

**Special Town Meeting  
May 7, 2018**

Moderator Sean J. Kealy called the meeting to order at 7:41 PM in the auditorium of the Hanson Middle School with James Armstrong, John Norton and Joseph Campbell appointed and sworn in to serve as tellers.

Town Counsel was Katherine M. Feodoroff from the firm of Blatman, Bobrowski & Mead.

A quorum was present with 177 voters in attendance.

**ARTICLE 1:** To see if the Town will vote to transfer a sum of money from free cash to pay unpaid bills from FY 2018 or take any other action in relation thereto.

Proposed by the Board of Selectmen

**Explanation:** These funds are needed to pay for bills received after the close of fiscal year 2018. Requires a 9/10 vote.

Finance Committee recommends to Pass Over.

Motion: James Hickey  
Second: Donald Howard

**VOTED Aye, voice to Pass Over Article 1.**

**ARTICLE 2:** To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations previously voted at the Annual Town Meeting of May, 2017 for the Fiscal Year beginning July 1, 2017 for various Town Departments, or take any action in relation thereto.

Proposed by the Board of Selectmen

**Explanation:** The purpose of this article is to supplement a number of line items in the current fiscal year's budget (FY18) in order to fund a number of additional expenses associated with the following: A detailed handout will be presented to the voters at Town meeting outlining in detail these expenses.

Finance Committee recommends.

Motion: Kenneth Mitchell  
Second: Donald Howard

**VOTED Aye, voice to transfer from available funds a sum of money to supplement appropriations previously voted at the Annual Town Meeting of May, 2017 for the Fiscal Year beginning July 1, 2017 for various Town Departments as printed in the warrant:**

Item #	Budget Line #	Department	Budget	Adjustment	Revised FY18 Budget	Funding Source
1	15	Dept. 151 – Legal Expense	\$157,500	\$15,000	\$172,500	Line 57 - Norfolk Cty. Agricultural Tuition
2	16	Dept. 155 – Information Technology. Expense	\$120,000	\$15,000	\$135,000	Line 83 – Risk Management Insurance
3	61	Dept. 420 - Highway – Snow & Ice	\$280,000	\$170,000	\$450,000	Free Cash
4	81	Dept. 913 – Unemployment - Expense	\$9,150	\$5,000	\$14,150	Line 72 – Veterans Services Assistance

**ARTICLE 3:** To see if the Town will vote to transfer a sum of \$50,000 from free cash for the purchase of a new analog/digital radio dispatch console for the police department or take any other action in relation thereto.

Proposed by the Police Chief

**Explanation:** The current two position radio dispatch console is beginning to fail. The equipment is 11 years old and has reached the end of its service life. This piece of equipment is crucial to the public safety network in Town.

Finance Committee recommends.

Motion: Michael Casey  
Second: Donald Howard

**VOTED Aye, voice to transfer a sum of \$50,000 from free cash for the purchase of a new analog/digital radio dispatch console for the police department.**

**ARTICLE 4:** To see if the Town will vote to transfer a sum of \$20,000 from free cash for the purchase of new ballistic vests for the police department or taken any other action in relation thereto.

Proposed by the Police Chief

**Explanation:** The current vests are over 5 years old. The service life of a ballistic vest is 5 years. This equipment is crucial to safety of Officers.

Finance Committee recommends.

Motion: Michael Casey  
Second: Donald Howard

**VOTED Aye, voice to transfer a sum of \$20,000 from free cash for the purchase of new ballistic vests for the police department.**

**ARTICLE 5:** To see if the Town will vote to transfer from Free Cash and/or other available funds, a sum of money for the grading of private ways under the direction of the Highway Surveyor or take any other action in relation thereto.

Proposed by the Board of Selectmen

**Explanation:** These funds are used to purchase materials and for contracting a Contractor with grader for private ways which the Town maintains, a sum of \$10,000.00.

Finance Committee recommends.

Motion: James McGahan  
Second: Donald Howard

**VOTED Aye, voice to transfer \$10,000 from Free Cash for the grading of private ways under the direction of the Highway Surveyor.**

**ARTICLE 6:** To see if the Town will vote to raise and appropriate or transfer \$30,000 from free cash for the purpose of replacing existing flooring in the Senior Center and adjoining Community Room or take any other action in relation thereto.

Proposed by the Director of Elder Affairs

**Explanation:** The existing vinyl flooring is original to the building, built in 1991. The 27 year old flooring has reached the end of its life and detracts from the beauty of the building.

Finance Committee recommends.

Motion: Linda Philbrook  
Second: Donald Howard

**VOTED Aye, voice to transfer \$30,000 from free cash for the purpose of replacing existing flooring in the Senior Center and adjoining Community Room.**

**ARTICLE 7:** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the amounts appropriated in article 31 of the October 2017 Special Town meeting to replace and install the water wheel at the Thomas Mill Wheel or take any other action in relation thereto.

Proposed by the Historical Commission

**Explanation:** The October Special Town meeting approved \$9,000 to repair the Thomas Mill Water Wheel. However the repair of the wooden wheel is not feasible and will need to be rebuilt and replaced. In addition, the October request for funds did not include installation. The water wheel will be replaced and installed once the above requested funds have been appropriated. Estimated amount \$15,000.

Finance Committee does not recommend.

Motion: Patty Norton  
Second: Donald Howard

Steve McKinnon spoke against this article citing that it was fiscally unsound to spend more money on a cosmetic fixture that doesn't actually serve a purpose. Jim Armstrong suggested that sometime in the future the Town could generate a small amount of energy from the working water wheel. Alan Clemons spoke on the history of the Mill site and Bruce Young talked about how the Mill will be a focal point of the upcoming 200<sup>th</sup> Anniversary of our Town.

**VOTED Aye, voice to transfer \$15,000 from Free Cash to be added to the amounts appropriated in Article 31 of the October 2017 Special Town meeting to replace and install the water wheel at the Thomas Mill.**

**ARTICLE 8:** To see if the Town will vote to transfer a sum of money from Free Cash or available funds for the repairs at Indian Head Elementary and Hanson Middle Schools or take any other action in relation thereto.

Proposed by the Whitman Hanson Regional School District

**Explanation:** Indian Head and Hanson Middle School replacement of deteriorating exterior doors and card access. Estimated \$25,000.00. Indian Head replacement of acoustic tiles in gymnasium which are stained and the attenuation very poor and need to be replaced. \$25,000. ***Total Estimated \$50,000.00***

Finance Committee recommends.

Motion: Robert Hayes  
Second: Donald Howard

**VOTED Aye, voice to transfer \$30,000 from the amounts appropriated in Article 34 of the October 2014 Special Town Meeting, \$15,000 from the amounts appropriated in Article 10 of the October 2015 Special Town Meeting and \$5,000 from the amounts appropriated in the Article 11 Item 5 of the May 2016 Annual Town Meeting for the repairs at Indian Head Elementary and Hanson Middle Schools.**

**ARTICLE 9:** To see if the Town will vote to transfer \$35,000 from Free Cash or available funds to reimburse the Whitman Hanson Regional School District for the removal of asbestos and re-tile in rooms 100 and 101 to remove and replace the walls at Indian Head Elementary School or take any other action in relation thereto.

Proposed by the Whitman Hanson Regional School District

Finance Committee recommends.

Motion: Robert Hayes  
Second: Donald Howard

**VOTED Aye, voice to transfer \$35,000 from the amounts appropriated in Article 11 Item 6 of the May 2016 Annual Town Meeting to reimburse the Whitman Hanson Regional School District for the removal of asbestos and re-tile in rooms 100 and 101 to remove and replace the walls at Indian Head Elementary School.**

**ARTICLE 10:** To see if the Town will vote to transfer from the Recreation Enterprise Retained Earnings a sum of money to supplement the amounts appropriated in Article 11, Item 8 of the May 2016 Annual Town Meeting to replace the septic system at Camp Kiwanee or take any other action in relation thereto.

Proposed by the Recreation Commission

**Explanation:** Estimated \$25,000

Finance Committee recommends.

Motion: John Zucco

Second: Donald Howard

**VOTED Aye, voice to transfer \$25,000 from the Recreation Enterprise Retained Earnings to supplement the amounts appropriated in Article 11, Item 8 of the May 2016 Annual Town Meeting to replace the septic system at Camp Kiwanee.**

**ARTICLE 11:** To see if the Town will vote to transfer \$23,000 from the Recreation Enterprise Retained Earnings to establish a WiFi capabilities throughout the camp via Comcast underground and aerial connections or take any other action in relation thereto.

Proposed by the Recreation Commission

**Explanation:** This is the first step in establishing a pay as you go, on line payment option at the cove and lodge area, to attain the goal of a no cash policy throughout the camp.

Finance Committee recommends.

Motion: Brian Smith

Second: Donald Howard

**VOTED Aye, voice to transfer \$23,000 from the Recreation Enterprise Retained Earnings to establish a WiFi capabilities throughout the camp via Comcast underground and aerial connections.**

**ARTICLE 12:** To see if the Town will vote to transfer a sum of money from the amounts appropriated in Article 15 of the May 2015 Annual Town Meeting repairs to the North End Cabins, and from the Community Preservation Undesignated Fund Balance for replacement of the docks at Cranberry Cove or take any other action in the relation thereto.

Proposed by the Community Preservation Committee

Finance Committee recommends.

Motion: Patty Norton  
Second: Donald Howard

**VOTED Aye, voice to transfer \$50,000 from the amounts appropriated in Article 15 of the May 2015 Annual Town Meeting repairs to the North End Cabins, and \$30,000 from the Community Preservation Undesignated Fund Balance for replacement of the docks at Cranberry Cove.**

**ARTICLE 13:** To see if the Town will vote to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation by deleting Sections 11A through 11E in its entirety and inserting the new Sections 11A through 11E as printed below:

### SECTION 11 A: PROFESSIONAL POSITIONS

	<u><b>7/1/17</b></u>	<u><b>7/1/18</b></u>
A. Director of Elder Affairs	35,000 to 55,000	35,000 to 55,000
B. Town Accountant Town Accountant – Part-Time hourly rate	45,000 to 75,000 \$24.00 to \$41.00	45,000 to 75,000 \$24.00 to \$41.00
C. Treasurer/Collector	45,000 to 75,000	45,000 to 75,000
D. Inspector of Buildings –Full-time Salary Inspector of Buildings – Part-time hourly rate	20,000 to 60,000 \$35.00 to \$45.00	20,000 to 60,000 \$35.00 to \$45.00
E. Health Agent	40,000 to 60,000	40,000 to 60,000
F. Assessor/Appraiser	45,000 to 70,000	45,000 to 70,000
G. Conservation Agent	35,000 to 70,000	35,000 to 70,000
H. Library Director	45,000 to 70,000	45,000 to 70,000
I. Town Planner	45,000 to 70,000	45,000 to 70,000
J. Town Planner/Conservation Agent	45,000 to 75,000	45,000 to 75,000
K. Informational Technology Director	45,000 to 70,000	60,000 to 90,000
L. Recreation Director **	30,000 to 50,000	30,000 to 50,000

### SECTION 11 B: ADMINSTRATIVE AND/OR FULL TIME

	<u><b>7/1/17</b></u>	<u><b>7/1/18</b></u>
<b><i>A. Executive Assistant</i></b>	17.00 to 28.00	<b><i>17.00 to 32.00</i></b>
B. Assistant to Police Chief	17.00 to 28.00	17.00 to 32.00
C. Veterans Agent ~ Annual salary	7,000 to 25,000	7,000 to 25,000
D. Reference Librarian	17.00 to 28.00	17.00 to 28.00
E. Youth Service Librarian	17.00 to 28.00	17.00 to 28.00
F. Animal Control Officer ~ Annual Salary	17,000 to 28,000	17,000 to 28,000
G. Van Drivers/Aide*	8.00 to 17.00	11.00 to 17.00
H. Social Day Care Coordinator*	14.00 to 21.00	14.00 to 21.00
I. Camp Kiwanee Caretaker**	13.00 to 20.00	13.00 to 20.00

### SECTION 11 C: PART TIME POSITIONS

	<u><b>7/1/17</b></u>	<u><b>7/1/18</b></u>
A. Assistant Inspector of Building	22.00 to 30.00	22.00 to 30.00
B. Gas Inspector	22.00 to 30.00	22.00 to 30.00
C. Plumbing Inspector	22.00 to 30.00	22.00 to 30.00
D. Wiring Inspector	22.00 to 30.00	22.00 to 30.00
E. Civil Defense Director ~ Annual Salary	900 to 1,300 yr	900 to 1,300 yr
F. Police Matron	11.00 to 22.00	11.00 to 22.00
G. Outreach/Seniors*	11.00 to 22.00	11.00 to 22.00
H. Assistant Coordinator*	11.00 to 17.00	11.00 to 17.00



I. Volunteer Services Intergenerational Coordinator*	11.00 to 19.00	11.00 to 19.00
J. Senior Center Support Staff *	11.00 to 17.00	11.00 to 17.00
K. Back-up Van Driver*	11.00 to 12.00	11.00 to 12.00
L. Animal Inspector	1,000 to 1,600	1,000 to 1,600
M. Election Clerk	11.00 to 15.00	11.00 to 15.00
N. Election Officer	11.00 to 15.00	11.00 to 15.00
O. Election Warden	11.00 to 15.00	11.00 to 15.00
P. Registrar of Voters	11.00 to 15.00	11.00 to 15.00
Q. Assistant Caretaker**	11.00 to 25.00	11.00 to 25.00
R. Sealer of Weights & Measurers ~ Annual Salary	2500 to 3500 yr	2500 to 3500 yr
S. Milk Inspector	150 to 300 yr	150 to 300 yr
T. Assistant Veterans Agent	11.00 to 15.00	11.00 to 15.00
U. Committee Clerical/Administrative Support Staff	11.00 to 15.00	11.00 to 15.00
V. Emergency Clerical Labor	11.00 to 15.00	11.00 to 15.00
W. Transfer Station Attendant	15.00 to 21.00	15.00 to 21.00
X. Camp Kiwanee Event Planner **	11.00 to 17.00	11.00 to 17.00
Y. Facilities Manager	20,000 to 45,000	20,000 to 45,000
Z. Public Buildings Custodian	18.00 to 24.00	18.00 to 24.00
AA. Assistant Health Agent	13.00 to 22.00	13.00 to 22.00
<b>BB. Student Police Officer</b>	<i>20.00 to 30.00</i>	<b>20.00 to 35.00</b>
CC. Informational Technology Director	\$60,000 - \$90,000	\$60,000 - \$90,000
<b>DD. Part-time Police Officers/Special Police Officers</b>		<b>\$25.00 to \$55.00</b>

#### SECTION 11D: SEASONAL POSITIONS \*\*

	<u><b>7/1/17</b></u>	<u><b>7/1/18</b></u>
A. Beach Director	12.00 to 20.00	12.00 to 20.00
B. Water Safety Instructor	11.00 to 16.00	11.00 to 16.00
C. Lifeguards	11.00 to 16.00	11.00 to 16.00
D. Boat Coordinator	11.00 to 16.00	11.00 to 16.00
E. Boating Instructor	12.00 to 20.00	12.00 to 20.00
F. Concession Worker	11.00 to 16.00	11.00 to 16.00
G. Recreation Assistant	11.00 to 16.00	11.00 to 16.00
H. Security/Gate Attendants	11.00 to 16.00	11.00 to 16.00

\*Positions are funded through the Multi-Service Senior Center's revolving account or grants

\*\* Positions are funded through the Recreation Commission's Enterprise Fund.

#### SECTION 11E: CALL FIREFIGHTERS/OFFICERS

	<u><b>7/1/17</b></u>	<u><b>7/1/18</b></u>
Call Firefighters	16.00 to 18.00	16.00 to 18.00
Call Firefighters after Three Years	17.00 to 19.00	17.00 to 19.00
Call Lieutenants	17.00 to 20.00	17.00 to 20.00

\$500.00 stipend will be paid in June of each fiscal year to those call firefighters who successfully complete and maintain the certification of an EMT recognized by the State and approved by the Fire Chief. Paramedics will receive a \$1,000.00 stipend.

Proposed by the Personnel Director and  
Wage & Personnel Board

**Explanation:** The changes to the Compensation Plan are highlighted which include increasing the top of the range of the Assistant to the Police Chief Section 11B – B from \$28.00 to \$32.00; increasing the top of the range for Student Police Officers Section 11B – BB from \$30.00 to \$35.00 and adding a new position DD for Part-Time Police Officers/Special Police Officers.

Finance Committee recommends.

Motion: Laura FitzGerlad-Kemmett  
Second: Donald Howard

**VOTED Aye, voice to amend the Wage and Personnel By-Laws, Article 2-12, Classification and Compensation by deleting Sections 11A through 11E in its entirety and inserting the new Sections 11A through 11E as printed in the Warrant.**

**ARTICLE 14:** To see if the Town will vote to amend its General Bylaws Article 2 – 12 – Classification and Compensation, Section 12B. **ELIGIBILITY FOR BENEFITS** by adding a new Section c as follows:

- c. Employees hired after June 30, 2018 eligible for health insurance, as identified above, will contribute 35% toward family coverage and 25% for individual coverage.*

or take any other action in relation thereto.

Proposed by the Wage & Personnel Board

Finance Committee recommends.

Motion: James Hickey  
Second: Donald Howard

**VOTED Aye, voice to amend its General Bylaws Article 2 – 12 – Classification and Compensation, Section 12B. ELIGIBILITY FOR BENEFITS by adding a new Section c as printed in the warrant.**

**ARTICLE 15:** To see if the Town will vote to rescind the borrowing authority for \$500,000 which constitutes the balance that is not going to be borrowed for the water tank rehabilitation; Article 20 of the May 4, 2015 Annual Town Meeting; or take any other action thereto.

Proposed by the Water Commissioners

**Explanation:** Require 2/3 vote

Finance Committee recommends.

Motion: William Garvey  
Second: Donald Howard

**VOTED Aye, voice declared 2/3 by Moderator to rescind the borrowing authority for \$500,000 which constitutes the balance that is not going to be borrowed for the water tank rehabilitation; Article 20 of the May 4, 2015 Annual Town Meeting.**

**ARTICLE 16:** To see if the Town will vote to rescind the borrowing authority for \$700,000 which constitutes the balance that is not going to be borrowed the demolition of the Plymouth County Hospital, Article 6 of the October 3, 2016 October Special Town Meeting or take any other action in relation thereto.

Proposed by the Board of Selectmen

**Explanation:** Require 2/3 vote

Finance Committee recommends.

Motion: Kenneth Mitchell  
Second: Donald Howard

**VOTED Aye, voice declared 2/3 by Moderator to rescind the borrowing authority for \$700,000 which constitutes the balance that is not going to be borrowed the demolition of the Plymouth County Hospital, Article 6 of the October 3, 2016 October Special Town Meeting.**

**Voted Aye, voice to dissolve the meeting at 8:06PM.**

**A true copy of the vote, Attest:**

**Elizabeth Sloan, CMC, CMMC  
Town Clerk**