparing for the Annual Town Meeting as well as getting all documents for the Annual Town Report.

**ADJOURNMENT**

**MOTION** by Kenny Mitchell, seconded by Mr. Hickey, to adjourn meeting.

Respectfully submitted,  
*Lucia Silveira, Executive Assistant*