

HANSON SWAP SHOP OPERATION PLAN (pilot)

Purpose:

It is the intent of the Plan to outline guidelines and rules for the operation of the Swap Shop in cooperation with the Town of Hanson Transfer Station Rules and Regulations, while ensuring an orderly and effective method for the reuse of undamaged goods and items. The pilot will be utilized to determine if the operation of the Swap Shop is a useful and viable service for the citizens of Hanson. After a period of three (3) months, the Board of Health, with input from the Transfer Station staff, and citizenry will determine if an expansion of space and hours is warranted.

Hours of Operation:

The Swap Shop hours will be Saturdays and Sundays from 9am-1pm during the pilot phase.

Personnel/Volunteers:

- a. During the pilot phase, the Swap Shop will be operated by the Transfer Station employees with oversight by the Board of Health. In the event that the Swap Shop moves beyond the pilot phase volunteers will be sought to assist with the operation.
- b. The Board of Health maintains the authority for the operation of all activities at the Swap Shop.
- c. Transfer Station employees will make a reasonable effort to ensure that all Swap Shop users have fair and reasonable access to all items in the Swap Shop.

Access:

- a. Access to the Swap Shop shall be for Hanson residents with a current sticker to the transfer station only, during the pilot phase.
- b. All visitors to the Swap Shop will park in the parking spaces in front of the building known as the former dog pound and are limited to a maximum of 15 minutes.
- c. Employees reserve the right to close the Swap Shop in the event their undivided attention is required by Transfer Station duties.

Placement and Removal of Items:

- a. Residents are responsible for placing and removing items in the Swap Shop in an orderly manner and observing all posted rules.
- b. All items in the Swap Shop will be recycled after 2 weeks.
- c. No items may be stored outside the Swap Shop.
- d. Acceptance of items shall be based on available space and discretion of the Transfer Station staff.

Acceptable and Prohibited Items:

- a. Acceptable and Prohibited Items are determined by safety and size.
- b. Any items considered hazardous, unsanitary, unsafe, or inoperable for their intended use are not acceptable.
- c. Prohibited items should be recycled in the appropriate recycle containers.
- d. Please see the attached lists of examples of Acceptable and Prohibited items.

PROHIBITED ITEMS

(NO SHARP ITEMS)
AIR CONDITIONERS
BATTERIES
BED SPRINGS/FRAMES
CATALOGS
CHRISTMAS TREES
COMPUTERS
CONSTRUCTION MATERIALS
CLOTHING (please use bins in front of building for clothing)
CUSHIONS
DEHUMIDIFIERS/HUMIDIFIERS
ENCYCLOPEDIAS
FURNITURE (UPHOLSTERED)
GAS-POWERED EQUIPMENT (MOWERS,BLOWERS, ETC)
GRILLS (COOKING)
LARGE APPLIANCES
MATTRESSES
MEDICINE (PRESCRIPTION OR OTC)
MICROWAVES
MONITORS
PAINTS, VARNISHES, STAINS, THINNERS
PILLOWS
REFRIGERATORS
RUGS
STUFFED ANIMALS
TELEVISIONS
TIRES
TRASH COMPACTORS
WEAPONS

ACCEPTABLE ITEMS

BICYCLES
BOOKS
KNICK KNACKS
CDs, VIDEOS, VIDEO GAMES
TOYS
DISHES
ELECTRICAL APPLIANCES (SMALL, MUST WORK)
FISHING EQUIPMENT
GAMES
GLASSWARE
KITCHENWARE
LAMPS
MAGAZINES/BOOKS
PICTURE FRAMES
PUZZLES
SPORTING GOODS
TOOLS
TOYS
VIDEO GAMES
WOOD FURNITURE (SMALL)