

NOTICE OF MEETING

Posted in accordance with the provisions of M.G.L. Chapter 39
Section 23A as amended.

THE MEETING OF:

Recreation Commission

BOARD OR COMMITTEE

2017 JUL
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AGENDA

Open meeting - Attendance

Approval of Minutes -

(Please sign all pages of minutes)

Report of the Subcommittees

Vote on necessary work/expenditures involved for all subcommittees.

Department Head Update(s)

Caretaker Job Description(s) Sign Off
Caretaker Staff Land Line Contact Update
Computer Software Update-Software Comparisons
Sounder Systems-Contacts
Comcast Services Update
Employee Packet Updates/Revisions Printout
Keys Update/Keys Sign Off Sheet Update/Printout
Gatehouse Update
Scheduling Plan Update
Inventory List Update
A/C Update
Pavilion Update
Dock Research
Programs/Events-List/Calendar-Printout
Summer Programs
Paddleboard Date Updates
American Red Cross Dates Update
New England Reptile Dates Update
Soft Rite Budget Printout for Review
Cove Report Expenses/Payroll
Removal of Scenery/Props Update
Caged Area Update
Signs Update
Employee T-Shirt Sheet Distribution/Printout
Alarm Procedure and Pay Structure Printout for Review
Frontier Cabin Fireplace Update
Boathouse Electricity

New Business:

Sarah Billa Cove 6:10 p.m. - 6:30 p.m.
Suzanne Carlson ADT 7:00 p.m. - 7:30 p.m.
Re-Organization of the Recreation Commission

Old Business:

Farmers Market Update
CPC Update

COVE:

Cove Online Payment Update
Cove Report of Beach Director

Adjournment

DATE: Monday
July 10, 2017

TIME: 6:00 p.m.

PLACE OF MEETING:
Camp Kiwanee
Main Lodge
Hanson MA 02341



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LERK
V.M.A
JK