

**Special Town Meeting
May 2, 2022**

Moderator Sean J. Kealy called the meeting to order at 7:52 PM in the auditorium of the Hanson Middle School with Robert Hayes, Charles Barends and Robert O'Brien appointed and sworn in to serve as tellers.

Town Counsel was Katherine M. Feodoroff from the firm of Blatman, Bobrowski & Mead.

A quorum was present with 227 voters in attendance.

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ARTICLE 1: To see if the Town will vote to transfer from Free Cash, a sum of money to pay for unpaid bills from the prior fiscal years; or take any action relative thereto.

Unpaid Bill No.	Department	Vendor	Amount	Funding Source
1	School Transportation	First Student	\$6,220.65	Free Cash
2	Police	Compass Medical	\$149.86	Free Cash
3	I.T.	New Era	\$7,471.52	Free Cash

Proposed by the Board of Selectmen

Explanation: These funds are needed to pay unpaid bills from prior fiscal years.

Requires a 9/10 vote.

Finance Committee recommends.

Motion: Sean Kealy

Second: Kenneth Mitchell

VOTED Aye, voice declared 9/10 by Moderator to transfer \$13,842.03 from free cash to pay unpaid bills from the prior fiscal year as printed in the informational warrant.

ARTICLE 2: To see if the Town will vote to appropriate and/or transfer from available funds \$180,000.00 to fund the FY 2022 Snow and Ice Deficit and to supplement the FY 2022 operating budget for Camp Kiwanee as printed below; or take any action relative thereto:

Proposed by the Board of Selectmen

No.	Budget Line Item	Funding Source	Amount	Purpose
1	Highway Snow & Ice	FY 22 School Assessment	140,000	Snow & Ice Deficit
2	Recreation Expenses & Salaries	FY 22 School Assessment	\$40,000	Supplement salary and expense budget for Camp Kiwanee Operations

Finance Committee recommends.

Motion: Sean Kealy

Second: Kenneth Mitchell

Ann Rein read a statement, written by Bruce Young, who was not able to remain for the Town Meeting, which expressed Mr. Young's dissatisfaction with using the monies from the FY22 School Operating Assessment. Town Counsel, Katherine M. Feodoroff explained that it is within the Town's right to transfer funds within the same fiscal year to pay for operating budgets.

VOTED Aye, voice to transfer from Line item 54 from the FY 2022 Operating Budget, \$180,000 to fund the FY 2022 Snow and Ice Deficit and to supplement the FY 2022 Operating Budget for Camp Kiwanee as printed the informational warrant.

ARTICLE 3: To see if the Town will vote to transfer from Free Cash \$11,000.00 to purchase new election equipment; or take any other action in relation thereto.

Proposed by the Town Clerk

Explanation: Poll Pads are the latest iPad technology that have been certified by the Commonwealth of Massachusetts to assist both voters and elections workers. It is a voter check-in and verification process that will save election costs and time, reduce employee overtime, save paper and speed up check in for registered voters at both Town Meetings and Elections.

Finance Committee recommends.

Motion: Sean Kealy

Second: Kenneth Mitchell

VOTED Aye, voice to transfer from Free Cash \$11,000.00 to purchase new election equipment as printed in the informational warrant.

ARTICLE 4: To see if the Town will vote to authorize the Board of Selectmen to purchase, acquire, or take by eminent domain, and to raise and appropriate, transfer from available funds, either by appropriation, borrowing or otherwise, \$203,296.00, which appropriation shall be reimbursed by the Commonwealth of Massachusetts LAND grant received by the Town for use in Fiscal Year 2022, and which combined with the Town's prior 2019 appropriation of CPA funds, is to be used to fund said purchase or taking, along with all necessary legal and engineering costs for that certain parcel of land totaling approximately 13.1 acres, having a street address of 0 Maquan Street, Hanson, Massachusetts, and being Lot 2 on Town of Hanson Assessor's Map 60, known as the Sleeper property, the acquisition of said land having been determined to be necessary for the health and welfare of the inhabitants of Hanson and to be used for recreational/open space use, to be under the care, custody and control of the Conservation Commission or designee; and further to authorize the Board of Selectmen to enter into any and all agreement necessary to effectuate said acquisition including any restrictions which may be necessary related to a funding source; or take any other action relative thereto.

Proposed by the Community Preservation Committee

Explanation: The Town previously approved the use of \$98,000 of CPA funds to acquire this property at the 2019 Special Town Meeting. In addition, the Town secured a LAND grant in the amount of \$203,296.00. However, this is a reimbursable grant whereby the Town must first expend the funds to purchase the property and then receive reimbursement from the state. Further, this article also authorizes the taking of this property, which was not part of the 2019 Warrant Article. A friendly taking may be required as certain title issues have been discovered

Finance Committee recommends.

Motion: Sean Kealy

Second: Kenneth Mitchell

VOTED Aye, voice declared 2/3 by Moderator to approve Article 4 as printed in the informational warrant and further to transfer \$203,296 from Free Cash to effectuate the same.

ARTICLE 5: To see if the Town will vote to authorize the Board of Selectmen to purchase, acquire, or take by eminent domain, and to raise and appropriate, transfer from available funds, either by appropriation, borrowing or otherwise, \$203,296.00, which appropriation shall be subject to receipt of a Fiscal Year 2023 LAND grant which provides for reimbursement by Commonwealth of Massachusetts, and which combined with the Town's prior 2019 appropriation of CPA funds, is to be used to fund said purchase or taking, along with all necessary legal and engineering costs, of that certain parcel of land totaling approximately 13.1 acres, having a street address of 0 Maquan Street, Hanson, Massachusetts, and being Lot 2 on Town of Hanson Assessor's Map 60, known as the Sleeper property, the acquisition of said land having been determined to be necessary for the health and welfare of the inhabitants of Hanson and to be used for recreational/open space use, to be under the care, custody and control of the Conservation Commission or designee; and further to authorize the Board of Selectmen to enter into any and all agreement necessary to effectuate said acquisition including any restrictions which may be necessary related to a funding source; or take any other action relative thereto.

Proposed by the Community Preservation Committee

Explanation: The Town previously approved the use of \$98,000 of CPA funds to acquire this property at the 2019 Special Town Meeting. In addition, though the Town secured a LAND grant in the amount of \$203,296.00, said grant must be expended prior to June 30, 2022. If the Town cannot secure clear title by the close of the fiscal year, the Town will have to reapply for the LAND grant to secure that funding; thus, this alternative to Article 4 is necessary. However, the anticipated grant is also a reimbursable grant whereby the Town must first expend the funds to purchase the property and then receive reimbursement from the state. Further, this article also authorizes the taking of this property, which was not part of the 2019 Warrant Article. A friendly taking may be required as certain title issues have been discovered..

Finance Committee recommends.

Motion: Sean Kealy

Second: Kenneth Mitchell

VOTED Aye, voice declared 2/3 by Moderator to approve Article 5 as printed in the informational warrant and if said property is not conveyed pursuant to Article 4 out of the Special Town Meeting Warrant for May 2, 2022, prior to July 1, 2022, that said sum of \$203,296 from Article 4 shall be transferred to be used after July 1, 2022 to effectuate the land transaction contemplated hereunder which is the same as in Article 4.

ARTICLE 6: To see if the Town will vote to amend the Wage and Personnel Bylaws, Article 2-12, Classification and Compensation by deleting Sections 11A through 11E in its entirety and inserting the new Sections 11A through 11E as printed below:

SECTION 11 A : PROFESSIONAL POSITIONS

	<u>10/4/2021</u>	<u>7/1/22</u>
A. Director of Elder Affairs	35,000 to 65,000	35,000 to 65,000
B. Town Accountant	45,000 to 75,000	45,000 to 75,000
Town Accountant – Part-Time hourly rate	24.00 to 41.00	24.00 to 41.00
C. Inspector of Buildings –Full-time Salary	51,700 to 72,350	51,700 to 72,350
Inspector of Buildings – Part-time hourly rate	35.00 to 45.00	35.00 to 45.00
D. Health Agent	40,000 to 70,000	40,000 to 70,000
E. Conservation Agent –Full Time	35,000 to 70,000	35,000 to 89,000
Conservation Agent – Part-time hourly rate	28.00 to 45.00	28.00 to 45.00
F. Library Director	45,000 to 70,000	70,000 to 90,000
G. Town Planner	45,000 to 80,000	45,000 to 80,000
H. Town Planner/Conservation Agent	45,000 to 75,000	45,000 to 75,000
I. Informational Technology Director	60,000 to 90,000	60,000 to 90,000
J. Recreation Director **	30,000 to 50,000	30,000 to 50,000
K. Grant Writer/ Procurement Administrator	N/A	50,000 to 70,000

SECTION 11 B: ADMINISTRATIVE AND/OR FULL TIME

	<u>10/4/21</u>	<u>7/1/22</u>
A. Executive Assistant	17.00 to 32.00	17.00 to 32.00
B. Assistant to Police Chief	17.00 to 32.00	17.00 to 32.00
C. Veterans Agent ~ Annual salary	7,000 to 33,000	7,000 to 33,000
D. Reference Librarian	22.00 to 31.00	22.00 to 31.00
E. Youth Services Librarian	22.00 to 31.00	22.00 to 31.00
F. Animal Control Officer ~ Annual Salary	17,000 to 28,000	17,000 to 28,000
G. Van Drivers/Aide*	13.50 to 17.00	14.50 to 17.00
H. Social Day Care Coordinator*	14.00 to 21.00	14.50 to 21.00
I. Camp Kiwanee Caretaker**	14.00 to 20.00	14.50 to 20.00
J. Youth Services Associate	18.00 to 24.00	18.00 to 24.00

SECTION 11 C: PART TIME POSITIONS

	<u>10/4/21</u>	<u>7/1/22</u>
A. Assistant Inspector of Building	22.00 to 30.00	22.00 to 30.00
B. Gas Inspector	22.00 to 30.00	22.00 to 30.00
C. Plumbing Inspector	22.00 to 30.00	22.00 to 30.00
D. Wiring Inspector	22.00 to 30.00	22.00 to 30.00
E. Civil Defense Director ~ Annual Salary	900 to 1,300 yr.	900 to 1,300 yr.
F. Police Matron	13.50 to 22.00	14.50 to 22.00

G. Outreach/Seniors*	13.50 to 22.00	14.50 to 22.00
H. Assistant Coordinator*	13.50 to 17.00	14.50 to 22.00
I. Volunteer Services Intergenerational Coordinator*	13.50 to 19.00	14.50 to 19.00
J. Senior Center Support Staff *	13.50 to 17.00	14.50 to 17.00
K. Back-up Van Driver*	13.50 to 15.00	14.50 to 15.00
L. Animal Inspector	1,000 to 1,600	1,000 to 1,600
M. Election Clerk	13.50 to 16.75	14.50 to 16.75
N. Election Officer	13.50 to 16.75	14.50 to 16.75
O. Election Warden	13.50 to 16.75	14.50 to 16.75
P. Registrar of Voters	13.50 to 17.00	14.50 to 16.75
Q. Assistant Caretaker**	13.50 to 20.00	14.50 to 25.00
R. Sealer of Weights & Measurers ~ Annual Salary	2,500 to 3,500 yr.	2,500 to 3,500 yr.
S. Milk Inspector	150 to 300 yr.	150 to 300 yr.
T. Assistant Veterans Agent	13.50 to 15.00	14.50 to 15.00
U. Committee Clerical/Administrative Support Staff	13.50 to 15.00	14.50 to 15.00
V. Emergency Clerical Labor	13.50 to 15.00	14.50 to 15.00
W. Transfer Station Attendant	15.00 to 21.00	15.00 to 21.00
X. Camp Kiwanee Event Planner **	13.50 to 17.00	14.50 to 17.00
Y. Facilities Manager	20,000 to 45,000	20,000 to 45,000
Z. Public Buildings Custodian	18.00 to 24.00	18.00 to 24.00
AA. Assistant Health Agent	13.50 to 22.00	14.50 to 22.00
BB. Student Police Officer	20.00 to 35.00	20.00 to 35.00
CC. Part-time Police Officers/Special Police Officers	25.00 to \$55.00	25.00 to \$55.00

SECTION 11 D: SEASONAL POSITIONS **

	10/4/22	7/1/22
A. Beach Director	13.50 to 20.00	14.50 to 20.00
B. Water Safety Instructor	13.50 to 16.00	14.50 to 16.00
C. Lifeguards	13.50 to 16.00	14.50 to 16.00
D. Boat Coordinator	13.50 to 16.00	14.50 to 16.00
E. Boating Instructor	13.50 to 20.00	14.50 to 20.00
F. Concession Worker	13.50 to 16.00	14.50 to 16.00
G. Recreation Assistant	13.50 to 16.00	14.50 to 16.00
H. Security/Gate Attendants	13.50 to 16.00	14.50 to 16.00

*Positions are funded through the Multi-Service Senior Center's revolving account or grants.

** Positions are funded through the Recreation Commission's Enterprise Fund.

SECTION 11 E: CALL FIREFIGHTERS/OFFICERS

	<u>10/4/21</u>	<u>7/1/22</u>
<i>Call Firefighters</i>	<i>16.00 to 18.00</i>	<i>16.00 to 18.00</i>
<i>Call Firefighters after Three Years</i>	<i>17.00 to 19.00</i>	<i>22.00</i>
<i>Call Lieutenants</i>	<i>17.00 to 20.00</i>	<i>24.00</i>

\$500.00 stipend will be paid in June of each fiscal year to those call firefighters who successfully complete and maintain the certification of an EMT recognized by the State and approved by the Fire Chief. Paramedics will receive a \$1,000.00 stipend.

Proposed by the Board of Selectmen

Explanation: The changes to the Compensation Plan are in *bold italicized* text. The changes include adjusting the minimum range for all positions from \$13.50 to \$14.50 to reflect the increase in the minimum wage. The plan also contains changes to the Library Director, Call Fire Fighters and Call Fire Lieutenants on the Compensation Plan, the addition of a Grant Writer/Procurement Administrator, which will be funded and filled at a later date pending Town Meeting approval, an increase of salary to Conservation Agent to reflect full time status, and the creation of a part-time administrative assistant position in the Board of Selectmen office, again funded under a separate article.

Finance Committee recommends.

Motion: Sean Kealy
Second: Kenneth Mitchell

VOTED Aye, voice to amend the Wage and Personnel Bylaws, Article 2-12, Classification and Compensation by deleting Sections 11A through 11E in its entirety and inserting the new Sections 11A through 11E as printed in the informational warrant.

ARTICLE 7: To see if the Town will vote to transfer \$40,000 from Water Surplus, to upgrade the SCADA (Supervisory Control & Data Acquisition) system; or take any other action relative thereto.

Proposed by the Board of Water Commissioners

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Explanation: Our current SCADA system has not been upgraded since 2015; and the current computer and software is at risk for failure and possibly potential cyber-attacks. The SCADA system allows the Water Department operators full access; control, and monitoring of the pump station, chemical building, and water tank from the office. They can also view the status of the distribution system 24 hours a day remotely from their laptops and monitor and answer all alarms that come in on the SCADA system.

Finance Committee recommends.

Motion: Sean Kealy

Second: Kenneth Mitchell

VOTED Aye, voice to transfer \$40,000 from Water Surplus, to upgrade the SCADA (Supervisory Control & Data Acquisition) system.

Voted Aye, voice to dissolve the meeting at 8:07 PM.

A true copy of the vote, Attest:

**Elizabeth Sloan, CMC, CMMC
Town Clerk**