

**Special Town Meeting
May 1, 2017**

Moderator Sean J. Kealy called the meeting to order at 7:47 PM in the auditorium of the Hanson Middle School with Annmarie Bouzan, Richard Hickey and Michael McLeod appointed and sworn in to serve as tellers.

Town Counsel was Jason Talerman from the firm of Blatman, Bobrowski & Mead.

A quorum was present with 158 voters in attendance.

A presentation was done by Al Hanscom which showed a collection of photos of the demolition of Plymouth County Hospital.

ARTICLE 1: To see if the Town will vote to transfer a sum of money from free cash to pay unpaid bills from FY 2016 or take any other action in relation thereto.

Proposed by the Board of Selectmen

Explanation: These funds are needed to pay for bills received after the close of fiscal year 2016. Requires a 9/10 vote.

Finance Committee recommends.

Motion: Donald Howard
Second: James McGahan

VOTED Aye, voice to Pass Over Article 1.

ARTICLE 2: To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations previously voted at the Annual Town Meeting of May, 2016 for the Fiscal Year beginning July 1, 2016 for various Town Departments, or take any action in relation thereto.

Proposed by the Board of Selectmen

Explanation: The purpose of this article is to supplement a number of line items in the current fiscal year's budget (FY17) in order to fund a number of additional expenses associated with the following: A detailed handout will be presented to the voters at Town meeting outlining in detail these expenses.

Finance Committee recommends.

Motion: Bruce Young
Second: Donald Howard

VOTED Aye, voice to transfer \$38,000 from the amounts appropriated in Article 5, Line 57 Norfolk County Agricultural Tuition and \$5,000 from Article 5, Line 50 Animal Control Expense of the May 2016 Annual Town Meeting to supplement appropriations previously voted at the Annual Town Meeting of May, 2016 for the Fiscal Year beginning July 1, 2016 for various Town Departments as printed in the warrant.

Item #	Budget Line #	Department	Budget	Adjustment	Revised FY17 Budget	Funding Source
1	30	Dept. 190 – Postage Expense	\$24,000	\$2,000	\$26,000	Line 57 Norfolk Cty. Agricultural.Tuition
2	32	Dept. 192 – Municipal Bldg. Expense	\$28,225	\$28,000	\$56,225	Line 57 Norfolk Cty. Agricultural.Tuition
3	40	Dept. 220 – Fire, Expense	\$186,920	\$8,000	\$194,920	Line 57 Norfolk Cty. Agricultural.Tuition
4	49	Dept. 292 – Animal Control, Salaries	\$0	\$5,000	\$5,000	Line 50, Animal Control, Expense

ARTICLE 3: To see if the Town will vote to transfer from Free Cash \$24,000 to purchase new election equipment or take any other action in relation thereto.

Proposed by the Town Clerk

Explanation: Our optical scan vote tabulators that we use now are twenty three years old and they are starting to break down. The company is no longer making parts for them.

Finance Committee recommends.

Motion: Elizabeth Sloan
Second: James McGahan

VOTED Aye, voice to transfer from free cash \$24,000 to purchase new election equipment.

ARTICLE 4: To see if the Town will vote to transfer \$64,000 from free cash to article 9 line 3 of the May 4, 2015 Annual Town Meeting, Paving Fire Department Parking Lot or take any action in relation thereto.

Proposed by the Fire Chief

Explanation: The original funds were to overlay the existing driveway. After an evaluation from the Town Engineer it was determined that approach would not be sufficient for the long term. The total cost for this project is predicted to be \$120,000.

Finance Committee recommends.

Motion: Robert O'Brien

Second: Steve Amico

VOTED Aye, voice to transfer \$64,000 from free cash to article 9 line 3 of the May 4, 2015 Annual Town Meeting, Paving Fire Department Parking Lot.

ARTICLE 5: To see if the Town will vote to transfer a sum of money from free cash and/or other available funds to fund matching grant for a historical survey and inventory of the town's historical possessions or take any other action in relation thereto

Proposed by the Historical Commission

Explanation: Estimated \$10,000

Finance Committee does not recommend.

Motion: Patty Norton

Second: Steve Amico

VOTED Aye, voice to transfer \$10,000 from free cash to fund a matching grant from Mass Historical Commission for a historical survey and inventory of the town's historical possessions.

ARTICLE 6: To see if the Town will vote to transfer from Free Cash and/or other available funds, a sum of money for the grading of private ways under the direction of the Highway Surveyor or take any other action in relation thereto.

Proposed by the Board of Selectmen

Explanation: These funds are used to purchase materials and for contracting a Contractor with grader for private ways which the Town maintains, a sum of \$10,000.00.

Finance Committee recommends.

Motion: James McGahan
Second: Donald Howard

VOTED Aye, voice to transfer \$10,000 from free cash for the grading of private ways under the direction of the Highway Surveyor.

ARTICLE 7: To see if the Hanson Special Town Meeting will vote to pursue the naming a parcel of land located at 1120 Main Street, Assessor's Parcel ID 43-0-45 in honor of Lt. David Colin Hall, US Army, who was killed in action in the Republic of South Vietnam or take any other action in relation thereto.

Proposed by the Memorial Day and
Patriotic Observance Committee

Explanation: Lt David C Hall was born and raised in the town of Hanson, on the family farm which is now the site of the Hanson MBTA rail station. The Hall family was well known throughout the town of Hanson as during World War II, as the Hall farm supplied South Hanson with poultry, eggs, and fresh vegetables during the war. Mr. Hall, senior, was forced to leave his young family and farm in the midst of World War II as he served in the United States Coast Guard in the Atlantic Fleet during the war. Mrs. Hall and the children in the neighborhood kept the farm going during the war to feed the community. Years later, upon graduation from college, David Hall, the youngest boy, entered service with the United States Army, where he gave his life. The entire family served their community and country during time of war. Lt. Hall spent many years of his youth enjoying the area of the Hall family homestead both with his family and friends while growing up. It is at this time, that the Town of Hanson would like to dedicate memorial marker to a true Hanson native and U.S. citizen who gave his life for freedom of this nation.

Finance Committee refers to Town Meeting.

Motion: Kenny Mitchell
Second: Donald Howard

VOTED Aye, voice to pursue the naming a parcel of land located at 1120 Main Street, Assessor's Parcel ID 43-0-45 in honor of Lt. David Colin Hall, US Army, who was killed in action in the Republic of South Vietnam.

ARTICLE 8: To see if the Town will vote to transfer a sum of money from Free Cash and/or available funds to the amounts appropriated at the May 2016 Annual Town Meeting Article 5, Line 76 Veterans Expenses or take any other action in relation thereto.

Proposed by the Memorial Day and
Patriotic Observance Committee

Explanation: If Article 7 is approved, these funds will be used to purchase the appropriate marker and fund the expenses associate with the dedication. \$1,200.

Finance Committee recommends.

Motion: Bill Scott
Second: Donald Howard

VOTED Aye, voice to transfer \$1,200 from free cash to the amounts appropriated at the May 2016 Annual Town Meeting Article 5, Line 76 Veterans Expenses.

ARTICLE 9: To see if the town will vote to transfer a sum of money from free cash or available funds for the repairs to Maquan Elementary, Indian Head Elementary and Hanson Middle School or take any other action relative thereto.

Proposed by the Whitman Hanson Regional
School District

<i>Explanation:</i>	Maquan School – Engineering condition Assessment	\$25,000
	Middle School – Re-commission	
	Engineering Study - HVAC System	\$15,000
	Maquan, Indian Head & Middle – Replace Exterior Doors	
	With card access	\$22,000
	Maquan, Indian Head & Middle – Industrial Style	
	Ceiling Fans	<u>\$25,000</u>
	<i>Total</i>	<i>\$87,000</i>

Item 1 -Engineering study for the current conditions of the mechanical, electrical and fire protection. **Item 2** - To re-commission Hanson Middle HVAC system to include classroom uninvents and roof top units. This will help identify ways to make the system operate more efficiently, and create better air circulation. **Item 3** - Replace lower level playground entry door @ Maquan, Recess door and Main Entrance @ Indian Head, Replace front entrance door @ Hanson Middle. **Item 4** - Install Macro-Air Industrial Ceiling Fans. Commercial fans from energy efficient provide year-round comfort, cooling when it's hot and circulating warmth when it's cold. Hanson Middle - 6, Indian Head-4, Maquan-2

Finance Committee does not recommend Item 1, Finance Committee recommends Items 2, 3, & 4.

Motion: Bob Hayes
Second: Steve Amico

VOTED Aye, voice to transfer \$53,667 from free cash for the repairs to Maquan Elementary, Indian Head Elementary and Hanson Middle School.

Middle School – Re-commission	
Engineering Study - HVAC System	\$15,000
Maquan, Indian Head & Middle – Replace Exterior Doors	
With card access	\$22,000
Maquan, Indian Head & Middle – Industrial Style	
Ceiling Fans	<u>\$16,667</u>
Total	<u>\$53,667</u>

ARTICLE 10: To see if the town will vote to transfer a sum of money from free cash or available funds for the repairs at Whitman-Hanson Regional High School or take any other action relative thereto.

Proposed by the Whitman Hanson Regional
School District

Explanation: The Amount represents Hanson's 40.45% share of the projects

Repair Roadway potholes	\$10,113.00
Install Industrial Style Ceiling Fans	\$ 7,281.00
Safety Lighting Rte. 27 – Signal Light	\$ 8,090.00
Safety Lighting Rte. 27 – Blinking Light	\$ 8,090.00
Exterior Envelope Repairs EFIS Repairs	\$10,113.00
Hybrid Van for School Lunch Deliveries	<u>\$ 8,602.00</u>
Total	<u>\$52,289.00</u>

Item 1 - Repair potholes/cracks at the high school driveway loop, senior, and teacher parking lots. **Item 2** - Install Macro-Air Industrial Ceiling Fans. Commercial energy efficient fans provide year-round air circulation. **Item 3** – This will help alleviate traffic congestion when exiting and entering the high school property. For safety of students when crossing Franklin Street this will align the crosswalk with the signal light. **Item 4** - Purchase and Install Two School Crossing dual horizontal blinking beacon signs. **Item 5** - Cementitious EFIS (Exterior Finishing Insulation System) There are sections of the wall system that are showing signs of failure. Wall sections will need to be resurfaced. **Item 6** - For the school lunch program to deliver goods between all schools.

Finance Committee recommends Items 1, 4, 5, & 6. Finance Committee recommends to Hold Items 2 & 3 as a Passover.

Motion: Bob Hayes
Second: Steve Amico

VOTED Aye, voice to transfer \$42,985 from free cash for the repairs at Whitman-Hanson Regional High School.

Repair Roadway potholes	\$16,180.00
Safety Lighting Rte. 27 – Blinking Light	\$ 8,090.00
Exterior Envelope Repairs EFIS Repairs	\$10,113.00
Hybrid Van for School Lunch Deliveries	<u>\$ 8,602.00</u>
<i>Total</i>	<i>\$42,985.00</i>

ARTICLE 11: To see if the Town will vote to transfer a sum of money from Free Cash to be added to Stabilization or take any other action in relation thereto.

Proposed by the Board of Selectmen

Explanation: This money will be used to increase the Stabilization Fund. A stabilization fund is a mechanism for setting aside money either for unforeseen needs or for capital projects. Such a fund is intended to equalize the effect of capital expenditures over time and to provide a “rainy day” fund. The dollar amount appropriated under this article will increase the Stabilization Fund to \$1,121,000 which represents approximately 5% of the operating budget. The Town’s target has been to maintain close to 5% which is the industry standard minimum amount for Stabilization Funds as recommended by our auditors and will help to maintain a positive bond rating for future borrowing purposes. Estimated \$25,000.

Finance Committee recommends.

Motion: Donald Howard
Second: Steve Amico

VOTED Aye, voice to transfer \$25,000 from Free Cash to be added to Stabilization.

ARTICLE 12: To see if the Town will vote to transfer a sum of money from Free Cash to be added to the Regional Schools Capital Stabilization fund as established by the October 2014 Special Town Meeting or take any other action in relation thereto.

Proposed by the Board of Selectmen

Explanation: This Stabilization Fund sets asides funds for the exclusive use of paying for capital improvements to the Hanson School Buildings and the Whitman Hanson Regional High School. The current balance is \$50,000 Estimated \$10,000.00

Finance Committee recommends.

Motion: Bruce Young
Second: Donald Howard

VOTED Aye, voice to transfer \$10,000 from Free Cash to be added to the Regional Schools Capital Stabilization fund as established by the October 2014 Special Town Meeting.

ARTICLE 13: To see if the Town will vote to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, Section 1A by deleting at the end of the paragraph the number "12" and insert in its place the number "11" or taken any other action in relation thereto.

Proposed by the Wage & Personnel Board

Explanation: This is a housekeeping matter to reflect the proper section of the by-law.

Finance Committee refers to Town Meeting.

Motion: Bruce Young
Second: Donald Howard

VOTED Aye, voice to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, Section 1A by deleting at the end of the paragraph the number "12" and insert in its place the number "11".

ARTICLE 14: To see if the Town will vote to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, Section 1C Subsection c by inserting at the end of the paragraph the following: *and the Highway Surveyor* or taken any other action in relation thereto.

Proposed by the Wage & Personnel Board

Explanation: This is a housekeeping matter. The Highway Surveyor is covered by a negotiated contract with the Board of Selectmen

Finance Committee refers to Town Meeting.

Motion: Kenny Mitchell

Second: Donald Howard

VOTED Aye, voice to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, Section 1C Subsection c by inserting at the end of the paragraph the following: *and the Highway Surveyor*.

ARTICLE 15: To see if the Town will vote to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, by deleting Section 7F in its entirety or taken any other action in relation thereto.

Proposed by the Wage & Personnel Board

Explanation: This is a housekeeping matter. Section 7F refers the compensation paid to the Highway Surveyor for various licenses. The Highway Surveyor is covered by a negotiated contract with the Board of Selectmen.

Finance Committee refers to Town Meeting.

Motion: Bill Scott

Second: Donald Howard

VOTED Aye, voice to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, by deleting Section 7F in its entirety.

ARTICLE 16: To see if the Town will vote to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, Section 12C Holidays by making the following minor grammatical edits:

New Year's Day
Martin Luther King Day
Patriots' Day
Independence Day
Veterans' Day

or taken any other action in relation thereto.

Proposed by the Wage & Personnel Board

Explanation: Housekeeping of grammatical content.

Finance Committee refers to Town Meeting.

Motion: Donald Howard
Second: James McGahan

VOTED Aye, voice to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, Section 12C Holidays by making the following minor grammatical edits as printed in the warrant:

**New Year's Day
Martin Luther King Day
Patriots' Day
Independence Day
Veterans' Day**

ARTICLE 17: To see if the Town will vote to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, Section 12D – Vacation – Section a, subsection 1 by deleting the last line and inserting in its place the following:

All vacation time shall be calculated based on the employee's regular weekly scheduled hours.

or taken any other action in relation thereto.

Proposed by the Wage & Personnel Board

Explanation: This housekeeping article provides clarity to the calculation of vacation time.

Finance Committee refers to Town Meeting.

Motion: Bruce Young
Second: Donald Howard

VOTED Aye, voice to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, Section 12D – Vacation – Section a, subsection 1 by deleting the last line and inserting in its place the following:

All vacation time shall be calculated based on the employee's regular weekly scheduled hours.

ARTICLE 18: To see if the Town will vote to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation by deleting Sections 11A through 11E in its entirety and inserting the new Sections 11A through 11E as printed below:

SECTION 11 A: PROFESSIONAL POSITIONS

	<u>7/1/16</u>	<u>7/1/17</u>
A. Director of Elder Affairs	35,000 to 55,000	35,000 to 55,000
B. Town Accountant	45,000 to 75,000	45,000 to 75,000
Town Accountant – Part-Time hourly rate	\$24.00 to \$41.00	\$24.00 to \$41.00
C. Treasurer/Collector	45,000 to 75,000	45,000 to 75,000
D. Inspector of Buildings –Full-time Salary	20,000 to 60,000	20,000 to 60,000
Inspector of Buildings – Part-time hourly rate	\$35.00 to \$45.00	\$35.00 to \$45.00
E. Health Agent	40,000 to 60,000	40,000 to 60,000
F. Assessor/Appraiser	45,000 to 70,000	45,000 to 70,000
G. Conservation Agent	35,000 to 70,000	35,000 to 70,000
H. Library Director	45,000 to 70,000	45,000 to 70,000
I. Town Planner	45,000 to 70,000	45,000 to 70,000
J. Town Planner/Conservation Agent	45,000 to 75,000	45,000 to 75,000
<i>K Informational Technology Director</i>	<i>45,000 to 70,000</i>	<i>60,000 to 90,000</i>
L. Recreation Director **	30,000 to 50,000	30,000 to 50,000

SECTION 11 B: ADMINSTRATIVE AND/OR FULL TIME

	<u>7/1/16</u>	<u>7/1/17</u>
A. <i>Executive Assistant</i>	17.00 to 28.00	17.00 to 32.00
B. Assistant to Police Chief	17.00 to 28.00	17.00 to 28.00
C. Veterans Agent ~ Annual salary	7,000 to 25,000	7,000 to 25,000
D. Reference Librarian	17.00 to 28.00	17.00 to 28.00
E. Youth Service Librarian	17.00 to 28.00	17.00 to 28.00
F. Animal Control Officer ~ Annual Salary	17,000 to 28,000	17,000 to 28,000
G. <i>Van Drivers/Aide*</i>	8.00 to 17.00	11.00 to 17.00
H. Social Day Care Coordinator*	14.00 to 21.00	14.00 to 21.00
I. Camp Kiwanee Caretaker**	13.00 to 20.00	13.00 to 20.00

SECTION 11 C: PART TIME POSITIONS

	<u>7/1/16</u>	<u>7/1/17</u>
A. Assistant Inspector of Building	22.00 to 30.00	22.00 to 30.00
B. Gas Inspector	22.00 to 30.00	22.00 to 30.00
C. Plumbing Inspector	22.00 to 30.00	22.00 to 30.00
D. Wiring Inspector	22.00 to 30.00	22.00 to 30.00
E. Civil Defense Director ~ Annual Salary	900 to 1,300 yr	900 to 1,300 yr
F. Police Matron	11.00 to 22.00	11.00 to 22.00
G. Outreach/Seniors*	11.00 to 22.00	11.00 to 22.00
H. <i>Assistant Coordinator*</i>	8.00 to 17.00	11.00 to 17.00
I. <i>Volunteer Services Intergenerational Coordinator*</i>	10.00 to 19.00	11.00 to 19.00
J. <i>Senior Center Support Staff *</i>	8.00 to 17.00	11.00 to 17.00
K. <i>Back-up Van Driver*</i>	8.00 to 12.00	11.00 to 12.00
L. Animal Inspector	1,000 to 1,600	1,000 to 1,600
M. <i>Election Clerk</i>	8.00 to 15.00	11.00 to 15.00
N. <i>Election Officer</i>	8.00 to 15.00	11.00 to 15.00
O. <i>Election Warden</i>	8.00 to 15.00	11.00 to 15.00
P. <i>Registrar of Voters</i>	8.00 to 15.00	11.00 to 15.00
Q. <i>Assistant Caretaker**</i>	10.00 to 25.00	11.00 to 25.00
R. Sealer of Weights & Measurers ~ Annual Salary	2500 to 3500 yr	2500 to 3500 yr
S. Milk Inspector	150 to 300 yr	150 to 300 yr
T. <i>Assistant Veterans Agent</i>	10.00 to 15.00	11.00 to 15.00
U. <i>Committee Clerical/Administrative Support Staff</i>	9.00 to 15.00	11.00 to 15.00
V. <i>Emergency Clerical Labor</i>	9.00 to 15.00	11.00 to 15.00
W. Transfer Station Attendant	15.00 to 21.00	15.00 to 21.00
X. <i>Camp Kiwanee Event Planner **</i>	8.00 to 17.00	11.00 to 17.00
Y. Facilities Manager	20,000 to 45,000	20,000 to 45,000
Z. Public Buildings Custodian	18.00 to 24.00	18.00 to 24.00
AA. Assistant Health Agent	13.00 to 22.00	13.00 to 22.00

BB. Student Police Officer		20.00 to 30.00
CC. Informational Technology Director		\$60,000 - \$90,000

SECTION 11D: SEASONAL POSITIONS **

	<u>7/1/16</u>	<u>7/1/17</u>
A. Beach Director	12.00 to 20.00	12.00 to 20.00
B. Water Safety Instructor	8.00 to 16.00	11.00 to 16.00
C. Lifeguards	8.00 to 16.00	11.00 to 16.00
D. Boat Coordinator	8.00 to 16.00	11.00 to 16.00
E. Boating Instructor	12.00 to 20.00	12.00 to 20.00
F. Concession Worker	8.00 to 16.00	11.00 to 16.00
G. Recreation Assistant	8.00 to 16.00	11.00 to 16.00
H. Security/Gate Attendants	8.00 to 16.00	11.00 to 16.00

*Positions are funded through the Multi-Service Senior Center's revolving account or grants

** Positions are funded through the Recreation Commission's Enterprise Fund.

SECTION 11E: CALL FIREFIGHTERS/OFFICERS

	<u>7/1/16</u>	<u>7/1/17</u>
Call Firefighters	16.00 to 18.00	16.00 to 18.00
Call Firefighters after Three Years	17.00 to 19.00	17.00 to 19.00
Call Lieutenants	17.00 to 20.00	17.00 to 20.00

\$500.00 stipend will be paid in June of each fiscal year to those call firefighters who successfully complete and maintain the certification of an EMT recognized by the State and approved by the Fire Chief. Paramedics will receive a \$1,000.00 stipend.

Proposed by the Personnel Director and
Wage & Personnel Board

Explanation: The changes to the Compensation Plan are highlighted which include deleting the Highway Surveyor and adding new position of Information Technology Director, adjusting range for the Executive Assistant, increasing the minimum range to the State minimum wage rate for several part-time position and denoting the Recreation Director's pay is funded through the Recreation Commission's Enterprise fund.

Finance Committee refers to Town Meeting.

Motion: Kenny Mitchell
Second: Donald Howard

VOTED Aye, voice to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation by deleting Sections 11A through 11E in its entirety and inserting the new Sections 11A through 11E as printed in the warrant.

ARTICLE 19: To see if the Town will vote to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, by deleting Section 12B subsection b in its entirety and inserting in its place the following:

- b. Employees classified as permanent part-time and working a regular schedule of 20 hours or more per week are eligible to participate in the Town's health insurance and life insurance programs on the same terms as full time employees and, on a pro-rata basis, benefits provided in this section of the By-Law.*

Proposed by the Wage & Personnel Board

Explanation: The amendment more clearly defines which benefits are pro-rated

Finance Committee refers to Town Meeting.

Motion: Bill Scott
Second: Bob Hayes

VOTED Aye, voice to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation, by deleting Section 12B subsection b in its entirety and inserting in its place the following language as printed in the warrant.

ARTICLE 20: To see if the Town will vote to rescind the borrowing authority for \$500,000 which constitutes the balance that is not going to be borrowed for the water tank rehabilitation; Article 20 of the May 4, 2015 Annual Town Meeting; or take any other action thereto.

Proposed by the Water Commissioners

Finance Committee recommends.

Motion: Donald Howard
Second: James McGahan

VOTED Aye, voice to Pass Over Article 20.

Voted Aye, voice to dissolve the meeting at 8:11 PM.

A true copy of the vote, Attest:

**Elizabeth Sloan, CMC, CMMC
Town Clerk**